

OYEBOLA DAMILARE ABRAHAM

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PROFESSIONAL SUMMARY

Self-motivated and energetic data analyst with a strong foundation in data analysis and frontend development. Proven ability to leverage technical skills to drive organizational growth and efficiency. Committed to delivering high-quality results through conscientious hard work, honesty, and integrity.

KEY SKILLS

- Integrity and good interpersonal skills
- Excellent oral and written communication skills
- Good time management
- Disciplined mindset
- Problem-solving
- Proficiency in MS Office, Excel (VLOOKUP, Conditional Formatting, Pivot Tables) Microsoft Power BI, SQL (SQL Server, MySQL) and Python.

ACHIEVEMENTS

- Successfully completed data analysis projects using Power BI and SQL, leading to a 45% increase in data-driven decision-making efficiency.
- Developed a frontend application using HTML, CSS, and JavaScript, enhancing user experience and engagement by 20%.
- Streamlined data collection processes, reducing time spent on data entry by 30%.
- Collaborated with cross-functional teams to implement data solutions, improving overall project outcomes.

PROFESSIONAL EXPERIENCE

Data Entry Officer

Miva Open University. 2025

- Accurately processed and entered high volumes of data into Learning a Management System (LMS) Called Moodle, maintaining a 99% accuracy rate.
- Meticulously verified data for accuracy and completeness, minimizing errors and discrepancies.
- Collaborated with Team to facilitate efficient data flow and document management.

Data Analyst Intern

Elite Global AI. 2024

- Analyzed large datasets to identify trends and insights, contributing to strategic planning.
- Utilized SQL and Power BI to create comprehensive reports, enhancing data visibility.

Collection Officer

TMB Skip Trace Ventures. 2023

- Managed client accounts and facilitated debt recovery processes, achieving a 30% increase in collections.
- Implemented effective communication strategies to resolve client disputes.

Secretary

Gabson Olu Enterprises. 2017

- Provided administrative support, improving office efficiency by 15%.
- Coordinated meetings and managed schedules for senior management.

EDUCATION

Ordinary National Diploma (OND)

(Building Technology)

Yaba College Of Technology

Higher National Diploma (HND)

(Building Technology)

Yaba College Of Technology

CERTIFICATIONS

- Frontend Developer (HTML, CSS, JavaScript) – **NIIT Surulere**
- Data Analysis (MS Excel, Power BI, MySQL, SQL Server, Python) – **Honey Treat Academy**

REFEREES

Mrs. Maria Oyebola - 08184945740

Mr. David Alli - 08183629473