

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** is entered into and executed by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-MIMAROPA**, hereinafter referred to as **DOST-MIMAROPA** with principal office at 4/F DOST-PTRI Building, General Santos Avenue, Bicutan, Taguig City and represented in this Agreement by its Regional Director, **Dr. MA. JOSEFINA P. ABILAY**;

-and-

The **Local Government Unit of San Agustin**, hereinafter referred to as **LGU-San Agustin** with principal address at Brgy. Poblacion, San Agustin, Romblon represented in this Agreement by its Mayor, **HON. ESTEBAN SANTIAGO F. MADRONA, JR.**

### WITNESSETH THAT:

WHEREAS, **DOST-MIMAROPA** is primarily tasked to effectively respond to the social, economic, and ecological development challenges of the region through appropriate Science and Technology interventions and quality S & T Services to uplift the socio economic wellbeing of the Filipino people and ensure sustainability for future generations by extending innovation system for the implementation of the project of the proponent.

WHEREAS, **DOST-MIMAROPA** has identified the project **Establishment of Ice Plant at Marine Fish Landing Center in Carmen Bay** as a project under the **DOST-MIMAROPA LOCAL GIA** and has provided funds therefore;

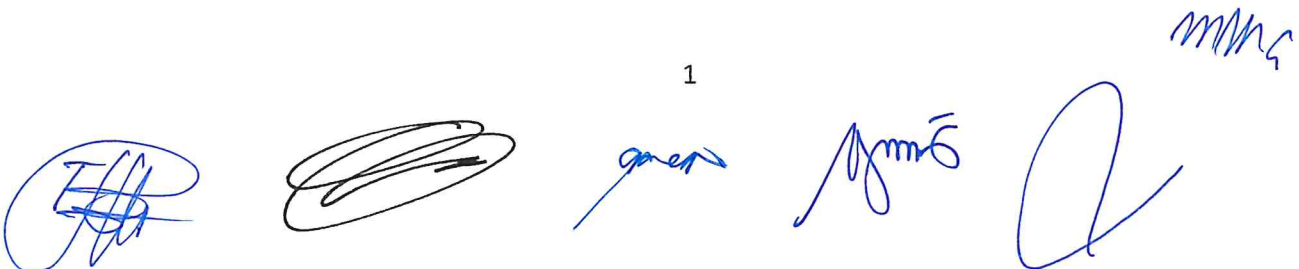
WHEREAS, **DOST-MIMAROPA** has identified **LGU-SAN AGUSTIN** as the beneficiary of the project and has sought support and assistance from DOST-MIMAROPA to implement the same;

WHEREAS, **DOST-MIMAROPA** and **LGU-SAN AGUSTIN** pledge to extend their full cooperation for the effective and efficient implementation of the aforesaid project;

**NOW, THEREFORE**, for and in consideration of the above premises, and of the mutual covenants and stipulations hereinafter set forth, the parties hereto agree to enter into this Memorandum of Agreement under the following terms and conditions:

**1. DOST MIMAROPA shall:**

- 1.1 Provide funds amounting to **Two Million Five Hundred Sixty-four Thousand Pesos only (PhP 2,564,000.00)**, for the implementation of the project as described in the Line-Item Budget of the proposal marked as **Form 4** which is made an integral part of this Agreement;
- 1.2 Implement the above project in accordance with the attached Workplan in the proposal marked as **Form 5** and which is also attached and made an integral part of this Agreement;



1.3 Facilitate the pull out of all materials, tools and /equipment procured out of project funds in the event that **LGU-SAN AGUSTIN** fails to implement the project as stipulated in the project proposal made as **Form 3** hereof;

1.4 Monitor, evaluate and document project activities and identify alternative courses of action to address technical problems met, if any, during the implementation of the project.

2. **LGU-SAN AGUSTIN** shall:

2.1 Ensure that technologies received from **DOST-MIMAROPA** are used according to the provisions stipulated in this agreement unless otherwise revoked with acknowledgement from all parties involved;

2.2 Implement project in accordance with the methodology stated in the proposal and seek permission/clearance from **DOST-MIMAROPA** regarding any major decision or action in the implementation of the project;

2.3 Allow **DOST-MIMAROPA** Representatives access to the premises and facilities of the identified cooperators of **LGU-SAN AGUSTIN** for activities relevant to the implementation of the project;

2.4 Provide counterparts necessary for the effective implementation of this project as specified in the project proposal and attached LIB;

2.5 Submit the following progress reports:

2.5.1 Monthly report on the volume of production, employment, sales, and productivity improvement not later than one (1) week after the end of each month

2.5.2 Semi-annual progress reports marked as Form 6 hereof not later than 15 days after the end of the semester

2.5.3 Annual progress report marked as Form 7 hereof together with the List of Equipment Purchased marked as Form 12 hereof not later than 30 days after the end of the year

2.6 Submit the completion report two months after the project duration or after the achievement of the objectives as stated in the proposal;

2.6.1 It shall include a publishable or pre-print manuscript;

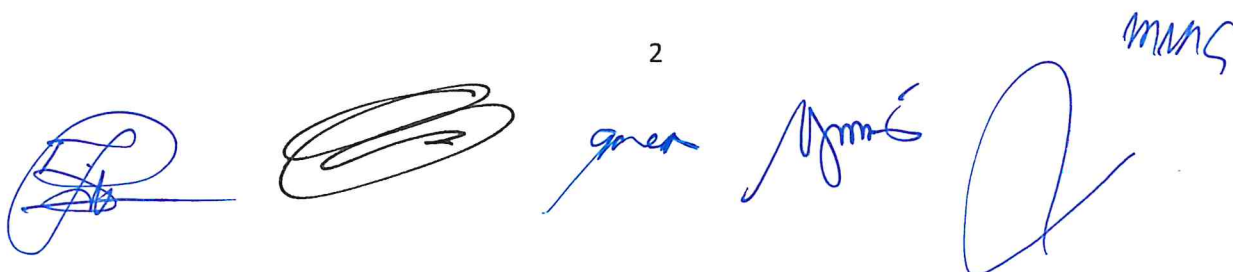
2.6.2 It shall also include evidence of intellectual property (IP) protection filing, whenever applicable

2.7 Allow **DOST-MIMAROPA** to monitor and collect necessary data/information when required;

2.8 Allow **DOST-MIMAROPA** to place inventory tag stickers on the individual equipment acquired out of project funds.

2.9 Be responsible and accountable for the maintenance and safekeeping of the tools and equipment assigned to the cooperators. Ownership of the equipment shall remain with **DOST-MIMAROPA** until after full ownership shall have been requested and transferred.

2.10 Authorize/allow **DOST-MIMAROPA** to pull-out all the materials, tools and equipment and other assets procured out of projects funds in case of failure of project implementation or for



The bottom of the page features five distinct handwritten signatures in blue ink. From left to right, they are: a stylized signature starting with a large 'P', a signature that appears to be 'B', a signature that appears to be 'gner', a signature that appears to be 'Mimi', and a signature that appears to be 'MMS' with a flourish above it.

any violation of the contract or agreement that may be entered into by **DOST-MIMAROPA** with the beneficiary.

2.11 Procure items on the LIB in accordance with the provisions of RA 9184; liquidate the funds received and submit an Audited Financial Report, including official receipts of expenditures and Property Acknowledgement Receipt (PAR) to DOST-MIMAROPA not later than six (6) months after the release of funds;

2.12 Put up at the project site a signboard (4 ft x 6 ft), two weeks after receipt of project funds following the recommended billboard format (Annex 1);

2.13 Assist DOST MIMAROPA in baseline data gathering for the project and in final data gathering for assessment of project outcomes and impacts.

### 3. OTHER CONDITIONS

3.1 That this Agreement shall take effect upon signing hereof and shall remain in force for a period of one (1) year, unless otherwise extended or sooner terminated upon mutual consultation and written agreement of both parties;

3.2 That this Agreement shall not prohibit both parties to publish technical papers that may be derived from the above activities given their mandate of developing and promoting science and technology;

3.3 That any changes, modifications and alterations on the foregoing provisions of this agreement shall only be made upon mutual consultation and agreement of all parties concerned.

### 4. PUBLICATION

Any publication arising from this contract and other related activities undertaken shall identify **DOST-MIMAROPA** as the source of assistance.

### 5. EFFECTIVITY:

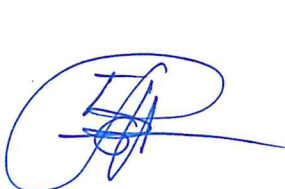
This Memorandum of Agreement shall take effect immediately upon signing of the parties hereto and shall remain in the force for the duration of the project unless sooner terminated by **DOST-MIMAROPA** for any, but not limited to the following:

- Failure of **LGU-SAN AGUSTIN** to submit the required financial and progress reports within the prescribed period; and
- Any violation of the condition that, as determined by **DOST-MIMAROPA**, will prejudice the successful completion of the project.


### 6. PROGRAM DURATION

The project shall be completed within a period of **12 months**, from **June 2023** to **June 2024**. The project shall be implemented during the said period or immediately after the release of funds.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this \_\_\_\_ day of \_\_\_\_, 2023 at Bicutan, Taguig City.





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**Dr. MA. JOSEFINA P. ABILAY**  
Regional Director  
DOST-MIMAROPA

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**HON. ESTEBAN SANTIAGO F. MADRONA, JR.**  
Mayor  
LGU-San Agustin

**SIGNED IN THE PRESENCE OF:**

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**MARCELINA V. SERVAÑEZ**  
Provincial S&T Director  
PSTO Romblon

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**RANDY FAIGMANE**  
Consultant/Community Project Coordinator  
bLGU-Sugod

**CERTIFIED FUNDS AVAILABLE:**

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**XAVIER MAC DANIEL A. ORTIZ**  
DOST-MIMAROPA Accountant

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**HERMELYN P. CRESPO**  
LGU-SAN AGUSTIN Accountant

ACKNOWLEDGEMENT  
REPUBLIC OF THE PHILIPPINES)  
 ) S.S

JUN 29 2023

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this \_\_\_\_ day of \_\_\_\_, 2023 at Bicutan, Taguig City.

**PASIG CITY**

Before me, a Notary Public for and in the \_\_\_\_\_ this \_\_\_\_ day of \_\_\_\_\_ 2023, personally appeared

NAME	RES. CERT. NO	Place/Date Issued
MA. JOSEFINA P. ABILAY	P0255592B	DFA Manila/ January 15, 2019
HON. ESTEBAN SANTIAGO F. MADRONA, JR.	16160801	San Agustin, Romblon/January 3, 2023

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.


This instrument consists of five (5) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC

DOC No.: 76  
Page No.: 17  
Book No.: XLVIII  
Series of 2023

*Atty. Rowena O. De Castro-Matira*  
Commission Serial No. NP 116(2022-2023)  
Until December 31, 2023  
PTR No. 3873842D Q.C. 01/04/23  
Roll No. 40914  
IBP No. 263483 Q.C. 01/03/23  
18th flr., UnionBank Plaza, Meralco Ave., cor.  
Onyx & Sapphire Rds., Ortigas Ave., Pasig City  
MCLE No. VII-0007934 01/05/22



## DOST Form 4

## DEPARTMENT OF SCIENCE AND TECHNOLOGY


## Project Line-Item Budget


CY 2023

Program Title : Grants-in-Aid (GIA)  
 Project Title : Establishment of Ice Plant at Marine Fish Landing Center in Carmen Bay  
 Implementing Agency : DOST-MIMAROPA  
 Total Duration : 1 year for project implementation / 2 years for monitoring of outcomes  
 Cooperating Agency : LGU-San Agustin  
 Program Leader : Dr. Ma. Josefina P. Abilay/DOST-MIMAROPA  
 Project Leader : Hon. Esteban Santiago F. Madrona Jr./LGU-San Agustin  
 Monitoring Agency : DOST-MIMAROPA PSTO-Romblon

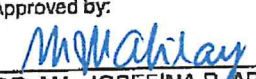
		Counterpart Funding	
		DOST-MIMAROPA	LGU-San Agustin
I. Personal Services		P	P
Sub-total for PS		P	P
II. Maintenance and Other Operating Expenses			
Traveling Expenses - local	15,300.00		
Training Expenses			
Traveling Expenses - local	10,000.00		10,000.00
Supplies and Materials Expenses	4,000.00		
Fuel, Oil and Lubricants Expenses			
Other Professional Services	200.00		
Printing and Publication Expenses			10,000.00
Representation expenses	5,000.00		
Rents-Motor Vehicles			
Other Professional Services			284,256.00
2 plant operators @ 282/day x 28 days/mo x 36 months			
Taxes, Insurance Premiums and Other Fees	17,500.00		
Insurance Expenses (0.70% of equipment value)	3,000.00		
Representation Expenses	9,000.00		
Rent/Lease Expenses			
Sub-Total for MOOE	P 64,000.00	P	304,256.00
III. Equipment Outlay			
Technical and Scientific Equipment			
Supply, Delivery, Installation, and Commissioning of the 1000 Kilograms Ice Production Facility	2,500,000.00		
Specifications:			
- Brine Tank - 3600 liters capacity tank, SS 304 Plate t=2.5mm with insulation t=100mm EPS with Cladding SS 304 sheet t=0.3mm with tank stiffener and tray support.			
- Ice Block Tray - 35 units 175mm x 150mm x 600mm tapered SS 304 plate t=1.6mm			
- Compressor - 1 unit R134a 5 tons rating open type, with electric motor 3.7 kW single phase 220VAC with high and low limit control, belted and with pulley			
- Condenser - 1 unit 5 tons capacity copper pipe 16mm diameter with copper fins, with 0.37kW fan blade motor single phase 220VAC			
- Evaporator - 1 unit 5 tons capacity copper pipe 16mm diameter			
- Refrigeration Support Components - 1 set, 5 tons capacity filter/dryer sight glass, receiver expansion valve, accumulator, oil separator, low/high side pressure gauge.			
- Electrical Component - 1 set panel board with controller, magnetic contactor overload relay and service input breaker			
- Mobile Ice Crusher - 1 unit 15 kilograms capacity, 1.5 kW motor single phase 220VAC			
Fixed Assets			
Land and Building with 3-phase power connection & filtered water supply			3,000,000.00
Sub-Total for EO	P 2,500,000.00	P	3,000,000.00
GRAND TOTAL	P 2,564,000.00	P	3,304,256.00 *

Certified Funds Available:

  
 HERMELYN P. CRESPO  
 Municipal Accountant, LGU-San Agustin

  
 XAVIER MACDANIEL ORTIZ  
 Accountant III, DOST-MIMAROPA

Approved by:

  
 DR. MA. JOSEFINA P. ABILAY  
 Regional Director, DOST-MIMAROPA