

| 1. CLINICAL  | 2. SUPPORT   | 3. CORPORATE   |
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| <b>1.1 Consumers / patients are provided with high quality care throughout the care delivery process.</b>  | <b>2.1 The governing body leads the organisation in its commitment to improving performance and ensures the effective management of corporate and clinical risks.</b>  | <b>3.1 The governing body leads the organisation's strategic direction to ensure the provision of quality, safe services.</b>                                    |
| <i>1.1.1 Assessment ensures current and ongoing needs of the consumer / patient are identified.</i>  | <i>2.1.1 The organisation's continuous quality improvement system demonstrates its commitment to improving the outcomes of care and service delivery.</i>  | <i>3.1.1 The organisation provides quality, safe health care and services through strategic and operational planning and development.</i>                        |
| <i>1.1.2 Care is planned and delivered in collaboration with the consumer / patient and when relevant, the carer, to achieve the best possible outcomes.</i>                     | <i>2.1.2 The integrated organisation-wide risk management framework ensures that corporate and clinical risks are identified, minimised and managed.</i>   | <i>3.1.2 Governance is assisted by formal structures and delegation practices within the organisation.</i>   |
| <i>1.1.3 Consumers / patients are informed of the consent process, and they understand and provide consent for their health care.</i>  | <i>2.1.3 Healthcare incidents are managed to ensure improvements to the systems of care.</i>   | <i>3.1.3 Processes for credentialling and defining the scope of clinical practice support safe, quality health care.</i>   |
| <i>1.1.4 Outcomes of clinical care are evaluated by healthcare providers and where appropriate are communicated to the consumer / patient and carer.</i>                         | <i>2.1.4 Healthcare complaints and feedback are managed to ensure improvements to the systems of care.</i>   | <i>3.1.4 External service providers are managed to maximise quality, safe health care and service delivery.</i>  |
| <i>1.1.5 Processes for clinical handover, transfer of care and discharge address the needs of the consumer / patient for ongoing care.</i>                                       | <b>2.2 Human resources management supports quality health care, a competent workforce and a satisfying working environment for staff.</b>  | <i>3.1.5 Documented corporate and clinical policies and procedures assist the organisation to provide quality, safe health care.</i>                             |
| <i>1.1.6 Systems for ongoing care of the consumer / patient are coordinated and effective.</i>   | <i>2.2.1 Workforce planning supports the organisation's current and future ability to address needs.</i>   | <b>3.2 The organisation maintains a safe environment for employees, consumers / patients and visitors.</b>   |
| <i>1.1.7 The care of dying and deceased consumers / patients is managed with dignity and comfort and family and carers are supported.</i>  | <i>2.2.2 The recruitment, selection and appointment system ensures that the skill mix and competence of staff, and mix of volunteers, meets the needs of the organisation.</i>                                       | <i>3.2.1 Safety management systems ensure safety and wellbeing of consumers / patients, staff, visitors and contractors.</i>                                     |
| <i>1.1.8 The health record ensures comprehensive and accurate information is collaboratively gathered, recorded and used in care delivery.</i>                                   | <i>2.2.3 The continuing employment and performance development system ensures the competence of staff and volunteers.</i>  | <i>3.2.2 Buildings, signage, plant, medical devices, equipment, supplies, utilities and consumables are managed safely and used efficiently and effectively.</i> |
| <b>1.2 Consumers / patients / communities have access to health services and care appropriate to their needs.</b>  | <i>2.2.4 The learning and development system ensures the skill and competence of staff and volunteers.</i>   | <i>3.2.3 Waste and environmental management supports safe practice and a safe and sustainable environment.</i>   |
| <i>1.2.1 The community has information on health services appropriate to its needs.</i>  | <i>2.2.5 Employee support systems and workplace relations assist the organisation to achieve its goals.</i>  | <i>3.2.4 Emergency and disaster management supports safe practice and a safe environment.</i>  |
| <i>1.2.2 Access and admission / entry to the system of care is prioritised according to healthcare needs.</i>  | <b>2.3 Information management systems enable the organisation's goals to be met.</b>   | <i>3.2.5 Security management supports safe practice and a safe environment.</i>  |
| <b>1.3 Appropriate care and services are provided to consumers / patients.</b>   | <i>2.3.1 Health records management systems support the collection of information and meet the consumer / patient and organisation's needs.</i>   |  |
| <i>1.3.1 Health care and services are appropriate and delivered in the most appropriate setting.</i>   | <i>2.3.2 Corporate records management systems support the collection of information and meet the organisation's needs.</i>   |  |
| <b>1.4 The organisation provides care and services that achieve effective outcomes.</b>  | <i>2.3.3 Data and information are collected, stored and used for strategic, operational and service improvement purposes.</i>  |  |
| <i>1.4.1 Care and services are planned, developed and delivered based on the best available evidence and in the most effective way.</i>  | <i>2.3.4 The organisation has an integrated approach to the planning, use and management of information and communication technology (I&amp;CT).</i>   |  |
| <b>1.5 The organisation provides safe care and services.</b>   | <b>2.4 The organisation promotes the health of the population.</b>   |  |
| <i>1.5.1 Medications are managed to ensure safe and effective consumer / patient outcomes.</i>   | <i>2.4.1 Better health and wellbeing is promoted by the organisation for consumers / patients, staff, carers and the wider community.</i>  |  |
| <i>1.5.2 The infection control system supports safe practice and ensures a safe environment for consumers / patients and healthcare workers.</i>                                 | <b>2.5 The organisation encourages and adequately governs the conduct of health and medical research to improve the safety and quality of health care.</b>   |  |
| <i>1.5.3 The incidence and impact of breaks in skin integrity, pressure ulcers and other non-surgical wounds are minimised through wound prevention and management programs.</i> | <i>2.5.1 The organisation's research program develops the body of knowledge, protects staff and consumers / patients and has processes to appropriately manage the organisational risk associated with research.</i> |  |
| <i>1.5.4 The incidence of falls and fall injuries is minimised through a falls management program.</i>   |  |  |
| <i>1.5.5 The system to manage sample collection, blood, blood components / blood products and patient blood management ensures safe and appropriate practice.</i>                |  |  |
| <i>1.5.6 The organisation ensures that the correct consumer / patient receives the correct procedure on the correct site.</i>  |  |  |
| <i>1.5.7 The organisation ensures that the nutritional needs of consumers / patients are met.</i>  |  |  |
| <b>1.6 The governing body is committed to consumer participation.</b>  |  |  |
| <i>1.6.1 Consumers / patients, carers and the community participate in the planning, delivery and evaluation of the health service.</i>  |  |  |
| <i>1.6.2 Consumers / patients are informed of their rights and responsibilities.</i>   |  |  |
| <i>1.6.3 The organisation meets the needs of consumers / patients and carers with diverse needs and from diverse backgrounds.</i>  |  |  |

**Key: EQiP5 Mandatory Criteria**