

CHECKLIST OF SETUP NONCORE DOCUMENTS

(as attachment to Project Proposal and SETUP NONCORE supporting documents)

Project Title: **Strengthening Food Safety Compliance among Eateries in Romblon, Romblon**

Proponent/Beneficiary: **LGU-Romblon**

Amount: **PhP1,407,460.00**

DOCUMENTARY REQUIREMENTS (For SUCs and LGUs)

- A. ☒ Letter of Intent and LGU/Board Resolution
- B. ☒ Customer Profile
- C. ☒ Curriculum Vitae (CV) or PDS of the Project Leader and other co-researchers/implementers (including track record)
- D. ☒ TNA Forms 1 and 4
- E. ☒ Project Proposal (including Business Model Canvass, if applicable)
- F. ☒ RTEC Evaluation and Reply to RTEC Comments
- G. ☒ Revised Project Proposal (if necessary)
- H. ☒ Photos of the equipment, location of the equipment and project site
- I. ☒ Layout of the facility
- J. ☒ Equipment Quotations
- K. ☒ Approval Letter
- L. ☒ Memorandum of Agreement
- M. ☒ Customer Satisfaction Feedback
- N. ☒ ~~N/A~~ Certification of successfully implemented project or proof of previous implementation of similar projects (if necessary)
- O. ☒ List and/or photographs of similar projects previously completed, if any, indicating the source of funds for implementation (if necessary)

Remarks/s:

For early procurement

Prepared by: MAFFamini/Nov 7, 2022

PSTO Staff/Date

Received by: _____

RO Staff/Date

Noted by: MVServañez/Nov 11, 2022

PSTD/Date

Validated by: _____

GIA Coordinator/Date