

## Letter of APPOINTMENT

Date: 11/03/2025

**Dear Kaustubh Vikram  
Deshpande ,**

We are excited to offer you a position at **ByteUprise**, and extend our heartfelt **congratulations** on your selection. Your impressive skills, extensive knowledge, and evident enthusiasm have set you apart, earning you this opportunity to join our dynamic team. We are confident that your contributions will play a vital role in advancing our projects and initiatives.

This **letter** serves as your formal appointment to the internship position. We look forward to seeing the impact you will make at **ByteUprise**, as we embark on this collaborative journey together.

**Position:** Android developer

**Start Date:** 11/03/2025

**Duration:** 3 Months

**Working Hours:** 10:00 A.M. - 5:00 P.M.

**Location:** Hybrid (Remote)

During your internship at ByteUprise, you will gain hands-on experience in Android developer. You will have the opportunity to work on meaningful projects, collaborate with experienced professionals, and contribute to our ongoing initiatives.

Please note that this internship is designed to be a learning experience and does not guarantee future employment with ByteUprise. However, we are committed to providing you with valuable experience that will help you in your future career endeavors.

We believe that your expertise in human resources and your strategic mindset will be crucial in driving our HR initiatives forward. Please review the attached offer letter, **sign it** to confirm your acceptance, and **return it** to us at your earliest convenience via email at **hr@byteuprise.com**.

We are thrilled to have you on board and are confident that your leadership will greatly contribute to the success of our team. **Welcome to ByteUprise!**

SIGN: 

## Policy and Terms & Conditions of Your Internship Appointment:

### 1. Internship Tenure

- The internship at ByteUprise will commence on 11/03/2025 and will end six months later, unless terminated earlier as per the terms of this agreement.
- The internship period may be extended or reduced based on mutual consent and performance.

### 2. Working Hours

- Your standard working hours will be from 10:00 A.M. to 5:00 P.M., unless otherwise agreed with your supervisor.
- Any changes in the working hours should be communicated in advance and approved by your supervisor.

### 3. Compensation and Benefits

- The internship is non-entitling for any other employee benefits such as paid leaves, insurance, or retirement benefits.

### 4. Work Assignments

- You will be assigned various tasks, projects, and duties that align with your learning objectives. You are expected to complete these assignments to the best of your abilities and in accordance with deadlines provided.
- Any challenges or delays should be reported to your supervisor as soon as possible.

### 5. Conduct and Behavior

- You are expected to maintain professional conduct and adhere to company policies, including ByteUprise code of conduct, anti-harassment, and non-discrimination policies.
- Unprofessional behavior, misconduct, or violation of company policies may result in immediate termination of the internship.

### 6. Confidentiality

- During your internship, you may have access to confidential information about ByteUprise, its clients, and its partners. You are expected to maintain strict confidentiality and not disclose any sensitive information (see detailed Confidentiality Agreement below).

### 7. Termination

- ByteUprise reserves the right to terminate this internship for any reason, including but not limited to poor performance, misconduct, or violation of policies, with immediate effect.

- You may also terminate the internship at any time by providing a written notice of 1 weeks to your supervisor.

### **Confidentiality Agreement :**

This Confidentiality Agreement ("Agreement") is made between ByteUprise and Kaustubh Vikram Deshpande as part of the internship.

#### **1. Definition of Confidential Information**

- For the purpose of this Agreement, "Confidential Information" includes, but is not limited to, business strategies, financial data, trade secrets, technical data, designs, product plans, marketing plans, software, know-how, customer lists, and other proprietary information that is disclosed to the intern in any form (oral, written, or electronic).

#### **2. Non-Disclosure Obligations**

- The intern agrees that they will not disclose any Confidential Information to any third party without the prior written consent of ByteUprise, except as required by law or in the ordinary course of work during the internship.
- The intern also agrees to take reasonable precautions to protect the confidentiality of such information, whether in written, electronic, or verbal form.

#### **3. Use of Confidential Information**

- Confidential Information is to be used strictly for the purpose of performing tasks related to the internship at ByteUprise.
- The intern agrees not to use any Confidential Information for personal gain or in any way that may harm the interests of ByteUprise or its clients.

#### **4. Return of Materials**

- Upon the termination or completion of the internship, the intern agrees to return all physical and electronic documents, materials, and other property that belongs to ByteUprise, including but not limited to reports, manuals, laptops, and other devices.
- The intern also agrees to delete or destroy any electronic copies of Confidential Information that may be in their possession.

#### **5. Duration of Confidentiality Obligations**

- The obligations regarding Confidential Information shall remain in effect both during and after the conclusion of the internship for a period of 1 years, or indefinitely if the information remains confidential.

## 6. Exceptions to Confidentiality

- Confidentiality obligations shall not apply to information that is publicly available or that the intern can demonstrate was already known to them before being disclosed by ByteUprise.

## 7. Violation and Remedies

- Any breach of this Agreement may result in the immediate termination of the internship, and ByteUprise reserves the right to pursue legal action or other remedies in case of violation.

## 8. Acknowledgment

- By signing below, the intern acknowledges and agrees to the terms and conditions stated above, including the confidentiality obligations.

Signature: \_\_\_\_\_

Name (Intern): Kaustubh Vikram Deshpande

Date: 11/03/2025

Name (Supervisor, ByteUprise): Pratik Dahat



**Pratik jaypurkar**  
C.E.O. and Founder