

Dan Tuttle

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Education

Utah Valley University – Orem, Utah

- Bachelor Degree in Technology Management, April 2012
 - Emphasis in Engineering Graphics and Design Technology
 - Architectural, Mechanical, Electrical, Piping, Advanced Civil and Advanced Structural Drafting
 - Software used: AutoCAD, Inventor, Revit, and Tekla Structures

Experience

Xactware Solutions

December 2011 – Present

Product Specialist II, December 2013 – Present

- Act as liaison and advocate between small assigned accounts and Xactware at all levels.
- Provide software demos and assist customers with implementation of new software features.
- Coordinate suggestions and project requests between customers and product teams.
- Assist customers with escalated support issues.

Quality Assurance Analyst, December 2012 – December 2013

- Create and maintain reusable test cases.
- Use test cases to rigorously analyze new and existing products in preparation for release to the customer.
- Log defects found and verify defects fixed for products in assigned area of responsibility.

Contents Data Specialist, December 2011 – December 2012

- Organize and maintain the content database that supports the contents related databases for Xactware estimating products.
- Ensure the proper normalization and import of data feeds from outside merchants.

Western Watts, Assistant Manager/Human Resource Manager

July 2003 – April 2005

- Responsible for overseeing all current market research projects for my branch.
- Managed several different teams at the same time while making sure quotas were reached.
- Assisted in troubleshooting a variety of problems associated with computer program.
- Reviewed all potential employees' applications and qualifications prior to employment.

Skills

Six Sigma

Lean Management