

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT** is entered into and executed by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY-MIMAROPA**, hereinafter referred to as **DOST-MIMAROPA** with principal office at 4/F DOST-PTRI Building, General Santos Avenue, Bicutan, Taguig City and represented in this Agreement by its Regional Director, **Dr. MA. JOSEFINA P. ABILAY**;

-and-

The **Baranggay Local Government Unit of Pinamihagan**, hereinafter referred to as **blGU-Pinamihagan** with principal address at Brgy. Pinamihagan, San Jose, Romblon represented in this Agreement by its Brgy. Captain, **Hon. Teodoro A. Zacarias**.

WITNESSETH THAT:

WHEREAS, **DOST-MIMAROPA** is primarily tasked to effectively respond to the social, economic, and ecological development challenges of the region through appropriate Science and Technology interventions and quality S & T Services to uplift the socio economic wellbeing of the Filipino people and ensure sustainability for future generations by extending innovation system for the implementation of the project of the proponent.

WHEREAS, **DOST-MIMAROPA** has identified the project "**Common Service Facility for Corn and Cassava Processing of Pinamihagan IP Community**" as a project under the **DOST-MIMAROPA LOCAL GIA** and has provided funds therefore;

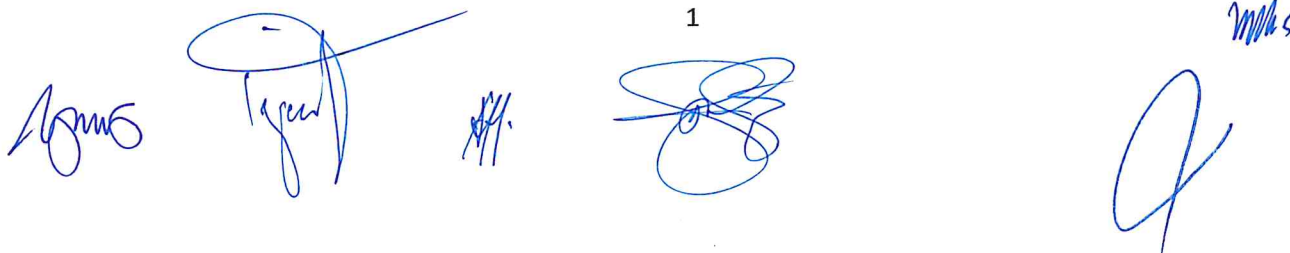
WHEREAS, **DOST-MIMAROPA** has identified **blGU-Pinamihagan** as the beneficiary of the project and has sought support and assistance from **DOST-MIMAROPA** to implement the same;

WHEREAS, **DOST-MIMAROPA** and **blGU-Pinamihagan** pledge to extend their full cooperation for the effective and efficient implementation of the aforesaid project;

NOW, THEREFORE, for and in consideration of the above premises, and of the mutual covenants and stipulations hereinafter set forth, the parties hereto agree to enter into this Memorandum of Agreement under the following terms and conditions:

1. **DOST MIMAROPA shall:**

- 1.1 Provide funds amounting to **Five Hundred Eighty-Seven Thousand Five Hundred Eighty-Eight (PhP587,588.00)**, for the implementation of the project as described in the Line-Item Budget of the proposal marked as **Annex A** which is made an integral part of this Agreement;
- 1.2 Implement the above project in accordance with the attached Workplan in the proposal marked as **Annex B** and which is also attached and made an integral part of this Agreement;

The block contains several handwritten signatures in blue ink. From left to right, there is a signature that appears to be 'Abilay', a signature that appears to be 'Zacarias', a small signature, a signature that appears to be 'DOST-MIMAROPA', and a signature that appears to be 'blGU-Pinamihagan'.

1.3 Facilitate the pull out of all materials, tools and /equipment procured out of project funds in the event that **BLGU-Pinamihagan** fails to implement the project as stipulated in the project proposal made as **Annex C** hereof;

1.4 Monitor, evaluate and document project activities and identify alternative courses of action to address technical problems met, if any, during the implementation of the project.

2. **BLGU-Pinamihagan** shall:

2.1 Ensure that technologies received from **DOST-MIMAROPA** are used according to the provisions stipulated in this agreement unless otherwise revoked with acknowledgement from all parties involved;

2.2 Implement project in accordance with the methodology stated in the proposal and seek permission/clearance from **DOST-MIMAROPA** regarding any major decision or action in the implementation of the project;

2.3 Allow **DOST-MIMAROPA** Representatives access to the premises and facilities of the identified cooperators of **BLGU-Pinamihagan** for activities relevant to the implementation of the project;

2.4 Provide counterparts necessary for the effective implementation of this project as specified in the project proposal and attached LIB;

2.5 Submit the following progress reports:

2.5.1 Semi-annual progress reports marked as Annex D hereof not later than 15 days after the end of the semester

2.5.2 Annual progress report marked as Annex E hereof together with the List of Equipment Purchased marked as Annex F hereof not later than 30 days after the end of the year





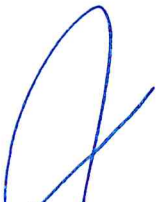
2.6 Submit the completion report two months after the project duration or after the achievement of the objectives as stated in the proposal;

2.7 Allow **DOST-MIMAROPA** to monitor and collect necessary data/information when required;

2.8 Allow **DOST-MIMAROPA** to place inventory tag stickers on the individual equipment acquired out of project funds.

2.9 Be responsible and accountable for the maintenance and safekeeping of the tools and equipment assigned to the cooperators. Ownership of the equipment shall remain with **DOST-MIMAROPA** until after full ownership shall have been requested and transferred.

2.10 Authorize/allow **DOST-MIMAROPA** to pull-out all the materials, tools and equipment and other assets procured out of projects funds in case of failure of project implementation or for any violation of the contract or agreement that may be entered into by **DOST-MIMAROPA** with the beneficiary.

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2.11 Put up at the project site a signboard (4 ft x 6 ft), two weeks after the onset of installation/construction of equipment/interventions following the recommended billboard format (Annex D);

2.12 Assist DOST MIMAROPA in baseline data gathering for the project and in final data gathering for assessment of project outcomes and impacts.

3. OTHER CONDITIONS

3.1 That this Agreement shall take effect upon signing hereof and shall remain in force for a period of one (1) year, unless otherwise extended or sooner terminated upon mutual consultation and written agreement of both parties;

3.2 That this Agreement shall not prohibit both parties to publish technical papers that may be derived from the above activities given their mandate of developing and promoting science and technology;

3.3 That any changes, modifications, and alterations on the foregoing provisions of this agreement shall only be made upon mutual consultation and agreement of all parties concerned.

4. PUBLICATION

Any publication arising from this contract and other related activities undertaken shall identify **DOST-MIMAROPA** as the source of assistance.

5. EFFECTIVITY:


This Memorandum of Agreement shall take effect immediately upon signing of the parties hereto and shall remain in the force for the duration of the project unless sooner terminated by **DOST-MIMAROPA** for any, but not limited to the following:

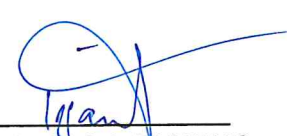
- Failure of **bLGU-Pinamihagan** to submit the required financial and progress reports within the prescribed period; and
- Any violation of the condition that, as determined by **DOST-MIMAROPA**, will prejudice the successful completion of the project.

6. PROGRAM DURATION

The project shall be completed within a period of **1 year**, from **March 2022** to **February 2023**. The project shall be implemented during the said period or immediately after the release of funds.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2022 at Bicutan, Taguig City.


Dr. MA. JOSEFINA P. ABILAY
Regional Director
DOST-MIMAROPA


HON. TEODORO A. ZACARIAS
Brgy. Captain
bLGU-Pinamihagan

SIGNED IN THE PRESENCE OF:

MARCELINA V. SERVAÑEZ

Provincial Director
DOST PSTC Romblon

PACIFICO S. AMBAGAN, JR.

Indigenous Person Mandatory Representative
LGU San Jose

CERTIFIED FUNDS AVAILABLE:

JEFFREY D. VARELA

DOST-MIMAROPA Accountant

PYM BRIGIDO

Brgy. Treasurer, bLGU-Pinamihagan

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)

TAGUIG CITY

) S.S

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2022 at Bicutan, Taguig City.

Before me, a Notary Public for and in the **TAGUIG CITY** this ____ day of **14 MAR 2022** 2022, personally appeared

NAME	RES. CERT. NO	Place/Date Issued
MA. JOSEFINA P. ABILAY	P0255592B	DFA Manila / January 15, 2019
HON. TEODORO A. ZACARIAS	28468252	San Jose, Romblon

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.

This instrument consists of four (4) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC
DOC No.: **505**
Page No.: **102**
Book No.: **IV**
Series of 2022

RACHEL GIMWA W. COPANUT-PANGWI
NOTARY PUBLIC UNTIL June 30, 2022 TAGUIG CITY
Not. Com. Acct. No. 10(2020-2021)
2/R. Pacura Bldg. 427 M.L. Q. St., Lower Bicutan, Taguig City
PTR NO. A-5434323/1-4-2022, Taguig City
IBP O.R. No. 165746/10-14-2021, RSM
MCLE Comp. No. VI-00019686/3-1-2019
ROLL NO. 61627

DOST Form A
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2022

Program Title : Grants-in-Aid (GIA)
 Project Title : Common Service Facility for Corn and Cassava Processing of Pinamihagan IP Community
 Implementing Ager : DOST-MIMAROPA
 Total Duration : 1 year for project implementation / 2 years for monitoring of outcomes
 Current Duration : 1 year
 Cooperating Agency : bLGU-Pinamigahan
 Project Leader : Hon. Teodoro Zacarias/Male
 Monitoring Agency : DOST-MIMAROPA PSTC-Romblon

	Counterpart Funding	
	DOST	bLGU-Pinamihagan
II. Maintenance and Other Operating Expenses		
Traveling Expenses - local	24,000.00	
Training Expenses		
Traveling Expenses - local	20,000.00	
Supplies and Materials Expenses	10,000.00	
Fuel, Oil and Lubricants Expenses	1,000.00	
Other Professional Services	5,600.00	
Printing and Publication Expenses (training&project tarp)	500.00	
Representation expenses	5,000.00	
Rents-Motor Vehicles	8,000.00	
Supplies and Materials		
Office supplies	20,000.00	
Fuel, Oil and Lubricants Expenses	1,500.00	
Communication Expenses		
Telephone Expenses - Mobile (PSTC load 4,250 x 12 months)	51,000.00	
Internet Subscription Expenses (PSTC wifi 999 + 8,500 x 12 months)	113,988.00	
Other Professional Services	16,000.00	
Rent/Lease Expenses (vehicle)	36,000.00	
<u>Indirect Cost</u>		
(Implementing Agency)		
Utilities (honorarium of operator, operating expenses)		328,320.00
One operator (200/day x 3 days/week x 4weeks/mo x 12 mos) - P28,800		
Operating expenses		
Raw materials (10/kg x 40kg corn&cassava/hr x 4hrs/day x 3days/week x 4weeks/mo x 12mos) - P230,400		
Diesel (60/L x 2L/hr x 4hrs/day x 3days/week x 4weeks/mo x 12mos) - P69,120		
Sub-Total for MOOE	P 312,588.00	P 328,320.00
III. Equipment Outlay		
Corn Milling Machine, 18hp diesel engine, 400-600 kg/hr capacity, output: crack corn, corn grits (#10, 12, 16), corn flour, corn hull	245,000.00	
Crusher and Pulveriser, 3 hp electric motor engine, 180-400 kg per hour capacity, functions: Cassava, Coffee, Turmeric, Ipa, Chili, Mais, Other beans	30,000.00	
<u>Indirect Cost</u>		
(Implementing Agency)		
Land and Building		300,000.00
Sub-Total for EO	P 275,000.00	P 300,000.00
GRAND TOTAL	P 587,588.00	P 628,320.00 *

Certified Funds Available:



PYM BRIGIDO

Baranggay Treasurer, bLGU-Pinamihagan


JEFFREY D. VARELA

Accountant III, DOST-MIMAROPA

Approved by:


DR. MA. JOSEFINA P. ABILAY
 Regional Director, DOST-MIMAROPA

Digitally signed by Abilay
 Ma. Josefina P. Abilay
 Date: 2022.02.24 10:44:58
 DOST-OC









