Meeting Summary: Code Comments, Student Hosting, Tool Selection, GDPR, Ethical Considerations, Trello Deadlines, Experience Testing, and Future Plans.

Date: 18/03/24

Participants:

- Member 1 (Dylan Carter - 720007761 - dc713@exeter.ac.uk)
- Member 2 (Jamie Elder - 720011935 - je497@exeter.ac.uk)
- Member 3 (Victor Smith - 720087895 - vphs201@exeter.ac.uk)
- Member 4 (Daniel Hart - 700046191 - dh590@exeter.ac.uk)
- Member 5 (Ziyad Alrubian - 710057514 - zaa203@exeter.ac.uk)

Session Length: 1 hour

Objective:

The objective of this meeting was to address various essential aspects of project development. We commenced by discussing the importance of commenting code to enhance readability and maintainability. We then explored options for student hosting on AWS or Google Cloud, considering factors like cost and scalability. Additionally, we deliberated on selecting appropriate tools for project requirements to optimize workflow and productivity. Ensuring GDPR compliance was another focal point, along with ethical considerations such as allergies and environmental impact, to uphold user welfare. Trello deadlines were reviewed to manage tasks effectively, while plans for experience testing, potentially involving housemates and poster presentations, were considered to gather valuable feedback. Finally, we outlined the next steps to ensure continued progress and alignment towards project objectives.

Discussion Points:

1. Commenting Code:

We emphasized the significance of thoroughly commenting code to enhance readability and maintainability. By documenting code effectively, we ensure that team members can understand and collaborate on the project more efficiently, reducing errors and streamlining development processes.

2. AWS/Google Student Hosting

Exploring hosting options on platforms like AWS or Google Cloud, we considered factors such as scalability, and ease of management. Our aim was to select a hosting solution that can accommodate our project's needs while being accessible and manageable for student use.

3. ## Tool Selection for Project Requirements:

   Deliberating on tool selection, we assessed various options to meet our project requirements effectively. This involved evaluating tools for development, project management, and collaboration to optimize workflow efficiency and productivity throughout the project lifecycle.

4. ## GDPR Compliance:

   Ensuring compliance with GDPR regulations was a critical focus, underscoring our commitment to safeguarding user data and privacy. We discussed strategies and protocols to ensure that our project adheres to GDPR standards, including data protection measures and user consent mechanisms.

5. ## Ethical Considerations:

   We delved into ethical considerations such as allergies and environmental impact, acknowledging the importance of responsible development practices. By considering potential implications on user health and the environment, we aim to prioritize ethical considerations in our project's design and implementation.

6. ## Trello Deadlines:

   Reviewing Trello deadlines, we aimed to manage project tasks effectively and ensure timely completion of milestones. This involved assessing current progress, identifying potential bottlenecks, and adjusting deadlines as necessary to maintain project momentum and meet project goals.

7. ## Testing:

   Plans were made to conduct experience testing, potentially involving housemates, and presenting findings through poster presentations. This discussion cantered on gathering qualitative feedback to enhance user experiences and refine project features iteratively.

Conclusion:

In conclusion, this meeting provided comprehensive insights into various essential aspects of project development. By addressing code commenting, hosting options, tool selection, GDPR compliance, ethical considerations, Trello deadlines, and experience testing, we have laid a solid foundation for project success. Moving forward, we are committed to implementing the discussed strategies and prioritizing user welfare, data protection, and project efficiency to ensure continued progress and alignment with our project objectives.

Next Steps:
1. Testing
2. Deploy Webapp

Action Items:
1. Recipe opt outs
2. Recipe allergens
3. Comment code

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