

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** is entered into and executed by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-MIMAROPA**, hereinafter referred to as **DOST-MIMAROPA** with principal office at 4/F DOST-PTRI Building, General Santos Avenue, Bicutan, Taguig City and represented in this Agreement by its Regional Director, **DR. MA. JOSEFINA P. ABILAY**;

-and-

The **Department of Education – Schools Division of Palawan**, hereinafter referred to as **DepEd Palawan** with principal address at Gov. Salvador P. Socrates Gov't Center PEO Road, Brgy. Banca-Banca, Puerto Princesa City represented in this Agreement by its Education Program Supervisor **MRS. ROSALYN C. GADIANO**;

WITNESSETH THAT:

WHEREAS, **DOST-MIMAROPA** is primarily tasked to effectively respond to the social, economic, and ecological development challenges of the region through appropriate Science and Technology interventions and quality S & T Services to uplift the socio economic well-being of the Filipino people and ensure sustainability for future generations by extending innovation system for the implementation of the project of the proponent.

WHEREAS, **DOST-MIMAROPA** has identified the project “**S&T Intervention Support to Conduct School-Based Training Workshop on Mechatronics and Robotics Cum 21st Century Skills Leadership Training and Symposium to the Three (3) clusters of Fifteen (15) high schools in West Coast of Palawan**” as a project under the **DOST-MIMAROPA LOCAL GIA** and has provided funds therefore;

WHEREAS, **DOST-MIMAROPA** has identified **DepEd Palawan** as the beneficiary of the project and has sought support and assistance from **DOST-MIMAROPA** to implement the same;

WHEREAS, **DOST-MIMAROPA**, **DepEd Palawan** pledge to extend their full cooperation for the effective and efficient implementation of the aforesaid project;

NOW, THEREFORE, for and in consideration of the above premises, and of the mutual covenants and stipulations hereinafter set forth, the parties hereto agree to enter into this Memorandum of Agreement under the following terms and conditions:

1. DOST-MIMAROPA shall:

- 1.1 Provide funds amounting to **NINE HUNDRED THIRTEEN THOUSAND PESOS ONLY (P913,000.00)**, for the implementation of the project as described in the Line-Item Budget of the proposal marked as **FORM 4** which is made an integral part of this Agreement;

- 1.2 Implement the above project in accordance with the attached Workplan in the proposal marked as **Form 5** and which is also attached and made an integral part of this Agreement;
- 1.3 Facilitate the pull out of all materials, tools and /equipment procured out of project funds in the event that **DepEd Palawan** fails to implement the project as stipulated in the project proposal made as **Form 3- non-R&D** hereof;
- 1.4 Monitor, evaluate and document project activities and identify alternative courses of action to address technical problems met, if any, during the implementation of the project.

2. **DepEd Palawan shall:**

- 2.1 Ensure that technologies received from **DOST-MIMAROPA** are used according to the provisions stipulated in this agreement unless otherwise revoked with acknowledgment from all parties involved;
- 2.2 Implement project in accordance with the methodology stated in the proposal and seek permission/clearance from **DOST-MIMAROPA** regarding any major decision or action in the implementation of the project;
- 2.3 Allow **DOST-MIMAROPA** Representatives access to the premises and facilities of the identified cooperators of **DepEd Palawan** for activities relevant to the implementation of the project;
- 2.4 Institutionalize the policy for this type of robotics/Science, Technology, and Innovation (STI) enculturation program/curriculum for all elementary and high school campuses within the schools' division of Palawan
- 2.5 Provide existing science laboratory room space for approximately **THREE (3) Classrooms** or equivalent to **THREE MILLION SIX HUNDRED THOUSAND PESOS (₱3,600,000.00)**, for the building as specified in the project proposal and attached LIB;
- 2.6 Allot budget for room improvement equivalent to **ONE HUNDRED FIFTY THOUSAND PESOS (₱150,000.00)** for the building as specified in the project proposal and attached LIB;
- 2.7 Submit the following progress reports:
 - 2.7.1 Semi-annual progress reports marked as Form 6 hereof not later than 15 days after the end of the semester
 - 2.7.2 Annual progress report marked as Form 7 hereof together with the List of Equipment Purchased marked as Form 12 hereof not later than 30 days after the end of the year
- 2.8 Submit the completion report two months after the project duration or after the achievement of the objectives as stated in the proposal;
 - 2.8.1 It shall include a publishable or pre-print manuscript;
 - 2.8.2 It shall also include evidence of intellectual property (IP) protection filing, whenever applicable
- 2.9 Allow **DOST-MIMAROPA** to monitor and collect necessary data/information when required;

- 2.10 Allow **DOST-MIMAROPA** to place inventory tag stickers on the individual equipment acquired out of project funds.
- 2.11 Be responsible and accountable for the maintenance and safekeeping of the tools and equipment assigned to the cooperators. Ownership of the equipment shall remain with **DOST-MIMAROPA** until after full ownership shall have been requested and transferred.
- 2.12 Authorize/allow **DOST-MIMAROPA** to pull-out all the materials, tools and equipment and other assets procured out of projects funds in case of failure of project implementation or for any violation of the contract or agreement that may be entered into by **DOST-MIMAROPA** with the beneficiary.
- 2.13 Procure items on the LIB in accordance to the provisions of RA 9184; liquidate the funds received and submit an Audited Financial Report, including official receipts of expenditures and Property Acknowledgement Receipt (PAR) to **DOST-MIMAROPA** not later than six (6) months after the release of funds;
- 2.14 Put up at the project site a signboard (4 ft x 6 ft), two weeks after receipt of project funds following the recommended billboard format (Annex A);
- 2.15 Assist **DOST MIMAROPA** in baseline data gathering for the project and in final data gathering for assessment of project outcomes and impacts.

3. OTHER CONDITIONS

- 3.1 That this Agreement shall take effect upon signing hereof and shall remain in force for a period of one (1) year, unless otherwise extended or sooner terminated upon mutual consultation and written agreement of both parties;
- 3.2 That this Agreement shall not prohibit both parties to publish technical papers that may be derived from the above activities given their mandate of developing and promoting science and technology;
- 3.3 That any changes, modifications and alterations on the foregoing provisions of this agreement shall only be made upon mutual consultation and agreement of all parties concerned.

4. PUBLICATION

Any publication arising from this contract and other related activities undertaken shall identify **DOST-MIMAROPA** as the source of assistance.

5. EFFECTIVITY:

This Memorandum of Agreement shall take effect immediately upon signing of the parties hereto and shall remain in the force for the duration of the project unless sooner terminated by **DOST-MIMAROPA** for any, but not limited to the following:

- Failure of **DepEd Palawan** to submit the required financial and progress reports within the prescribed period; and
- Any violation of the condition that, as determined by **DOST-MIMAROPA**, will prejudice the successful completion of the project.

6. PROGRAM DURATION

The project shall be completed within a period of **three (3) years**, from January 2024 to January 2027. The project shall be implemented during the said period or immediately after the release of funds.

W


B-G

Q

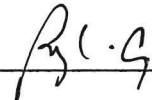
WMC

Phinif

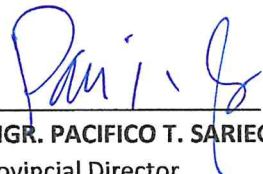
IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2023 at Bicutan, Taguig City.



DR. MA. JOSEFINA P. ABILAY
Regional Director
DOST-MIMAROPA




MRS. ROSALYN C. GADIANO
Education Program Supervisor
DepEd Palawan

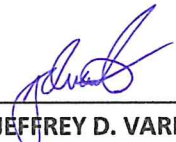


ENGR. PACIFICO T. SARIOGO III
Provincial Director
DOST PSTO-Palawan

SIGNED IN THE PRESENCE OF:

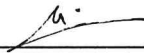


MR. ARNALDO G. VENTURA, PhD
OIC, Asst. Schools Division Superintendent
DepEd Palawan



JEFFREY D. VARELA
Chief Administrative Officer
DOST-MIMAROPA

CERTIFIED FUNDS AVAILABLE:



CHITA D. UMALI
Accountant
DepEd Palawan

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

TAGUIG CITY) S.S

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2023 at Bicutan, Taguig City.

Before me, a Notary Public for and in the **TAGUIG CITY** this NOV 22 day of 2024 2023, personally appeared

NAME

RES. CERT. NO

Place/Date Issued

MA. JOSEFINA P. ABILAY
ROSALYN C. GADIANO

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.

This instrument consists of six (6) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC

DOC No.: 514

Page No.: 104

Book No.: XXXXX

Series of 2029

RACHEL W. COPANUT-PANGWI

NOTARY PUBLIC UNTIL Dec. 31, 2025/TAGUIG CITY

Not. Com. Appt. No. 29 (2024-2025)

2/F, Pacura Bldg. 427 MLQ. St., Lower Bicutan, Taguig City

PTR No. A-6089421/1-3-2024, Taguig City

IBP O.R. No. 327805-12/13/2023, RSM

MCLE Comp. No. VII-0007104/11-22-2021

ROLL No. 61627



DOST Form 4

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2024

Program Title : GIA
Project Title : S&T Intervention Support to Conduct School-Based Training Workshop on Mechatronics and Robotics Cum 21st Century Skills Leadership Training and Symposium to the Three (3) Clusters of Fifteen (15) high schools in West Coast of Palawan.
Implementing Agency : DOST-MIMAROPA
Total Duration : 3 YEARS
Current Duration : January 2024 - January 2027
Cooperating Agency : DepEd Palawan
Program Leader :
Project Leader : Engr. Pacifico T. Sariego III
Monitoring Agency : DOST-MIMAROPA

		DOST-MIMAROPA		Counterpart Funding	
				Khalsa Aid International	DepEd Palawan
I. Maintenance and Other Operating Expenses					
<u>Direct Cost</u>					
Traveling Expenses			41,300.00		
Communication Expenses					
Postage and Courier Expenses			1,200.00		
Mobile Expenses			4,500.00		
Supplies and Materials Expenses (shall be itemized based on GAM)					
Office Supplies Expenses, Gasoline, Oil and Lubricants Expenses			15,000.00		150,000.00
Representation Expenses (e.g. food for meetings, etc.)			10,000.00		
Professional Services					
Other Professional Services etc.			28,000.00		
Sub-Total for MOOE		P	100,000.00	P -	P 150,000.00
II. Equipment Outlay					
Other Machinery and Equipment	2 sets	P	813,000.00	P 236,600.00	P -
1 set of Robotics Kit					
Breadboard set Electronic Component Starter Kit	30 set				
Li-On Battery	40 pcs				
Li-On Battery holder	10 pcs				
Breadboard MB102	40 pcs				
Universal PCB (5x7 Perfboard Plates)	60 pcs				
Soldering Iron Set	10 pcs				
Soldering Lead (0.8mm)	10 rolls				
Soldering Paste	10 pcs				
Stranded Wires AWG 22	10 set				
Set of pliers	10 set				
Screwdriver set	10 set				
Gizduino + 644 Starter Kit with 2X16 LCD	50 Kits				
Smart Robot Car 2wd Chassis Kit V.2	30 Kit				
1kg Polylactic Acid (PLA) 3D Printing Filament	1 kg				
3D Printer Mini Desktop Printing Machine	10 units				
Sub-Total for EO		P	813,000.00	P 236,600.00	P -
III. Capital Outlay					
Building		P -		P -	P 3,600,000.00
GRAND TOTAL		P	913,000.00	P 236,600.00	P 3,750,000.00

Certified Funds Available:

CHITA D. UMALI
Accountant, DepEd Palawan

JAY RALPH A. CABIAO
Accountant III, DOST MIMAROPA

Approved by: *Abilay Ma. Josefina*
Digitally signed by Abilay Ma. Josefina
Pormento

DR. MA. JOSEFINA P. ABILAY
Regional Director, DOST-MIMAROPA

Sandeep Singh Joshi
SANDEEP SINGH JOSHI
Coordinator, Khalsa Aid Philippines