# **USER GUIDE**

# **Table of Contents**

Introduction	2
Add a customer	3
Modify a customer or Display a list of customers:	4
Add a pet	5
A Pet that can be put in the Kennel (Dog, Cat, Bird)	5
A pet that cannot be added to the Kennel (Fish, Rodent, Various)	6
Modify a Pet	7
Make a Sale	8
Part1:	8
Part 2	9
Display Sales Log	10
Make a Reservation	11
Display Reservations / Modify Reservation	12
Website	13
Home Page	13
Pet shop	14
Kennel	15
About Us	16
Contact us	17

## Introduction

This User Guide is designed to help you with using the VIAPets application and website.

You can find in this guide how to use the application and website in order to add or modify a customer, add or modify a pet, add or modify a reservation, add a sale or display the sales log.

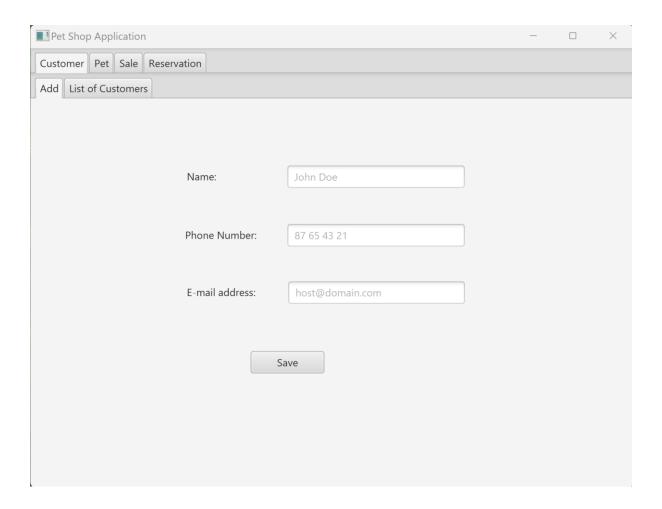
This application is designed and created by Group 6.

### Add a customer

When you first open the application, you will have a running interface that displays multiple tabs (Customer, Pet, Reservation, Sale)

Customer tab will be directly displayed by default, and you will find 2 tabs inside (Add, Modify)

Where "add a customer" will be the default displayed page



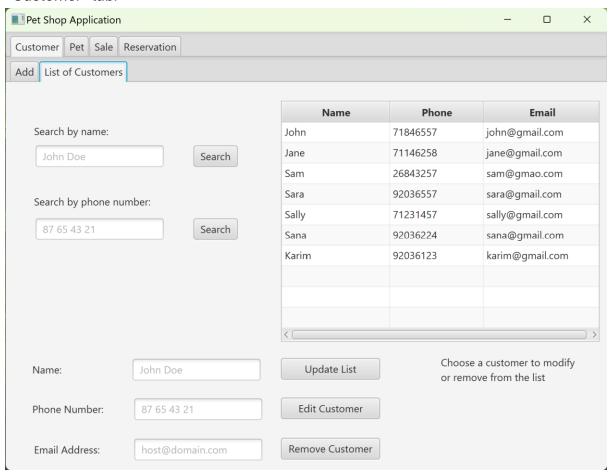
In order to add a customer you need to fill all the details:

- Name
- Email Address (The email address has to follow a specific format (user@host.domain))
- Phone Number (Has to be unique)

otherwise, it will not proceed and will show an alert that the email address is not formatted correctly. Or that not all the details are filled out.

# Modify a customer or Display a list of customers:

To modify a customer, you can click on the second tab "List of Customers" within the "Customer" tab.



**Display the list:** The list will display all customers that are registered in the system automatically.

You can Search by name, and that will display a list of all the Customers that have the same name.

Or you can search by phone number, and that displays the matching result.

**Modify:** to modify information of a customer, you can click on the desired customer to be **modified or removed**, and then you will automatically have the details filled in the boxes.

Click on the text box to edit the information, and then click on "Edit Customer" to save the new information.

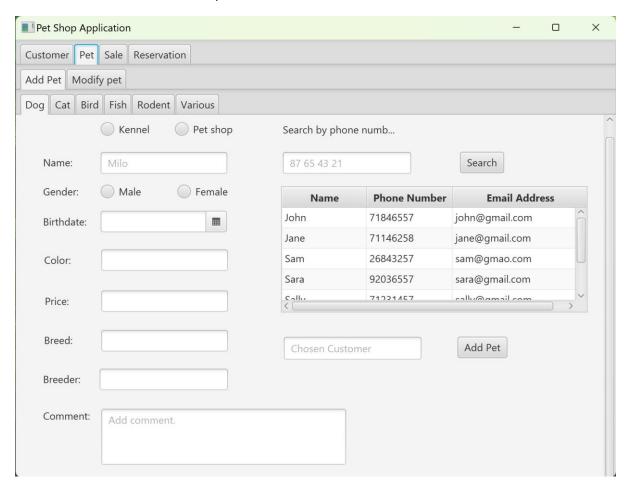
Or simply click on "Remove Customer" to remove the customer.

If you want to Update the list, click on "Update list".

## Add a pet

### A Pet that can be put in the Kennel (Dog, Cat, Bird)

Choose the tab that is called pet from the tab-list and fill in the information.



To add a pet that is **to be sold**, please choose **"Pet shop"** as the first option, so you can add all the information except for a customer.

Otherwise, simply click on "Kennel" if the pet has an owner, add all the details except for price (which will be set automatically by the system to -1 to distinguish between kennel and pet shop pets).

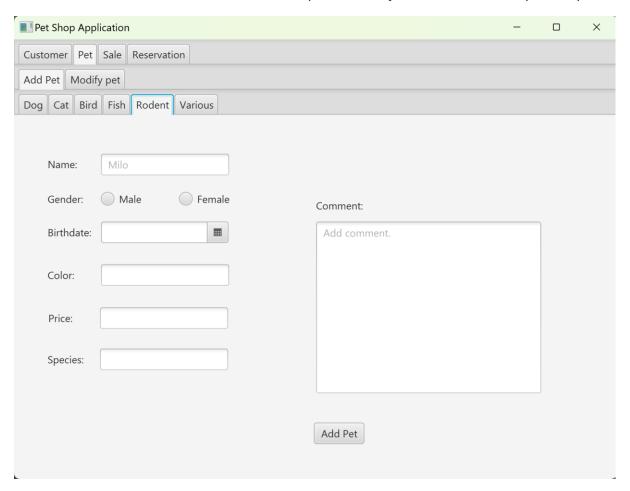
In order to add a customer, please choose the customer from the customer list and click on it, it will be automatically displayed in the text-box (Chosen Customer)

When you are done with adding all the details, click on "Add Pet".

Note: the system will automatically add a type based on the choice of the pet, and if there is a specific "Species" or "Breed" text box then you can fill it manually with the specific species.

### A pet that cannot be added to the Kennel (Fish, Rodent, Various)

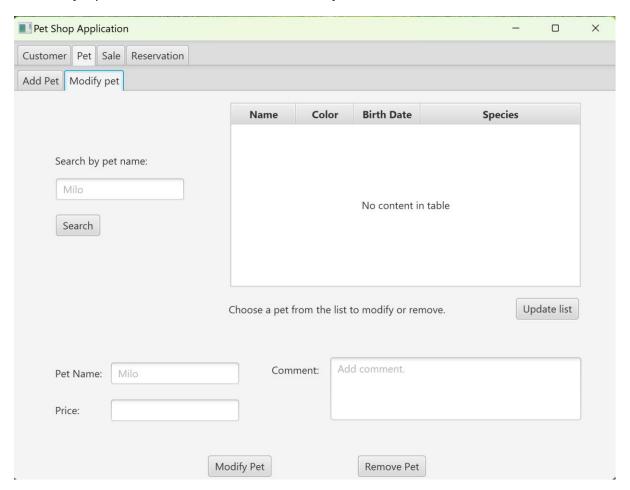
To add a pet to the pet shop you can follow the same steps, but you cannot find any customers to choose from, because these pets are only to be added in the pet shop.



Fill all the details, and click on "Add Pet" to add the pet to the System.

# Modify a Pet

To modify a pet, choose the second tab "Modify Pet" from the "Pet" tab.



You can search by pet name and click on "Search" to display a list of all the pets that share the same name.

Click on **Update List** to refresh the list.

Click on the desired pet from the list, to Modify, or remove from the list.

When you click on a pet, only the modifiable information of that pet will be displayed in the text boxes below.

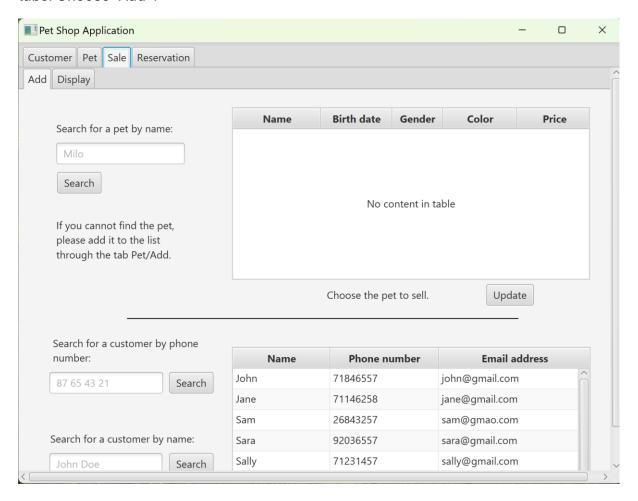
Click on Modify Pet to save the changes.

Click on **Remove Pet** to delete the pet from the system permanently.

### Make a Sale

#### Part1:

To make a sale, choose the third tab that is called "Sale". Inside this tab you will find 2 tabs. Choose "Add":



In order to create a sale, you need to choose a pet from the list. This list will display only pets that have an actual (price that is not -1).

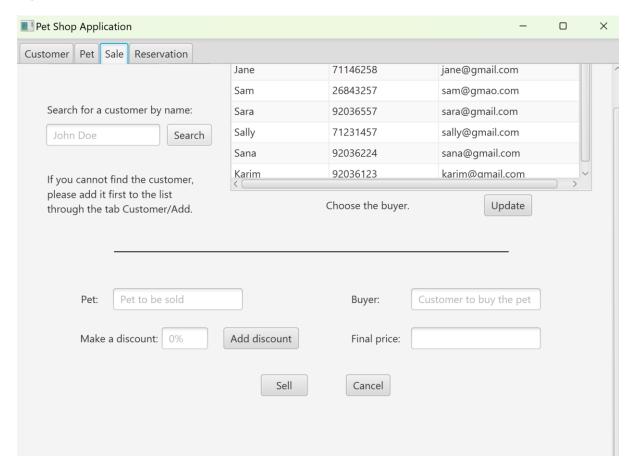
To search for a pet by name, type in the name in the search box, and click on "Search". This will display a list of all pets with matching names, then click on the pet from the list to sell it. It will be saved, and the name will be displayed in the "Pet to be sold" box below.

You can click on "Update" to update the list.

To search for a customer by name, fill in the search box to display a list of Customers with a name that matches your search.

To search for a customer by phone number, it is the same but it will display only one customer that has this phone number.

#### Part 2



To Select the customer, click on the one from the list and the name will be displayed automatically in the "Buyer" text-box.

To make a **Discount** you can add a number as a percentage in the field, (e.g. A pet that costs 1000 with discount of **20**% will have a final price of 800).

Choose the percentage and click on "Add discount" to implement a discount, and the final price will be displayed automatically in the "Final Price" filed.

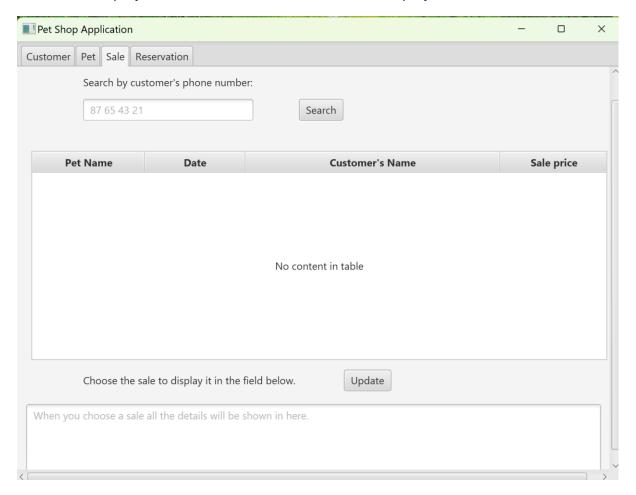
To finalize the sale click on "Sell", and that will create the sale and put it in the sales log.

#### NOTE: You cannot delete a sale after making it.

If you cannot find the customer or the pet in the list you may need to add them first in their designated section.

# Display Sales Log

In order to Display Sales, From The tab sale click on "Display"



You can Search for all sales by one customer. Type in the phone number of the customer, and then click on "Search".

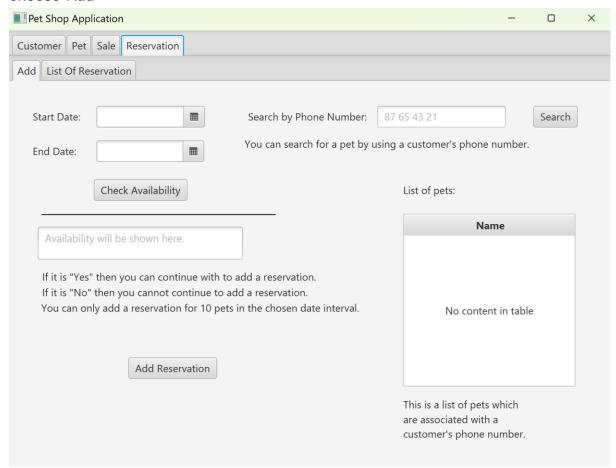
This will display a list of all sales that have been made by the same customer.

If you want to see further information, you can click on a sale from the list to display all the information about the sale in the text box below.

NOTE: You cannot modify of delete any sale.

### Make a Reservation

In order to make a reservation, choose the tab reservation from the top tab list, and choose "Add"



Fill in the start and end date from the date boxes.

You can check the availability in the system before proceeding with making the reservation, and that is to ensure that there are no more than **10** simultaneous bookings at once. Click on "Check availability" and the answer will be shown in the box below: "Yes" if there are available spots in the kennel.

"No" if there are no available spots in the kennel.

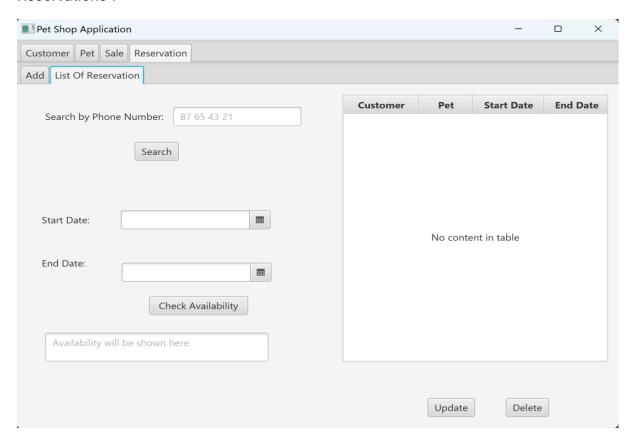
You can search for pets by customer by typing in the customer's phone number in the designated box. And then click "Search" and that will show a list of all the pet's that are owned by the same customer.

Click on the pet to make a reservation for that pet, and then click on "Add Reservation".

Now the reservation has been created.

## Display Reservations / Modify Reservation

To Display Reservations and/or modify one, click on the second option "List of Reservations".



The list of Reservations will be displayed automatically to the right in the list table.

If you want to search for reservations by a customer's phone number, fill in the phone number in the search box, and then click on search.

This will display a list of reservations that are made by the same customer.

You can only modify the Reservation's start date (if it has not started yet) or the end date. By clicking on a reservation from the list to modify or delete.

To modify: Choose the new start date and the new end date from the date fields to the left.

Check the availability of the new dates to avoid conflicts if there is no space in the kennel

Click on "Check availability" and the answer will be shown in the box below:

"Yes" if there are available spots in the kennel.

"No" if there are no available spots in the kennel.

Click "Update" to Save the new dates and save the edit.

Click on "Delete" to delete the reservation from the list, and to cancel the reservation.

## Website

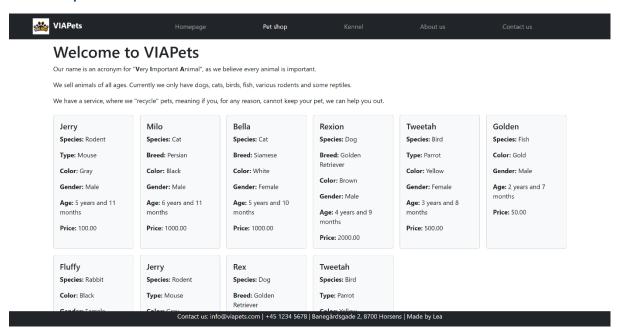
## Home Page

You can see more information about VIAPets online from this link https://127.0.0.1:5500



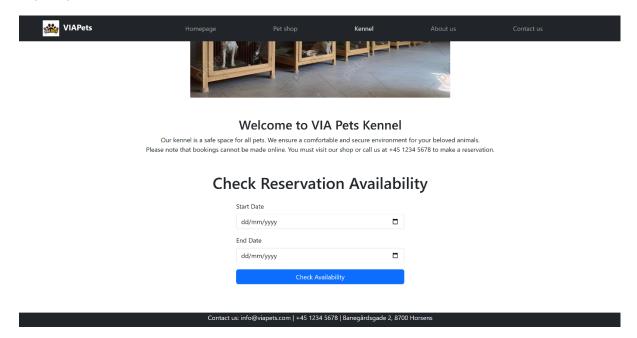
You and the customer can see Vision and history of VIAPets.

### Pet shop



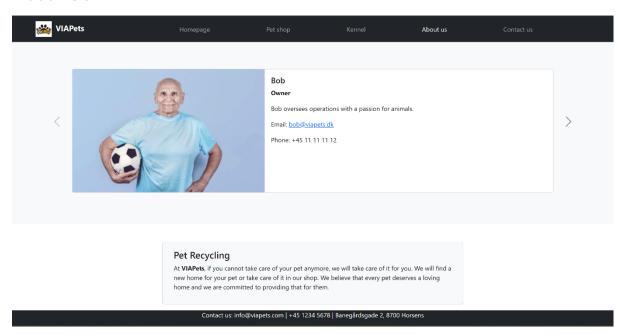
You can see all the available pets for sale in the pet shop, but you cannot make a purchase online, as it must be done in person at the shop.

### Kennel



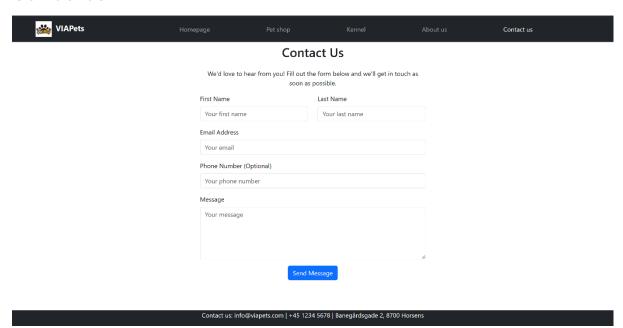
You and the customer can check the kennel availability online between any two dates.

### **About Us**



You and the customer can display information about the employees in the shop, and pet recycling concept.

### Contact us



A customer can contact the shop using this form that will be received by the shop's email address.