

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** is entered into and executed by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-MIMAROPA**, hereinafter referred to as **DOST-MIMAROPA** with principal office at 4/F DOST-PTRI Building, General Santos Avenue, Bicutan, Taguig City and represented in this Agreement by its Regional Director, **Dr. MA. JOSEFINA P. ABILAY**;

-and-

The **WESTERN PHILIPPINES UNIVERSITY**, hereinafter referred to as **WPU** with principal address at Brgy. San Juan, Aborlan, Palawan represented in this Agreement by its President, **DR. JULIE HOPE TIMOTEA P. EVINA**.

WITNESSETH THAT:

WHEREAS, **DOST-MIMAROPA** is primarily tasked to effectively respond to the social, economic, and ecological development challenges of the region through appropriate Science and Technology interventions and quality S & T Services to uplift the socio economic well being of the Filipino people and ensure sustainability for future generations by extending innovation system for the implementation of the project of the proponent.

WHEREAS, **DOST-MIMAROPA** has identified the project "Upscaling Production of Newly-Innovated Coconut Chips Product Through Mechanization" as a project under the **DOST-MIMAROPA LOCAL GIA** and has provided funds therefore;

WHEREAS, **DOST-MIMAROPA** has identified **WPU** as the beneficiary of the project and has sought support and assistance from **DOST-MIMAROPA** to implement the same;

WHEREAS, **DOST-MIMAROPA** and **WPU** pledge to extend their full cooperation for the effective and efficient implementation of the aforesaid project;

NOW, THEREFORE, for and in consideration of the above premises, and of the mutual covenants and stipulations hereinafter set forth, the parties hereto agree to enter into this Memorandum of Agreement under the following terms and conditions:

1. **DOST MIMAROPA shall:**

- 1.1 Provide funds amounting to **ONE MILLION ONE HUNDRED THIRTY-SIX THOUSAND TWO HUNDRED AND FORTY PESOS ONLY (1,136,240.00)**, for the implementation of the project as described in the Line-Item Budget of the proposal marked as **Form 4** which is made an integral part of this Agreement;
- 1.2 Implement the above project in accordance with the attached Workplan in the proposal marked as **Form 5** and which is also attached and made an integral part of this Agreement;
- 1.3 Facilitate the pull out of all materials, tools and /equipment procured out of project funds in the event that **WPU** fails to implement the project as stipulated in the project proposal made as **Form 2- R&D** hereof;

1.4 Monitor, evaluate and document project activities and identify alternative courses of action to address technical problems met, if any, during the implementation of the project.

2. **WPU shall:**

2.1 Implement project in accordance with the methodology stated in the proposal and seek permission/clearance from **DOST-MIMAROPA** regarding any major decision or action in the implementation of the project;

2.2 Allow **DOST-MIMAROPA** Representatives access to the premises and facilities of the identified cooperators of **WPU** for activities relevant to the implementation of the project;

2.3 Provide counterparts necessary for the effective implementation of this project as specified in the project proposal and attached LIB;

2.4 Submit the following progress reports:

2.4.1 Monthly report on the progress of the project against the targets indicated in the attached workplan

2.4.2 Semi-annual progress reports marked as Form 6 hereof not later than 15 days after the end of the semester

2.4.3 Annual progress report marked as Form 7 hereof together with the List of Equipment Purchased marked as Form 12 hereof not later than 30 days after the end of the year

2.5 Submit the completion report two months after the project duration or after the achievement of the objectives as stated in the proposal;

2.5.1 It shall include a publishable or pre-print manuscript;

2.5.2 It shall also include evidence of intellectual property (IP) protection filing, whenever applicable

2.6 Allow **DOST-MIMAROPA** to monitor and collect necessary data/information when required;

2.7 Allow **DOST-MIMAROPA** to place inventory tag stickers on the individual equipment acquired out of project funds.

2.8 Be responsible and accountable for the maintenance and safekeeping of the tools and equipment assigned to the cooperators. Ownership of the equipment shall remain with **DOST-MIMAROPA** until after full ownership shall have been requested and transferred.

2.9 Authorize/allow **DOST-MIMAROPA** to pull-out all the materials, tools and equipment and other assets procured out of projects funds in case of failure of project implementation or for any violation of the contract or agreement that may be entered into by **DOST-MIMAROPA** with the beneficiary.

2.10 Procure items on the LIB in accordance with the provisions of RA 9184; liquidate the funds received and submit an Audited Financial Report, including official receipts of expenditures and Property Acknowledgement Receipt (PAR) to **DOST-MIMAROPA** not later than six (6) months after the release of funds;

2.11 Put up at the project site a signboard (4 ft x 6 ft), two weeks after receipt of project funds following the recommended billboard format (Annex A);

2.12 Assist DOST MIMAROPA in baseline data gathering for the project and in final data gathering for assessment of project outcomes and impacts.

3. OTHER CONDITIONS

3.1 That this Agreement shall take effect upon signing hereof and shall remain in force for a period of one (1) year, unless otherwise extended or sooner terminated upon mutual consultation and written agreement of both parties;

3.2 That this Agreement shall not prohibit both parties to publish technical papers that may be derived from the above activities given their mandate of developing and promoting science and technology;

3.3 That any changes, modifications and alterations on the foregoing provisions of this agreement shall only be made upon mutual consultation and agreement of all parties concerned.

4. PUBLICATION

Any publication arising from this contract and other related activities undertaken shall identify **DOST-MIMAROPA** as the source of assistance.

5. EFFECTIVITY:


This Memorandum of Agreement shall take effect immediately upon signing of the parties hereto and shall remain in the force for the duration of the project unless sooner terminated by **DOST-MIMAROPA** for any, but not limited to the following:

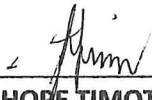
- Failure of **WPU** to submit the required financial and progress reports within the prescribed period; and
- Any violation of the condition that, as determined by **DOST-MIMAROPA**, will prejudice the successful completion of the project.

6. PROGRAM DURATION

The project shall be completed within a period of **1 year**, from **May 2023** to **May 2024**. The project shall be implemented during the said period or immediately after the release of funds.

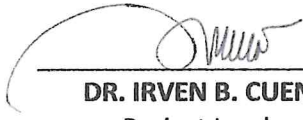
IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2023 at Bicutan, Taguig City.


Dr. MA. JOSEFINA P. ABILAY
Regional Director
DOST-MIMAROPA


DR. JULIE HOPE TIMOTEA P. EVINA
President
WPU



ENGR. PACIFICO T. SARIAGO III
Provincial Director
DOST PSTO-PALAWAN

SIGNED IN THE PRESENCE OF:


DR. IRVEN B. CUEN
Project Leader
WPU


XAVIER MAC DANIEL A. ORTIZ
DOST-MIMAROPA Accountant

CERTIFIED FUNDS AVAILABLE:


AMYR LIEN V. MIRANDA
WPU Accountant

ACKNOWLEDGEMENT
REPUBLIC OF THE PHILIPPINES)

TAGUIG CITY) S.S

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2023 at Bicutan, Taguig City.

Before me, a Notary Public for and in the **TAGUIG CITY** this **JUN 13 2023** day of ____, 2023, personally appeared

NAME	RES. CERT. NO	Place/Date Issued
MA. JOSEFINA P. ABILAY	P0255592B	01-15-2019 / DFA Manila
JULIE HOPE TIMOTEA P. EVINA	P2510562B	07-11-2019 / DFA Puerto Princesa

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.

This instrument consists of five (5) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC

DOC No.: 1165

Page No.: 34

Book No.: X1

Series of 2021

RACHEL G. MAYA W. COPANUT-PANGWI
NOTARY PUBLIC UNTIL Dec. 31, 2023/TAGUIG CITY
Not. Com. Appt. No. 18 (2022-2023)
2/F, Pacura Bldg. 427 M.L. Q. St., Lower Bicutan, Taguig City
PTR No. A-5675511/1-4-2023, Taguig City
IBP O.R. No. 181027-12/27/2022, RSM
MCLE Comp. No. VII-0007104/11-22-2021
ROLL No. 61627