

Individual Initial Educational Support (IIES) Project Application Checklist

This checklist is intended to ensure that all required information and documents are collected before submitting an Individual – Initial – Educational Support project application.

1. General Information

Field	Description / Notes
Project Type	Individual - Initial - Educational Support
Predecessor Project	Optional
Project Title	Required
Name of Society / Trust	Select from list
Project Applicant	Name, Mobile, Email
Project In-Charge	Same province; auto-filled details
Overall Project Period	1–4 Years
Commencement Month & Year	Month / Year
Overall Project Budget	Auto-calculated

2. Key Information

Required Inputs
Initial Information
Target Beneficiaries
General Situation
Need of the Project
Goal of the Project

3. Personal Information of the Beneficiary

Field	Details
Name	
Age	
Gender	
Date of Birth	
Contact Number	
Aadhar Number	
Address	
Father's Name	
Mother's Name	
Current Studies	
Caste	

4. Other Working Family Members

No.	Family Member	Nature of Work	Monthly Income (₹)
1			
2			

5. Immediate Family & Health Details

Tick applicable options and provide explanations where required.

Category	Details
Family Status	Mother/Father expired, Deserted, Supported by grandparents
Health of Father	Chronic illness / Disability / Alcoholism
Health of Mother	Chronic illness / Disability / Alcoholism
Residential Status	Own / Rented / Other
Family Situation	Text description
Need of Project Assistance	Text description

6. Educational Background & Present Education

Field	Details
Previous Education	
Previous Institution	
Marks / Percentage	
Present Studies	
Present Institution	
Educational Aspirations	
Sustainability of Support	

7. Scope of Financial Support

Field	Details
Government Scholarship Eligible	Yes / No – Amount
Other Scholarship Eligible	Yes / No – Amount
Family Contribution (₹)	
Reason if No Contribution	

8. Estimated Expenses

No.	Particular	Amount (₹)
1		
2		
Total Expense	Auto-calculated	

9. Attachments & Documents

Document	Notes
Aadhar Card	True copy
Fee Quotation	Original from institution
Scholarship Proof	If applicable
Medical Certificate	If applicable
Caste Certificate	If applicable
Self Declaration	Single parent cases
Death Certificate	If applicable
Request Letter	Original