Meeting Summary: Final Tasks and Questions About Specification

Date: 26/02/24

Participants:

- Member 1 (Dylan Carter - 720007761 - dc713@exeter.ac.uk)
- Member 2 (Jamie Elder - 720011935 - je497@exeter.ac.uk)
- Member 3 (Victor Smith - 720087895 - vphs201@exeter.ac.uk)
- Member 4 (Daniel Hart - 700046191 - dh590@exeter.ac.uk)
- Member 5 (Ziyad Alrubian - 710057514 - zaa203@exeter.ac.uk)
- Module Lead (Solomon Oyelere – s.oyelere@exeter.ac.uk)

Session Lasted: 1 hour 45 minutes.

Objective:

The objective of this meeting was to finalize our code, ensure functionality, discuss our Sprint 1 product with the module lead, review the submission requirements, and address any outstanding tasks or questions related to the Continuous Assessment specification.

Discussion Points:

1. Finalising Code and Final Tasks:

We began by reviewing our progress and identifying remaining tasks. It was determined that we needed to bootstrap the Django models, finalize the admin page, apply scores for meal events, and address any remaining bugs. With these tasks left to do the bootstrapping was assigned to Dylan and Daniel, the admin page was assigned to Victor and Ziyad, applying the scores and fixing bugs as well as aiding people who needed it was tasked to Jamie. We were all comfortable with the roles we were given after this and happy with where our app was heading.

2. Specification Details and Questions:

With the module lead we went through the specification and were told that our project needed 3 folders as a part of the submission: a technical-documents folder containing all the sourcecode that we had been creating and everything that was included in the making of the application; a process-documents folder containing all the meeting write ups and consistent kanban screenshots pertaining to our progress on the application as a whole; a product-documents folder for a client with product design document describing our back-end and UI document showcasing our front-end decisions. Daniel had already been keeping a track of the Kanban and so only the product-documents needed doing. These documents were split, Jamie to do the UI document as he was most familiar with the layout of all the pages and Victor to do the Product design document as he made all the designs for how the how should work.

3. Final Product and Submission

Our product aligned with the initial concept discussed with the module lead, which was well-received by the module lead. It was a simple yet functional app allowing login, playing 'Foodle', joining groups via QR codes, and creating group cooks from a variety of recipes. Discussion then turned to our submission for the sprint, including who would compile the final .zip file and preparations for uploading the peer review.

Conclusion:

The meeting concluded with satisfaction regarding the app's progress and clear tasks assigned to ensure compliance with the given criteria. With the main components of the app completed, focus shifted towards documentation and proper submission of our work.
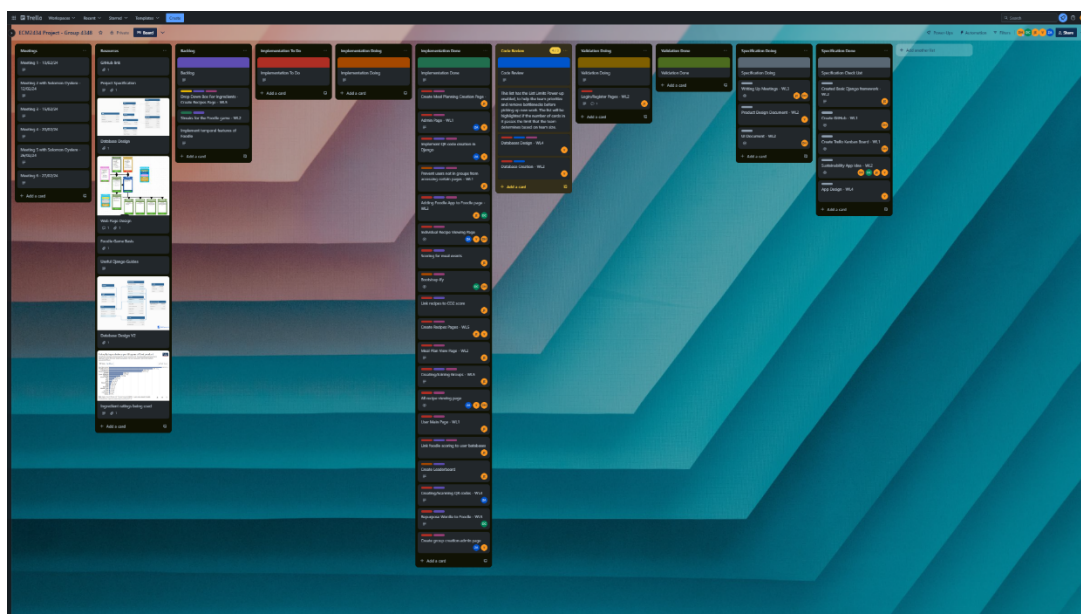
Next Steps:

1. Creating and submitting the final project for the first sprint.

Action Items:

1. Bootstrapping the Django models.
2. Finalising the admin page.
3. Bug fixing.
4. Applying scores to planned meals.
5. UI Document.
6. Product Design Document.

Meeting Related Images

Above example of Kanban screenshots