

Meeting Minutes – Team 18

Location: Room 432, Robinson Library
Date: Tuesday 10th November
Time: 12:00

Attendees:

Ariela Bawol, Alex Bridges, Andros Zantis, Daniel Coutts, Justyna Cichosz, Lewis Harvey, Toby Dent, Yousaf Hussain.

Agenda Items:

1. Apologies for absence:

Yousaf arrived to the meeting at 12:25 and Daniel arrived at 12:40.

2. Approval of minutes of previous meeting:

The minutes were approved by all team members.

3. Design Team progress report:

- Ariela presented the draft design for the Main and Recipe screens, which was drawn. All of the members approved the design because it uses Google's Material Design which most users are familiar with and know how to use it. Andros suggested that if the design and colours are too similar to Google's stock Material Design, our application will not stand out enough for users to notice against it apps that are similar to ours. However, the team decided that for now it is best to use a formula that works and we can always alter the design if we have spare time in semester 2.
- The Essentials and Glossary screens still need to be designed.
- Lewis suggested one change for the design – the photographs of recipes on the Main could also include the cooking difficulty.
- Andros volunteered to make a digital version of the design in Photoshop.
- Toby volunteered to prepare a flowchart of navigation for the GUI, which will be useful for the final specification document.

4. Other Sub-teams progress:

- Testing: Justyna created an Excel template that will be used by the whole team for testing purposes.
- The Implementation Team will meet together and start coding tomorrow. Ariela will send links to resources that were used for designing the GUI on group chat as they included tips on how to code certain features that the Implementation Team can use.

- All team members should start researching recipes. It is important to remember that the recipes are for students so they cannot be too expensive or complicated. The recipes should also come with good quality images as the GUI design heavily relies on them.
 - Yousaf has a good student cookbook so he will try to contact the publisher to find out if we can use their recipes.
 - Andros suggested using websites that already have recipes specific to students. However, it is important that we keep all of the links for referencing (for the recipes and images).

5. Any other business:

- a) Research on existing apps that are similar to ours:
 - Team members still need to upload their research onto the group page.
- b) Toby asked if we still need to meet twice a week as the whole team.
 - Most team members agree with Alex who said that these meetings are necessary because they motivate us and allow us to keep track of where everyone is with their work. Therefore, it will be easier and quicker to spot if someone is falling behind and the rest of the team can help that person.
 - However, we will have meetings only if we feel that there is something to discuss because there is no point to have meetings just for the fact of having them. Soon we will have less to discuss as the whole team because more practical work will be the priority and the sub-teams will start to meet between each other. This means that we will most likely have only one meeting a week instead of two.

6. Tasks to complete for the Friday's meeting:

- Implementation Team: a piece of working code.
- Design Team: the Essentials screen.
- Sub-team leaders: reports on how their sub-teams are doing.

7. Date and place of next meeting:

- Formal meeting on Friday 13th November from 16:00 to 17:00 in the Rack Computer Cluster.

Meeting closed at 13:00.