Muhammad Sabit Khan

Nationality: Pakistani **Date of birth:** 16/08/2001 **Gender:** Male

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utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=ios_app

📍 **Home:** Bilal Town Bittian Near PAF Colony Gate Mianwali Bilal Town Bittian Near PAF Colony Gate Mianwali, 42000 Mianwali (Pakistan)

ABOUT MYSELF

Graduated IT engineer with expertise in database, cloud computing, and cybersecurity, seeking a challenging role to leverage technical skills and drive organizational success.

WORK EXPERIENCE

🏢 **– Mianwali, Pakistan**

City: Mianwali | **Country:** Pakistan

University Societies President

[15/05/2021 – 21/11/2023]

As President of the Music Society at the University of Mianwali, I led and coordinated student societies, organized diverse events, and fostered teamwork, creativity, and innovation to enhance the campus experience.

🏢 *Physician Revenue Group (PRG)* – Lahore , Pakistan

City: Lahore | **Country:** Pakistan

Medical Billing Executive

[06/2024 – 11/2024]

Department of Account Reversible (AR)
Handled communication with American insurance companies, patients, and doctors to manage medical claims in the AR department. Ensured accurate claim submissions, resolved denials, and followed up on outstanding payments, ensuring compliance with regulations and timely reimbursement.

🏢 *Punjab Socio-Economic Registry (PSER)* – Mianwali, Pakistan

City: Mianwali | **Country:** Pakistan

Data Entry Operator

[01/01/2025 – 31/03/2025]

Registered households and assessed housing conditions and family structures.
Collected and documented information on financial status and sources of income.
Ensured accuracy in data collection, verification, and entry into centralized databases.
Supported government planning and welfare initiatives through reliable data handling.

EDUCATION AND TRAINING

BS Information Technology

University Of Mianwali [27/11/2019 – 27/11/2023]

City: Mianwali | **Country:** Pakistan | **Website:** https://umw.edu.pk/ | **Field(s) of study:** Information and Communication Technologies (ICTs) | **Final grade:** 3.34/4.00

• Programming fundamentals
• ICT
• Object Oriented Programming (OOP) • Digital Logic & Design (DLD)
• Discrete Structure
• Data Structure and Algorithm • Enterprise System
• Professional Practices
• Operating System

- Software Engineering
- IT Project Management
- Computer Networks
- Entrepreneurship

FSc- Intermediate
ARF College MM.ALAM [01/04/2017 – 30/07/2019]

City: Mianwali | **Field(s) of study:** PRE ENGINEERING | **Final grade:** 72%

Matriculation
ARF College MM.ALAM [01/03/2015 – 30/07/2017]

City: Mianwali | **Field(s) of study:** SCIENCE | **Final grade:** 83%

LANGUAGE SKILLS

Mother tongue(s): Saraiki | urdu

Other language(s): english

SKILLS

Microsoft Office package: Microsoft Word, Excel, PowerPoint, Access / Database : MySQL(basic) / Xampp server / access / Basic flutter / Fundamentals of Computer Networking / Musician (vocalist) / Music (Vocal and Guitarist - Intermediate) / Commnication skills / Experience with PHP, SQL, HTML, CSS, JavaScript / Good organizational and team work coordination skills / Medical Terminology, Medical Records, Medical Insurance