

TECHNICAL PROPOSAL TEMPLATE

I. Bidder Information

Company Name: _____

Address: _____

Authorized Representative: _____

Email/Contact No.: _____

II. Eligibility Requirements

Attach required documents:

☐ Business Permit

☐ SEC/DTI/CDA Registration

☐ Tax Clearance

☐ Audited Financial Statements

III. Statement of Ongoing Contracts

Provide details below:

Contract	Client	Amount	Start Date	Status

IV. Statement of Completed Similar Contracts

Provide details below:

Contract	Client	Amount	Completion Date	Proof

V. Technical Compliance Statement

State compliance with specifications:

Requirement	Comply/Not Comply	Supporting Document

VI. Product Brochures / Datasheets

Attach brochures and technical datasheets.

VII. Key Personnel

Provide list of required personnel:

Name	Position	Qualification	Experience

VIII. Equipment / Tools (If Applicable)

List equipment to be used:

Equipment	Ownership	Capacity	Proof

IX. Delivery / Implementation Schedule

Provide delivery timeline:

Activity	Duration	Start	End

X. Warranty Statement

State warranty terms and coverage.

Warranty Period: _____

XI. Sworn Statement

Attach notarized sworn statement.