

## General induction

**Wifi password:** piratesrus

### Safety

Exits: Main entrance, front door and laundry door  
Fire extinguishers (workshop / kitchen / shower / front entrance)  
Smoke alarms  
Fire blankets (kitchen)  
First Aid kit at toothbrush station  
Strictly NO CANDLES  
Be alert of potential fire hazards  
Trip hazards  
Main hall stairs a bit unsafe  
Visitors: no one comes in without previous captain's approval.  
Don't use work tools unless inducted  
Don't go into other people's cabins unless invited.  
Respect people's privacy.  
John doing security round at night - keep doors locked

### Areas

\*flag quiet areas  
Don't modify any area of the ship without permission  
Keep tidy after use

### Kitchen

Kitchen routine: 1-2 people cook/3 people wash  
Show lights switches  
Recycling practices  
Write name on main board  
Shopping list  
Meetings at 10.10 and Monday 7pm  
Allergies board above stove  
Everyone should cook every now and then  
The clackers will sound when food is ready

### Main hall

Airbnb cabins  
Be careful under them

### Shower

Show switch (off after using shower?)  
Show light  
How shower works  
Clean after using the shower glass and floor  
Keep floor dry  
Take your clothes with you  
Keep the gel out of the shower.  
Have short showers (expensive electricity)

### Toothbrush station

Clean after yourself  
Respect people's belonging  
First Aid kit

### Airbnb toilet

For use of Airbnb only when we have guests  
Clean after you etc.

### Music area

Drums belonging to Lee  
Check if you can use the instruments  
Please tidy up after using area

### Chill area or dojo

Quiet area  
Keep tidy  
Meditation at 7.30am daily  
Not a place to sleep at night  
+Jose's workstation

### Entrance hall

Keep tidy  
Keep pegs in box there  
Please don't use as storage

### Office

Keep tidy

### Library & arts area

Quiet area  
If you borrow a book bring it back  
Keep book shelves organised  
Keep area tidy  
No long term loans!

### Top deck

Free shop  
Bedsheets (soon to be changed location) (Airbnb and everyone else)  
Storage (need to be sorted out)  
Area to hang clothes in winter

### Holo deck & multipurpose area

Desk space and uses  
VR game  
Exercise & yoga equipment  
Tech storage space

### Stairs to pulpit

Safety: close hatch

### Tree area

Hall music played from tree's pc  
Keep super-tidy - it's pirate sacred!  
It's not an area for storage!  
Tree's PC - Username: **pirates**  
Password: **wearelegion**

### Workshop

Not an area of use unless indicated  
If need anything from workshop talk to head of engineering, captain or Jose  
+Food storage area

### Bins area

Keep tidy  
Recycling picking days (Out every tuesday eve)  
Green bin (once every two weeks on tuesday eve)  
Careful when windy  
Different types (glass / cardboard / other recyclables - tin, hard plastic, tetra pack)

### Laundry area

Use of washing machine: select 30 and press start

Use small amount of liquid  
Don't use dryer without permission  
Keep door locked  
Storage of cleaning products  
\*I suggest we keep mops, brum and vacuum cleaner here  
It's not a storage space!

### Toilet

Clean after yourself.  
Don't put bleach in the loo (kills bacteria of the tank)  
Don't throw sanitary products on the loo!  
Use of bidet & toilet paper  
Throw toilet paper cardboard when finished into recycling  
Brush your shit if it's sticky  
Show what is the right use of towels

### Backyard

Show boiler room  
Show the way to the front  
Show second toilet  
Introduce/explain about Claire

### Front garden

Compost  
Hanging clothes  
Meditation/creation occasional area  
Keep tidy  
Plants  
Padlock key: Liam/Claire/Lee

### Car park

Smoking caravan  
Beware of local people - be respectful and behave conservatively  
Important: keep tidy and clean

### \*Creek

Location  
Don't attract attention - keep low profile  
Keep cover when in view of the road  
\*possible not allowed any more

### Rules and routines

Quiet time  
-music off  
-Conversations in office or kitchen  
-10pm-8am daily,  
-weekends 12pm-10am

Cleaning happening Mondays  
4.45-7pm. Everyone must be involved (instructions before start)  
Tuesday-Friday 10.10am meeting for volunteers  
Monday 7pm meeting whole crew  
Kitchen routine: 1-2 people cook/3 people wash Mon-Fri

### Alcohol & drugs policy and others:

**Each person gets their own**  
**Alcoholics aren't allowed to drink alcohol**  
**Don't use power tools under the influence of alcohol or drugs**  
**No drinking in the workshop**

Extrictly no smoking inside the building.

Decorum rules

Don't walk around naked or in underwear

No sex in public

No peeing in garden or surroundings

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