

## TECHNICAL PROPOSAL TEMPLATE

### I. Bidder Information

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Email/Contact No.: \_\_\_\_\_

### II. Eligibility Requirements

Attach required documents:

- Business Permit
- SEC/DTI/CDA Registration
- Tax Clearance
- Audited Financial Statements

### III. Statement of Ongoing Contracts

Provide details below:

Contract	Client	Amount	Start Date	Status

### IV. Statement of Completed Similar Contracts

Provide details below:

Contract	Client	Amount	Completion Date	Proof

### V. Technical Compliance Statement

State compliance with specifications:

Requirement	Comply/Not Comply	Supporting Document

### VI. Product Brochures / Datasheets

Attach brochures and technical datasheets.

### VII. Key Personnel

Provide list of required personnel:

Name	Position	Qualification	Experience

## **VIII. Equipment / Tools (If Applicable)**

List equipment to be used:

Equipment	Ownership	Capacity	Proof

## **IX. Delivery / Implementation Schedule**

Provide delivery timeline:

Activity	Duration	Start	End

## **X. Warranty Statement**

State warranty terms and coverage.

Warranty Period: \_\_\_\_\_

## **XI. Sworn Statement**

Attach notarized sworn statement.