**Terms and Conditions for Capstone Project Development**

This document outlines the terms and conditions agreed upon between the **Developer** and the **Client** regarding the development of the Capstone Project.

**1. Payment Terms**

1.1. A **down payment (DP)** is required **before** the commencement of any project-related work.  
1.2. The **second payment** will be made upon reaching **50% completion** of the project.  
1.3. The **final payment** must be settled upon **full completion** and delivery of the project.

**2. Revisions**

2.1. **Minor or few revisions** (such as small UI adjustments, text changes, or bug fixes) are included **free of charge** as part of the original payment.  
2.2. **Major or extensive revisions** (such as significant changes in system functionality, database structure, or flow) will require **additional payment**, the amount of which will be discussed and agreed upon before the work proceeds.

**3. Ownership and Delivery**

3.1. The final project output, including system files and documentation, will be turned over **only after** the full payment has been completed.  
3.2. All intellectual property rights of the project will be transferred to the client upon full payment.

**4. Timeline and Communication**

4.1. The project timeline and milestones will be discussed and mutually agreed upon before development starts.  
4.2. The client agrees to provide timely feedback and necessary content/information to avoid delays.

**5. Cancellation Policy**

5.1. In case of cancellation after the project has started, the down payment is **non-refundable**.  
5.2. Any work completed up to the point of cancellation remains the property of the developer until compensation is settled.

**6. Acceptance**

By proceeding with the project and providing the initial down payment, the client acknowledges and agrees to these terms and conditions.

**CAPSTONE PROJECT DEVELOPMENT CONTRACT**

This Contract is entered into on this \_\_\_ day of \_\_\_\_\_\_\_\_\_***, 20***, by and between:

**Client Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Contact Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* hereinafter referred to as the "Client" -

**AND**

**Developer Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
**Contact Number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* hereinafter referred to as the "Developer" -

Collectively referred to as the "Parties".

**1. Project Description**

The Developer agrees to design and develop a Capstone Project as agreed upon by both Parties. Specific features, modules, and timelines will be detailed in a separate Project Scope Document signed by both Parties.

**2. Payment Terms**

The Client agrees to compensate the Developer as follows:

* A **down payment (DP)** of ₱\_\_\_\_\_\_\_\_\_\_ will be paid **before** the commencement of the project.
* A **second payment** of ₱\_\_\_\_\_\_\_\_\_\_ will be paid upon **50% completion** of the project.
* A **final payment** of ₱\_\_\_\_\_\_\_\_\_\_ will be paid upon **full completion** of the project.

All payments must be made according to the agreed schedule. The Developer reserves the right to withhold work and delivery in case of late or missing payments.

**3. Revisions**

* **Minor revisions**, such as text edits, design adjustments, and bug fixes, are included at no additional cost.
* **Major revisions** that involve substantial changes to the original requirements, system logic, or features will incur **additional charges**, which shall be mutually agreed upon before implementation.

**4. Project Delivery**

* Upon full payment, the Developer will deliver all system files, documentation, and credentials to the Client.
* Ownership and rights to the project shall be transferred to the Client only after the final payment is received.

**5. Timeline and Responsibilities**

* The Developer shall follow a mutually agreed project timeline.
* The Client shall provide timely feedback and necessary data/content to prevent project delays.

**6. Cancellation and Refund Policy**

* The **down payment is non-refundable** once the project has commenced.
* If the Client cancels the project after work has begun, any completed modules or deliverables will remain the property of the Developer unless full compensation is provided.

**7. Confidentiality**

Both Parties agree to maintain confidentiality of all project-related materials, sensitive information, and data exchanged during the course of development.

**8. Agreement and Amendments**

This Contract shall be governed by Philippine laws. Any amendments must be in writing and signed by both Parties.

**SIGNATURES**

**Client**  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Developer**  
Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_