

# RUNYARARO MTAZU

## IT INTERN

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**Dear Hiring Manager,**

I am writing to express my sincere interest in applying for an internship opportunity at your organization. I am currently enrolled as a second year student pursuing a Bachelor's degree in Computer Science at the National University of Science And Technology.

Throughout my academic journey, I have developed a strong foundation in various areas of computer science, including programming, data-analytics, algorithms, software development, and networking. My studies have equipped me with the necessary theoretical insights to excel, but I am enthusiastic about translating this knowledge into a real-world setting. I believe that an industrial attachment at your organization would not only enhance my technical skills but also allow me to actively engage with industry innovations and learn from the talented professionals at your organization.

Enclosed is my resume, which provides further details about my academic background and skills. I would appreciate the opportunity to discuss how I can contribute to your organization during a potential interview. Thank you for considering my application. I look forward to hearing from you soon.

Sincerely,

*Runyararo Mtazu*

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www.runyararo.live

# RUNYARARO MTAZU

## IT INTERN

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### SUMMARY

Dedicated and driven Computer Science student with a strong foundation in various areas of computer science including programming, data analytics, IT support and software development. Seeking an internship opportunity to apply technical skills and gain practical experience in a dynamic environment. I am eager to contribute to innovative projects and collaborate with industry professionals to enhance my knowledge and grow as a IT professional.

### SKILLS

#### Technical Skills

Html, Css, SQL, Python  
Git, Javascript, Algorithms

#### Document Editors

Microsoft Word, Ms Powerpoint  
Google Sheets, Google Docs

#### Soft Skills

Time management, Communication  
Adaptability, Teamwork, Creativity

### ACTIVITIES

#### Hackathon Participant | CodeFest

Bulawayo - 2023

- Designed a web application prototype for managing a company's inventory using HTML, CSS and Python
- Worked under tight deadlines and presented a prototype to a panel of judges

#### Course Project | Password Manager App

Nust - 2024

- Developed a fully functional application for managing and protecting a user's passwords and digital cards
- Implemented user authentication, password search and a user friendly UI
- Collaborated with a team of 10 using agile methodologies

### EDUCATION

#### Bsc Honors Degree In Computer Science

September 2023 - Present

National University of Science and Technology

- Relevant coursework in Data Structures and Algorithms, Data Communications and Networking

#### Advanced Level

Chemhanza High School

Feb 2021 - Nov 2022

- Attained 3 Advanced Level Passes

#### Ordinary Level

Chemhanza High School

Jan 2017 - Nov 2020

- Attained 10 O Level Passes including Mathematics and English

### CERTIFICATES

#### Certification: Google IT Support Professional Certificate

- Completed hands-on practical course work in IT Helpdesk Technician

#### Certification: Google Data Analytics Professional Certificate

- Completed engaging course work in data analytics, data visualisation and SQL



**NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY**  
**COMPUTER SCIENCE DEPARTMENT**  
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10 March 2025

**TO WHOM IT MAY CONCERN**

**RE: INDUSTRIAL ATTACHMENT 2025/2026 ACADEMIC YEAR**

**Attachment Letter** for RUNYARARO MTAZU ID No 63-2366698 F 32

I do hereby confirm that **RUNYARARO MTAZU**, Student Number **N0232218T** is bona fide National University of Science and Technology student, studying towards a degree in Computer Science and due to undertake Industrial attachment in the academic year 2025/2026.

We would be grateful if you could assist the student with a position to undertake Industrial Attachment. We have no doubt that the student will perform to their best in assigned activities. We can, therefore, confidently recommend the student for the industrial attachment program at your organization. Your continued support is greatly appreciated.

Should you need further information on the matter, please do not hesitate to contact the undersigned.

Yours faithfully

**MRS NAMATIRAI MARABADA**

**Industrial Attachment Coordinator**  
**COMPUTER SCIENCE DEPARTMENT**  
Email: [namatirai.marabada@nust.ac.zw](mailto:namatirai.marabada@nust.ac.zw)  
Cell: +263 775176782



Academic Year	Part	Semester	Entry Type	Course Code	Course Name	Mark	Grade	Remark
2024	2	2	COURSE	SCS2211	Software Project Management	64.00	2.2	Pass
2024	2	2	COURSE	SCS2212	Design and Analysis of Algorithms	66.00	2.1	Pass
2024	2	2	COURSE	SCS2214	Group Projects	82.00	1	Pass
2024	2	1	COURSE	SCS2104	Structured Systems Analysis and Design	79.00	1	Pass
2024	2	1	COURSE	SCS2114	Web Development	72.00	2.1	Pass
2024	2	1	COURSE	SCS2114	Research Methods	68.00	2.1	Pass
2024	2	1	COURSE	SCS2104	OOP Concepts and Development	73.00	2.1	Pass
2024	2	1	COURSE	SCS2114	Data Communications and Networking	75.00	1	Pass
2023	1	2	COURSE	SCS1216	Computer Architecture and Organisation	76.00	1	Pass
2023	1	2	COURSE	SCS1217	Data Structures and Algorithms	75.00	1	Pass
2023	1	2	COURSE	SCS1213	Database Systems	73.00	2.1	Pass
2023	1	2	COURSE	SCS1210	Discrete Mathematics	70.00	2.1	Pass
2023	1	2	COURSE	SCS125	Ethics and Professionalism	88.00	1	Pass
2023	1	2	COURSE	SCS1214	Software Engineering	83.00	1	Pass
2023	1	1	COURSE	SMA1101	Calculus	52.00	P	Pass
2023	1	1	COURSE	SPH1105	Electricity and Magnetism	50.00	P	Pass
2023	1	1	COURSE	SCS1103	Operating System Concepts	67.00	2.1	Pass
2023	1	1	COURSE	SCS1101	Introduction to Computer Science and Programming	78.00	1	Pass
2023	1	1	COURSE	SCS1111	Principles of Programming	68.00	2.1	Pass
2023	1	1	COURSE	SCS112	Fundamentals of Digital Electronics	64.00	2.1	Pass



5 Courses

**Technical Support  
Fundamentals**

**The Bits and Bytes of  
Computer Networking**

**Operating Systems and You:  
Becoming a Power User**

**System Administration and  
IT Infrastructure Services**

**IT Security: Defense against  
the digital dark arts**



Apr 14, 2025

## Runyararo Mtazu

has successfully completed the online, non-credit Professional Certificate

# Google IT Support

Those who earn the Google IT Support Professional Certificate have completed five-courses, developed by Google, that include hands-on, practice-based assessments and are designed to prepare them for entry-level roles in IT support. They are competent in foundational skills, including troubleshooting and customer service, networking, operating systems, system administration, and security.

Amanda Brophy  
Global Director of  
Google Career  
Certificates

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

Verify this certificate at:

<https://coursera.org/verify/professional-cert/V43MF02I7A9U>





8 Courses

**Foundations: Data, Data, Everywhere**

**Ask Questions to Make Data-Driven Decisions**

**Prepare Data for Exploration**

**Process Data from Dirty to Clean**

**Analyze Data to Answer Questions**

**Share Data Through the Art of Visualization**

**Data Analysis with R Programming**

**Google Data Analytics Capstone: Complete a Case Study**



Feb 25, 2025

**Runyararo Mtazu**

has successfully completed the online, non-credit Professional Certificate

## Google Data Analytics

Those who earn the Google Data Analytics Professional Certificate have completed eight courses, developed by Google, that include hands-on, practice-based assessments and are designed to prepare them for introductory-level roles in Data Analytics. They are competent in tools and platforms including spreadsheets, SQL, Tableau, and R. They know how to prepare, process, analyze, and share data for thoughtful action.

Amanda Brophy  
Global Director of  
Google Career  
Certificates

The online specialization named in this certificate may draw on material from courses taught on-campus, but the included courses are not equivalent to on-campus courses. Participation in this online specialization does not constitute enrollment at this university. This certificate does not confer a University grade, course credit or degree, and it does not verify the identity of the learner.

Verify this certificate at:  
<https://coursera.org/verify/professional-cert/2CRXCXYMEECU>