

LOGO

<Your Company Name>
<Your address>
<Your contact details>

INVOICE

DATE

INVOICE NO.

<Payment terms (due on receipt, due in X days)>

BILL TO

<Contact Name>
<Client Company Name>
<Address>
<Phone>
<Email>

SHIP TO

<Name / Dept>
<Client Company Name>
<Address>
<Phone>

DESCRIPTION	QTY	UNIT PRICE	TOTAL
Item 1	3	4	12.00
Item 2	2	23	46.00
Some other thing	1	1	1.00
Test	10	22	220.00
Test Item	11	33	363.00
			0.00
			0.00

Remarks / Payment Instructions:	SUBTOTAL	0.00
	DISCOUNT	0.00
	SUBTOTAL LESS DISCOUNT	0.00
	TAX RATE	0.00%
	TOTAL TAX	0.00
	SHIPPING/HANDLING	0.00
	Balance Due	\$ -