

## SKILLS

- Computer Literacy
- Critical Thinker
- Communication
- Diligent
- Fast Learner
- Focused
- Hard Working
- Numeracy Skills
- Resourceful
- Reliable
- Studious
- Time Management
- Team Player

## PERSONAL CONTACT

- [darkzeldaadarklink@gmail.com](mailto:darkzeldaadarklink@gmail.com)
- 0458 975 289 (Personal)

## EDUCATION

UWA BACHOLOR OF SCIENCE  
MAJORING IN - CYBER SECURITy

Current

NORTH METROPOLITAN TAFE – CERT 4  
IT (Programming)

13/07/2023 – 8/12/2024

NORTH METROPOLITAN TAFE – CERT 3  
IT (Networking)

13/07/2023 – 30/11/2023

SOUTH METROPOLITAN TAFE – CERT 1  
and 2 in GENERAL EDUCATION

17/07/2022 – 23/06/2023

YAHAVA KoffeeWorks - INTENSE  
BARISTA TRAINING PROGRAM

6/07/2023

## REFEREES

- Jonah Stevenson (Positive  
Behavior support practitioner)

[jonah5@live.com](mailto:jonah5@live.com)

0412 251 985

- John Dennehy (Mentor)

[john.dennehy59@gmail.com](mailto:john.dennehy59@gmail.com)

0402 520 839

# Alexander Manning

## UNI STUDENT AND CASUAL WORKER

I am a motivated and goal-orientated person, looking to further my employability skills. I am quick to learn and adapt and have completed my studying my Cert 4 in IT (programming) at TAFE and have begun my Bachelor of Science majoring in cyber security at UWA. Through the many roles that I have held I have developed a number of transferable skills including but not limited to:

- Excellent communication skills.
- Computer literacy.
- The Ability to work as a team.
- Quickly adapting to new roles and environments.
- An Excellent work ethic.
- Intermediate programming skills in several languages
- Basic networking and administration skills
- Customer Service and retail handling
- Knowledge of popular/essential coffee varieties
- General cleaning and maintenance

## KFC PERTH AIRPORT (TEAM MEMBER)

July 8, 2024 – Current

From working at KFC, I have learnt a wide variety of skills including:

- Social skills, engaging customers in conversation and providing a stimulating environment to improve their experience in the shop.
- Solving difficult problems, adapting to fast paced environment and seeking help from colleagues and supervisors as needed.
- Creating and packing a wide variety of meals for customers.
- Working effectively in a team or by myself, confident and able to complete many tasks without extra assistance.
- Following complex instructions, the ability to remember company policies and procedures.
- Experience working in drive throughs and performing the procedures they entail.

## VOLUNTEERING (ST VINCENT DE PAUL)

March 2023 – May 2025

With my time at Vinnies, I have gathered a wide variety of skills such as:

- Working effectively with a large and diverse team of volunteers, developing skills in teamwork.
- Learning how to store, organize and sort through donations, determining what is fit to be sold.
- Using a POS device to interact and sell stock to customers, developing communication and technical skills.
- Using basic tools and stationery, to repair and maintain damaged products.
- Cleaning and organizing shelves and products, learning to maintain a clean atmosphere.
- Use of tagging and pricing guns, to evaluate stock before it is put on display.

## ADRENALINE VAULT (FRONT DESK WORK EXPERIENCE)

June 2023 – July 2023

With my time at Adrenaline Vault, I have gathered a wide variety of skills such as:

- Cleaning and organizing stock to present a clean and professional atmosphere.
- Working effectively with smaller groups of up to three members, developing valuable skills in social commentary.
- Learning how to manage and work during extremely busy time periods.
- Stocking the shelves with the new products while rotating out old ones to ensure customers remain engaged with the displays.
- Experience with using both a cash register and a point of sales machine.
- Experience helping customers with various needs and upholding the company rules.
- Performing barista work making a range of coffees.

