

# CONDITION REPORT

## GUIDANCE FOR RECIPIENTS (to be appended to the Report)

**This Report is an important and valuable document which should be retained for future reference**

- (i) The purpose of this Report is to confirm, so far as reasonably practicable, whether or not the electrical installation is in a satisfactory condition for continued service (see Section E). The Report should identify any damage, defects and/or conditions which may give rise to danger (see Section K).
- (ii) The person ordering the Report should have received the 'original' Report and the inspector should provide a duplicate.
- (iii) The 'original' Report should be retained in a safe place and be made available to any person inspecting or carrying out work on the electrical installation in the future. If the property is vacated, this Report will provide the new owner/occupier with details of the condition of the electrical installation at the time the Report was issued.
- (iv) Where the installation incorporates a residual current device (RCD) there should be a notice at or near the device stating that it should be tested six-monthly. For safety reasons it is important that this instruction is followed.
- (v) Section D (Extent and Limitations) should identify fully the extent of the installation covered by this Report and any limitations on the inspection and testing. The inspector should have agreed these aspects with the client, the Report and with other interested parties (licensing authority, insurance company, mortgage provider) before the inspection was carried out.
- (vi) Some operational limitations such as inability to gain access to parts of the installation or an item of equipment may have been encountered during the inspection. The inspector should have noted these in Section D.
- (vii) For items classified in Section K as C1 ('Danger present'), the safety of those using the installation