

Meeting Minutes – Team 18

Location: The Rack Computer Cluster

Date: Friday 11th December

Time: 14:00

Attendees:

Ariela Bawol, Alex Bridges, Andros Zantis, Justyna Cichosz, Toby Dent, Yousaf Hussain.

Agenda Items:

1. Apologies for absence:

Daniel is absent because of personal reasons; Lewis did not give us any notice about his absence; Andros arrived at 14:30.

2. Approval of minutes of previous meeting:

There is a mistake on last week's minutes - it took place on Tuesday, not Friday.

3. Sub-Teams' progress reports:

- Design:
 - We still need to decide on the content for the Essentials Guide Activity.
 - The search function has not been designed yet as the Implementation still have the other Activities to implement.
- Implementation:
 - The implementation process is taking a lot more time than we planned because learning how to use Android Studio is very time consuming; however, the members are doing their best to catch up with the scheduled tasks.

4. Draft Specification:

- The tasks were allocated between the members who are responsible for completing the Draft Specification (Yousaf, Toby and Andros).
- Justyna has finished the testing section of the specification. This includes possible test cases and our test plan.
- The team contract is needed for one of the sections of the specification. Alex will post it onto the Facebook group so that all of us can access it.

5. Any other business:

- Peer review needs to be done by 5pm on Monday. The marks we give each of tea members will count towards their final mark for this module.

6. Date and place of next meeting:

- There is no formal meeting next week; however, John suggested having an informal meeting so we will meet on Tuesday 15th December at 11:00 in the Rack.

Meeting closed at 15:00.