

Meeting Minutes – Team 18

Location: Room 333, Robinson Library

Date: Tuesday 24th November

Time: 11:00

Attendees:

Ariela Bawol, Alex Bridges, Andros Zantis, Daniel Coutts, Justyna Cichosz, Lewis Harvey, Toby Dent, Yousaf Hussain.

Agenda Items:

1. Apologies for absence:

N/A. However, Alex gave a warning to Andros and Yousaf, and asked them to try arrive to meetings within the 10-minute window.

2. Approval of minutes of previous meeting:

The minutes were approved by all team members.

3. Sub-Teams' progress reports:

- Design: Ariela did not design any new screens yet as she is still waiting for the implementation of previous designs. Andros started working on the logo design; however, this is not applicable any more as we had to change our app name due to trademark issues. He will now work on a logo for the new app name.
- Implementation: Daniel will prepare a skeleton of the app tonight, so that he can split the work within his team during their meeting tomorrow.
- Marketing: Yousaf prepared different colour schemes of the logo for our original name "grate"; however, this is not applicable any more as this idea is not valid.

4. Dragon's Den:

- Yousaf compiled a list of features that we hope to implement. These will be confirmed by the whole team during Friday's meeting.
- The Marketing Team will design and prepare the presentation. They plan to finish the presentation by Sunday so that any last minute changes can be done on Monday. Justyna also offered to help as, being the main tester, she does not have much work at the moment.

5. Any other business:

- a) Justyna received an email from John advising us to not to use “grate” as our app name because of trademark related issues. We came up with other name and branding ideas during the meeting:

- Stewdent
- Eat, sleep, repeat
- Eat, drink, repeat
- Eat, drink, reheat
- Reheat
- Feast upon Tyne
- Snack Attack
- Treat
- Blendr
- Dyne (which was one of the original ideas):
 - Fine dine Tyne
 - Student cookbook
 - Student dining
 - All-in-one student cookbook

Finally, we decided to choose Dyne as the app name because we already had a few logo ideas for it, and it links to both food and Newcastle.

- b) The whole team agreed to use Justyna’s research as the template. The team members who conducted research now need to change their reports using this style.
- c) Yousaf suggested more ideas for our application that will improve the user experience:
- A tutorial screen showing all of the app’s features when the user opens it for the first time.
 - Finding recipes using leftover ingredients specified by the user.
 - A user account that will be linked through Facebook / Google+.
- d) Ariela suggested that making a questionnaire for students about our app will help us to get an idea of what features the users will expect to see. This research will be useful for Dragon’s Den. However, we need to ask for permission to hand our questionnaires in University.
- e) Questions for John:
- Do we need permission to use questionnaires as part of our research?
 - Do we need to include any financial information on the Dragon’s Den presentation?

6. Date and place of next meeting:

- Formal meeting on Friday 27th November from 16:00 to 17:00 in the Rack Computer Cluster.

7. Tasks to complete by Friday:

- Team members who completed their research: use Justyna's research as template to alter your research documents.
- The Implementation Team: complete the UI shell.
- Andros: design a couple of ideas for the logo with a few colour variations.

Meeting closed at 12:15.