


Company profile for Partner Singapore Internship Program 2024

Company Logo	
Company name	WATSON FARLEY & WILLIAMS
Company website	www.wfw.com
Number of students	1-2 students
Monthly allowance	THB 10,000 per month
Working Days:	Mon to Fri (9.00-18.00)
Company brief description	We are the Bangkok office of a London-headquartered law firm offering corporate and transactional legal services focused on the traditional and renewable energy space, together with a full suite of dispute resolution services for clients in a diverse range of sectors across Southeast and East Asia.
Indicate if the following are provided:	
Job Description	
<p>Role and Responsibilities</p> <p>1. Paralegal Intern</p> <ul style="list-style-type: none"> - Assistance to support transactional and disputes matters together with business development functions in the following areas: - Document collation/categorisation for submission under statements of case and disclosure in legal proceedings; - Preparation of records of internal meetings and meetings with clients, witnesses and experts; - English language proofreading for matters requiring translation from Thai into English for legal proceedings and transactional work; - Legal and general research to support preparation of submissions in legal proceedings and transactional documentation; - Administration of internal billing procedures; - Development of marketing materials and production of pitch documents. <p>• Requirement</p> <ul style="list-style-type: none"> - Attention to detail. - Grasp of fundamentals relating to bases and procedures for legal proceedings. - Understanding of evidentiary processes and concepts of relevance and materiality. - Commercially-minded and ability to understand business perspectives. 	



- Enthusiasm to work on cases with an international element and collaborate with international colleagues and clients.
- Willingness to learn and confidence to ask questions when uncertain.

Remark:

The role offers the opportunity to be exposed to the entire spectrum of work that is undertaken in a law firm and will prepare you for what to expect in the real world of legal work. You will work closely with lawyers and business function teams, gaining an insight into how matter strategy is developed and then implemented, as well as how the business side of a legal practice operates.

For further queries on internship matters, you can also reach out to yanisa@goldeneyecorp.com