Daria Ivanita

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EDUCATION

SAIT   Calgary, AB
Secondary School in New Media Production and Design   *May. 2022 – Present*

Centennial High School   Calgary, AB
GED in High School Diploma   *Aug. 2014 – May 2018*

EXPERIENCE

Significant1   April 2022 – Present
Marketing Manager   *Calgary, AB*
- Led strategic company promotion on social media platforms, leveraging Instagram, Facebook, and Twitter, to highlight brand and drive engagement.
- Orchestrated seamless coordination and scheduling of diverse events, showcasing exceptional problem-solving skills.
- Demonstrated proficiency in Microsoft Word, effectively streamlining document creation and enhancing overall productivity.

Utilized HTML knowledge to enhance the visual appeal and functionality of various documents

Homes By Avi   Feb 2016 – Sep 2017
Administrative Assistant   *Calgary, AB*
- Streamlined communication by efficiently managing phone calls, meetings, and providing exceptional visitor support.
- Demonstrated strong administrative skills by performing tasks such as filing, typing, copying, and scanning with precision and attention to detail.
- Accelerated project completion by strategically scheduling and assigning administrative projects, ensuring timely and high-quality results.
- Utilized HTML knowledge to enhance the visual appeal and functionality of various documents presentations.

PROJECTS

Gitlytics | *Python, Flask, React, PostgreSQL, Docker*   June 2020 – Present
- Developed a full-stack web application using with Flask serving a REST API with React as the frontend
- Implemented GitHub OAuth to get data from user's repositories
- Visualized GitHub data to show collaboration
- Used Celery and Redis for asynchronous tasks

Simple Paintball | *Spigot API, Java, Maven, TravisCI, Git*   May 2018 – May 2020
- Developed a Minecraft server plugin to entertain kids during free time for a previous job
- Published plugin to websites gaining 2K+ downloads and an average 4.5/5-star review
- Implemented continuous delivery using TravisCI to build the plugin upon new a release
- Collaborated with Minecraft server administrators to suggest features and get feedback about the plugin

TECHNICAL SKILLS

Programing Languages: Programming Languages: Proficiency in one or more programming languages such as Python, Java, C++, JavaScript, Ruby, or others.
Certificates: ProServe Java Practice Unit Testing Linkedin Computer Science CS50 - Harvard Professional Certificate
Skills: Teamwork, Customer assistance, Customer service expertise, Problem-solving, Email marketing, Digital marketing, Social media management, Graphic design, WordPress, Marketing automation