



Let's make everyday better

MegaNet Pte Ltd

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Co. Reg. No.: 200802168W
GST Registration No.: 200802168W

SERVICE REPORT

| | | | |
|------------------------|---------------------------------------|------------------------|-----------------|
| Customer: | COMO Pte Ltd | Job No: | |
| Address: | 6B Orange Grove Road Singapore 258332 | Attended Date: | 20/11/2025 |
| Contact Person: | Sheng Yang | Completed Date: | 20/11/2025 |
| Email: | shengyang.chia@club21global.com | Start Time | End Time |
| Contact Number: | 81215316 | 09:00 AM | 18:00 PM |
| | | Total Hrs | 8 hours |

| | | | |
|--|--|---|-------------------------|
| Customer Status <input checked="" type="checkbox"/> Maintenance <input type="checkbox"/> Follow-Up | Nature of Service <input type="checkbox"/> Delivery + Installation and Configuration <input type="checkbox"/> Re-configuration <input type="checkbox"/> Pre-configuration + Delivery <input type="checkbox"/> Delivery Only | <input type="checkbox"/> POC + Delivery <input type="checkbox"/> POC <input type="checkbox"/> Troubleshooting <input checked="" type="checkbox"/> IT Infra Maintenance & Standby | Router Model |
| Equipment <input type="checkbox"/> Router <input checked="" type="checkbox"/> IT Infra | | | Router Serial No |

Work Order Details

| | | |
|--|--|------------------------------------|
| Reference No: | <input type="checkbox"/> New Service <input type="checkbox"/> Parallel Upgrade (Migration) | Speed (Old / New (Upgrade)) |
| <input type="checkbox"/> SingNet <input type="checkbox"/> Meg@pop Service Type: | <input type="checkbox"/> Renewal <input type="checkbox"/> Hot Upgrade | |

| | | | |
|--------------------------------|------------------------|------------------------|------------------------|
| NAT: Yes / No | IP DETAILS | | SPEED TEST |
| DHCP: Yes / No | WAN IP: | MASK: | DOWNLOAD (Mbps) |
| SSH ENABLE: Yes / No | LAN IP: | MASK: | |
| TELNET ENABLE: Yes / No | PRIVATE LAN: | MASK: | UPLOAD (Mbps) |
| REBOOT TEST: Yes / No | LOGIN USERNAME: | LOGIN PASSWORD: | |

NOTE: Once Login Username and Password are released, we assume no responsibility for any loss that you may sustain due to compromise of your account login credentials.
(Take note: We do not keep a copy of username / password)
For any future configurations, support charges will be imposed.

| | |
|--------------------------------------|----------------------------|
| Engineer Name: Danny Htet | Engineer Signature: |
| Contact Number: 81263312 | |
| Email: support@meganet.com.sg | |

Remarks:

Help clean the packaging of the new lan cables and review the phishing mail sent to all the employees from the organization.

THE ABOVE WORK HAD BEEN CARRIED OUT TO MY SATISFACTION

| | | |
|------------------------|-------------------|--------------|
| Acknowledge by: | Signature: | Date: |
| Company Stamp: | | |

*On-site Support: Please enquire on charges

*Router Warranty: 1 year carry-in

*Remote Configuration Support: 1 week