

CHECKLIST OF SETUP NONCORE DOCUMENTS

(as attachment to Project Proposal and SETUP NONCORE supporting documents)

Project Title: Development of a Non-dairy Probiotic Drink Using Coconut Sap as a Substrate

Proponent/Beneficiary: **MA. EDELWINA M. BLASE**

VP-RDET

Marinduque State College

Amount: **Php 801,500.00**

DOCUMENTARY REQUIREMENTS (For SUCs and LGUs)

- ☒ Letter of Intent and LGU/Board Resolution
- ☒ Customer Profile
- ☒ Curriculum Vitae (CV) or PDS of the Project Leader and other co-researchers/implementers (including track record)
- ☒ TNA Forms 1 and 4
- ☒ Project Proposal (including Business Model Canvass, if applicable)
- ☒ RTEC Evaluation and Reply to RTEC Comments
- ☐ Revised Project Proposal (if necessary)
- ☒ Photos of the equipment, location of the equipment and project site
- ☒ Layout of the facility
- ☒ Equipment Quotations
- ☒ Approval Letter
- ☒ Memorandum of Agreement
- ☐ Customer Satisfaction Feedback
- ☐ Certification of successfully implemented project or proof of previous implementation of similar projects (if necessary)
- ☐ List and/or photographs of similar projects previously completed, if any, indicating the source of funds for implementation (if necessary)

Remarks/s:

Prepared by: **KEITH PAOLO BUENAVENTURA**
PSTC Staff/Date

Received by: **JANNA GRACE D. RIBADA**
RO Staff/Date

Noted by: **BERNARDO T. CARINGAL**
PSTD/Date

Validated by: **DANICA ENRIQUEZ**
GIA Coordinator/Date

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