Meeting Minutes – Team 18

Location: The Rack Computer Cluster
Date: Friday 23rd February 2016
Time: 12:00

Attendees:

Ariela Bawol, Alex Bridges, Andros Zantis, Daniel Coutts, Justyna Cichosz, Toby Dent, Yousaf Hussain.

Agenda Items:

1. **Apologies for absence:**
   Justyna was late to the meeting (arrived at 12:12). Daniel was late to the meeting (arrived at 12:25). Lewis was absent from the meeting because he is injured.

2. **Approval of minutes of previous meeting:**
   The minutes were approved by all team members.

3. **Implementation Progress:**
   - Daniel demonstrated the application on his phone. He fixed the issues with the tab host and toolbar as both features now work correctly and the app looks great so far. Ariela suggested adding outlines or spacing to the photos on main screen to make them stand out more.

4. **Database:**
   - Toby demonstrated two methods that he wrote for the database. He is now working on adding further methods for the search function.
   - We discussed how the users' favourite recipes are going to be stored and accessed. Our aim is to keep them on the phone's local database so that the user can access them offline. However, the implementation team needs to check whether the photographs should be stored as files or links.

5. **Documentation progress:**
   - Essentials:
     - o Andros filled in the database template for the glossary so that Toby can start working on implementing it.
     - o We are going to use the Cooking Basics for Dummies book to make a list of 10 tutorials. Ariela and Justyna will write 5 tutorials each.

- Specification:
  - Justyna finished the functional / non-functional requirements section and uploaded them to our Facebook group. Could all team members check whether you agree with the priority for each requirement?
    - Before the final specification is uploaded to Ness we will need to specify whether our application meets all of the requirements.
  - Justyna will also need to modify the test plan (e.g. to include the database and UI) but this cannot be fully completed until the implementation team finishes programming the main parts of the application.
  - Andros needs to change some of the recipes he found as not all of them include the nutritional information, which is crucial in order for the database to work correctly.
  - Yousaf will put all of the bits of the specification together and upload what we have so far onto our Facebook group by Thursday.

6. **UML Diagrams:**
   - Ariela prepared three Activity Diagrams and is currently working on the rest of them.
   - Alex is working on the UML Diagrams that require detailed implementation (code) knowledge.

7. **Trade Fair Poster:**
   - Alex designed an initial version of the poster. All team members agreed that the layout is too similar to one of the posters found on Blackboard. Also, the colours do not match the green tag-line of Dyne, which needs to stand out more. Another suggestion was to use a different texture for the background and possibly less text.
   - All team members are welcome to design their own version of the poster.

8. **Any Other Business:**
   - All team members need to update their timesheets on Google Drive. Please include the Tuesday meetings on them.
   - Peer review results can be obtained from John via email.

9. **Date and place of next meeting:**
   - Friday 26th February at 15:00 in the Rack.
     - Yousaf will be absent from the meeting because of personal circumstances.

Meeting closed at 13:00.