

# TEAM WORKFLOW INSTRUCTIONS

CST-341 CLC Project

## 1 BURNDOWN CHART

---

LINK TO BURNDOWN CHART:

<https://docs.google.com/spreadsheets/d/14BLU97UxD4A3xrThYsRZh0aNqVyuiB18TBe7yiVM3nk/edit?usp=sharing>

OVERVIEW:

- The Burndown Chart is where the tasks will be outlined each week
- At the start of each week, we will discuss (in the Discord chat) what each member will work on
- Each member will be responsible for adding their own name, and time spent on a task, into the chart
- Anyone can look through the milestone for the current week and divide up tasks. Basically, whoever can get to it first, so if you have time on Monday morning to look at the Milestone and divide up tasks then go for it.

## 2 DESIGN REPORT

---

LINK TO DESIGN REPORT:

<https://docs.google.com/document/d/1RQLSQ7eLFgWKPlvGwSRQunyuRyxHVPu6jBsDgqOgnTU/edit>

OVERVIEW:

- The Design Report will be updated weekly and is a high-level culmination of all work done throughout the week
- After finishing your assigned tasks for the week, please fill out any part of the design report that you worked on. For example: If your task was UML diagrams -> include the UML diagrams in the design report -> insert your name at the top -> fill in user story, hours worked, etc.
- Whoever submits the Milestone at the end of the week should download a copy of the Design Report and submit it with all other required content.

### 3 GITHUB

---

LINK TO GITHUB:

<https://github.com/tjames222/CST-323CLC>

OVERVIEW:

- Two branches: Master branch and Dev branch
  - MASTER BRANCH:
    - This is the final branch that we will use for submission
    - This branch should not be pushed to when making code updates
    - This branch should stay pure so that we have a backup in case something gets messed up and we need to go backward
  - DEV BRANCH:
    - This is the working branch
    - This branch should be used to push new code updates to throughout the week
    - This branch will be merged with the master branch before final submission each week or at key times (Such as after a major update)
- Please familiarize yourself with how to use GitHub
- **Always pull before working on anything new**
- Please keep your teammates updated as to what you are working on and when you push to the dev branch

PROJECTS TAB:

- Essentially just a todo list. Don't worry about this. This is just to fulfill a part of the assignment.
- If we end up using it, I will be sure to notify everyone