

# Daniel Jenkins

Customer Service Representative

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**Determined and focused Customer Service Representative for over 2 years. Adept at maintaining a clean and safe environment. Aiming to provide a quality product or service to the customer in a timely fashion.**

## Professional Experience

### Walgreens

June 2023 - September 2023

#### Customer Service Associate

- Provided excellent customer service, fulfilling demands professionally and in a positive manner
- Maintained a clean and safe working environment
- Proficient in cashiering, managing inventory, and lifting and unloading shipments

### Revitalize Juice Bar

November 2020 - September 2022

#### Juice Bar Attendant

- Provided excellent customer service that brought back customers on a recurring basis
- Responsibilities: Opening and closing, preparing drinks, inventory management, cashiering, and cleaning
- Cooperated seamlessly with coworkers in order to produce a quality product in a reasonable timeframe

## Education

UCLA, Los Angeles, CA September 2022 - Present

- Studying for: Statistics & Data Science B.S.
- 3.7 GPA

La Quinta High School, La Quinta, CA September 2018 - June 2022

International Baccalaureate Certificate Holder

- Completed International Baccalaureate and Advanced Placement Courses in area of Biology, Calculus, English, Psychology, U.S. History, & Visual Arts
- 4.0 GPA through all 4 years

## Key Skills

- Constant positive attitude
- Highly patient with customers
- Prioritizes customer satisfaction
- Calm demeanor during stressful settings
- Efficient and accurate in food and drink preparation
- Maintains cleanliness of workspace at all times
- Quick to learn and take on new responsibilities
- Works well with others and able to take on extra workloads