

# Checklist for Adult Sponsor (1)

This completed form is required for ALL projects.

To be completed by the Adult Sponsor in collaboration with the student researcher(s):

Student's Name(s): \_\_\_\_\_

Project Title: \_\_\_\_\_

1. ☐ I have reviewed the ISEF Rules and Guidelines, including the science fair ethics statement.
2. ☐ I have reviewed the student's completed Student Checklist (1A) and Research Plan/Project Summary.
3. ☐ I have worked with the student and we have discussed the possible risks involved in the project.
4. ☐ The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:  

☐ Humans  
☐ Vertebrate Animals

☐ Potentially Hazardous Biological Agents  
☐ Microorganisms ☐ rDNA ☐ Tissues
5. ☐ Items to be completed for **ALL PROJECTS**  

☐ Adult Sponsor Checklist (1)  
☐ Student Checklist (1A)  
☐ Regulated Research Institutional/Industrial Setting Form (1C) (when applicable; after completed experiment)  
☐ Continuation/Research Progression Form (7) (when applicable)

☐ Research Plan/Project Summary  
☐ Approval Form (1B)

**Additional forms required if the project includes the use of one or more of the following** (check all that apply):

- ☐ **Humans**, including student designed inventions/prototypes. (Requires prior approval by an Institutional Review Board (IRB); see full text of the rules.)  
☐ Human Participants Form (4) or appropriate Institutional IRB documentation  
☐ Sample of Informed Consent Form (when applicable and/or required by the IRB)  
☐ Qualified Scientist Form (2) (when applicable and/or required by the IRB)
- ☐ **Vertebrate Animals** (Requires prior approval, see full text of the rules.)  
☐ Vertebrate Animal Form (5A) - for projects conducted in a school/home/field research site (SRC prior approval required)  
☐ Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)  
☐ Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)
- ☐ **Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or IBC, see full text of the rules.)  
☐ Potentially Hazardous Biological Agents Risk Assessment Form (6A)  
☐ Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.  
☐ Qualified Scientist Form (2) (when applicable)  
☐ The following are exempt from prior review but require a Risk Assessment Form 3: projects involving protists, archae and similar microorganisms, for projects using manure for composting, fuel production or other non-culturing experiments, projects using color change coliform water test kits, microbial fuel cells, and projects involving decomposing vertebrate organisms.
- ☐ **Hazardous Chemicals, Activities and Devices** (No SRC prior approval required, see full text of the rules.)  
☐ Risk Assessment Form (3)  
☐ Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)
- ☐ **Other**  
☐ Risk Assessment Form (3)
- ☐ I attest to the information checked above and that I have read and agree to abide by the science fair ethics statement.

Adult Sponsor's Printed Name

Signature

Date of Review (mm/dd/yy)

Phone

Email