

PERSONAL PARTICULARS

Name: Narcisse Ho

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PROFILE

Enthusiastic and motivated marketing student with strong organizational skills and a proven track record of balancing academics, leadership roles, and extracurriculars. Eager to bring a fresh perspective and apply my education to real-world projects within a dynamic marketing team, gaining hands-on experience and skills beyond the classroom to support agency growth.

EDUCATION

DIPLOMA IN BUSINESS ADMINISTRATION

Singapore Polytechnic (Apr 2023 - Present) (Expected graduation: Apr 2026)

- Specializing in Entrepreneurship and Marketing

GCE A-LEVEL

Yishun Innova Junior College (Jan 2021- Dec 2022)

GCE O-LEVEL

St. Margaret's Secondary School (Jan 2017- Dec 2020)

WORK EXPERIENCE

Starbucks Barista (Feb 2023 - Apr 2023)

- Provided exceptional customer service through personalized interactions and accurate orders.
- Contributed to a welcoming atmosphere by maintaining a clean space.

PARKROYAL Beach Road - Hotel Server (Jan 2023 - Apr 2023)

- Prioritized customer satisfaction by ensuring timely order delivery, handling customers' enquiries and clearing of dishes efficiently.
- Contributed to a positive dining experience through attentive service and a welcoming demeanor.

SKILLS

Technical:

- Proficient in Microsoft Office (Excel, Powerpoint, Word), Canva, and Power BI

Soft:

- Strong communication skills
- Adaptability
- Excellent team player
- Good attention to detail

Language:

- English and Mandarin

AWARDS

- EDUSAVE CERTIFICATE OF ACADEMIC ACHIEVEMENT 2024
- National Youth Achievement Award – Silver medal 2020
- SSSC Colors award 2019
- SSSC Colors award 2018

LEADERSHIP:**Singapore Polytechnic**

Class Vice President (2023)

Yishun Innova Junior college

General Paper academic council (2021-2022)

General Paper subject rep (2021-2022)

St. Margaret's Secondary School

Fencing Exco member (2018-2020)

CO-CURRICULAR ACTIVITIES & ACHIEVEMENTS**Student Exchange Club, Singapore Polytechnic (2023-)****Fencing, Singapore Polytechnic (2023-)**

- NTU 2024 - represented school and obtained 3rd team placing
- NTU 2023 - represented school and obtained 3rd team placing

Squash, Yishun Innova Junior college (2021-2022)**Fencing, St. Margaret's Secondary School (2017-2020)**

- Novices Championships 2019 - represented school and obtained 3rd team placing
- National School Games 2019 Fencing Championships B division - represented school and obtained 4th team placing