

Michael Musselman

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Dear Hiring Manager,

I am writing to express my interest in entry-level roles that combine technology, data analysis, and business operations. With more than 18 years of experience in retail operations, buying, and team leadership, alongside ongoing studies in computer systems technology, I bring a blend of business acumen and technical skills that can support data-driven decision making and continuous improvement.

In my roles as Buyer and Retail Operations Manager at a national sporting goods retailer, I managed procurement, vendor relationships, and daily operations for multiple locations. I have led teams of up to 30 staff, improved gross margins, reduced aged inventory, and supported double-digit year-over-year e-commerce growth. These experiences strengthened my abilities in problem solving, communication, and cross-functional collaboration while delivering measurable results.

Alongside this business background, my studies in computer systems technology have given me a strong foundation in programming, databases, systems analysis, and networking. I am comfortable working with tools such as SQL and Excel to analyze data, and with languages such as Java, Python, and C# to build and understand software solutions. I am particularly interested in roles where I can help translate business needs into technical solutions and support initiatives in data management, analytics, and process improvement.

I am excited by opportunities to work with organizations that value innovation, continuous learning, and collaboration. I am confident that my combination of real-world leadership experience and technical training would allow me to contribute quickly while continuing to grow in a technology-focused role.

I have enclosed my résumé for your review and would welcome the opportunity to discuss how my background could support your team's goals. I can be reached at 306-317-2137 or at musselman1881@saskpolytech.ca.

Sincerely,

Michael Musselman