Meeting Minutes – Team 18

Location: The Rack Computer Cluster
Date: Tuesday 17th November
Time: 11:00

Attendees:

Ariela Bawol, Alex Bridges, Andros Zantis, Daniel Coutts, Justyna Cichosz, Lewis Harvey, Toby Dent, Yousaf Hussain.

Agenda Items:

1. **Apologies for absence:**
   N/A.

2. **Approval of minutes of previous meeting:**
   There was a mistake in previous meeting minutes - today's meeting should last from 11:00 to 13:00, not 12:00.

3. **Sub-Teams' progress reports:**
   - The Implementation Team will meet tomorrow at 15:00 to start the coding process.
   - Design Team:
     - Ariela drew additional designs for the Glossary and Category screens as well as the main Essentials Guide screen; however, she is unable to design the screens for each of the guide's components until the whole team decides what kind of content will be included. This is because many of the guides will require a different design. For example, conversion tables will need to have a different design from a list of the essential equipment needed.
     - Yousaf and Toby came up with many great ideas for the name of the app and logos, such as:
       - Grate
       - Dyne
       - Down Toon
       - Pl8
       - Palette
       - New Casserole was suggested by Daniel

- Most team members liked the Grate name and logo idea; however, there is an application on the Apple App Store called Grate – Epicenter of Dining which may cause a trademark issue. The team leaders will confirm during today's team leader meeting whether we can still use this idea.

4. **Any other business:**
   a) There are two research reports still missing.
   b) Feedback for the team contract said that the requirement of notifying the team about absence 24 hours before the meeting may be unrealistic if someone wakes up feeling ill. Therefore, we will change this rule to 2 hours before the meeting in case of emergencies.
   c) Yousaf brought the student cooking book he mentioned last week to show it to the rest of the team. Unfortunately, he has not received a reply from the publisher yet.
   d) Dragon's Den:
   - We are two weeks behind the schedule (project plan) and, ideally, we need some kind of a GUI shell by Friday. It does not need to be functioning, we just need a prototype that can be shown to the Dragons.
   e) Alex suggested implementing a feature that would allow the users to submit their own recipes. These could be rated by other users.
   f) Toby suggested scrapping the idea of eating out feature of our app and focus more on the cookbook instead. However, Justyna reminded us that we may get more marks for implementing GPS features. Ultimately, whether or not we will implement this feature will depend on our progress and how much time we have left.

5. **Date and place of next meeting:**
   - Formal meeting on Friday 20th November from 16:00 to 17:00 in the Rack Computer Cluster.

Meeting closed at 12:10.