

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT is entered into and executed by and between:

The DEPARTMENT OF SCIENCE AND TECHNOLOGY-MIMAROPA, hereinafter referred to as DOST-MIMAROPA with principal office at 4/F DOST-PTRI Building, General Santos Avenue, Bicutan, Taguig City and represented in this Agreement by its Regional Director, Dr. MA. JOSEFINA P. ABILAY;

-and-

The Romblon State University, hereinafter referred to as RSU with principal address at Brgy. Liwanag, Odiongan, Romblon represented in this Agreement by its President, Dr. Merian P. Catajay-Mani.

WITNESSETH THAT:

WHEREAS, DOST-MIMAROPA is primarily tasked to effectively respond to the social, economic, and ecological development challenges of the region through appropriate Science and Technology interventions and quality S & T Services to uplift the socio economic wellbeing of the Filipino people and ensure sustainability for future generations by extending innovation system for the implementation of the project of the proponent.

WHEREAS, DOST-MIMAROPA has identified the project **Showcasing DOST Technology: Versatile Instrumentation System for Science Education and Research (VISSER)** as a project under the DOST-MIMAROPA LOCAL GIA and has provided funds therefore;

WHEREAS, DOST-MIMAROPA has identified RSU as the beneficiary of the project and has sought support and assistance from DOST-MIMAROPA to implement the same;

WHEREAS, DOST-MIMAROPA and RSU pledge to extend their full cooperation for the effective and efficient implementation of the aforesaid project;

NOW, THEREFORE, for and in consideration of the above premises, and of the mutual covenants and stipulations hereinafter set forth, the parties hereto agree to enter into this Memorandum of Agreement under the following terms and conditions:

1. DOST MIMAROPA shall:

- 1.1 Provide funds amounting to **One Million Eight Hundred Ninety-five Thousand Five Hundred Pesos only (PhP 1,895,500.00)**, for the implementation of the project as described in the Line-Item Budget of the proposal marked as **Form 4** which is made an integral part of this Agreement;
- 1.2 Implement the above project in accordance with the attached Workplan in the proposal marked as **Form 5** and which is also attached and made an integral part of this Agreement;

1.3 Facilitate the pull out of all materials, tools and /equipment procured out of project funds in the event that RSU fails to implement the project as stipulated in the project proposal made as **Form 3** hereof;

1.4 Monitor, evaluate and document project activities and identify alternative courses of action to address technical problems met, if any, during the implementation of the project.

2. RSU shall:

2.1 Ensure that technologies received from **DOST-MIMAROPA** are used according to the provisions stipulated in this agreement unless otherwise revoked with acknowledgement from all parties involved;

2.2 Implement project in accordance with the methodology stated in the proposal and seek permission/clearance from **DOST-MIMAROPA** regarding any major decision or action in the implementation of the project;

2.3 Allow **DOST-MIMAROPA** Representatives access to the premises and facilities of the identified cooperators of RSU for activities relevant to the implementation of the project;

2.4 Provide counterparts necessary for the effective implementation of this project as specified in the project proposal and attached LIB;

2.5 Submit the following progress reports:

2.5.1 Monthly report on the volume of production, employment, sales, and productivity improvement not later than one (1) week after the end of each month

2.5.2 Semi-annual progress reports marked as Form 6 hereof not later than 15 days after the end of the semester

2.5.3 Annual progress report marked as Form 7 hereof together with the List of Equipment Purchased marked as Form 12 hereof not later than 30 days after the end of the year

2.6 Submit the completion report two months after the project duration or after the achievement of the objectives as stated in the proposal;

2.6.1 It shall include a publishable or pre-print manuscript;

2.6.2 It shall also include evidence of intellectual property (IP) protection filing, whenever applicable

2.7 Allow **DOST-MIMAROPA** to monitor and collect necessary data/information when required;

2.8 Allow **DOST-MIMAROPA** to place inventory tag stickers on the individual equipment acquired out of project funds.

2.9 Be responsible and accountable for the maintenance and safekeeping of the tools and equipment assigned to the cooperators. Ownership of the equipment shall remain with **DOST-MIMAROPA** until after full ownership shall have been requested and transferred.

2.10 Authorize/allow **DOST-MIMAROPA** to pull-out all the materials, tools and equipment and other assets procured out of projects funds in case of failure of project implementation or for

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any violation of the contract or agreement that may be entered into by DOST-MIMAROPA with the beneficiary.

- 2.11 Procure items on the LIB in accordance with the provisions of RA 9184; liquidate the funds received and submit an Audited Financial Report, including official receipts of expenditures and Property Acknowledgement Receipt (PAR) to DOST-MIMAROPA not later than six (6) months after the release of funds;
- 2.12 Put up at the project site a signboard (4 ft x 6 ft), two weeks after receipt of project funds following the recommended billboard format (Annex 1);
- 2.13 Assist DOST MIMAROPA in baseline data gathering for the project and in final data gathering for assessment of project outcomes and impacts.

3. OTHER CONDITIONS

- 3.1 That this Agreement shall take effect upon signing hereof and shall remain in force for a period of one (1) year, unless otherwise extended or sooner terminated upon mutual consultation and written agreement of both parties;
- 3.2 That this Agreement shall not prohibit both parties to publish technical papers that may be derived from the above activities given their mandate of developing and promoting science and technology;
- 3.3 That any changes, modifications and alterations on the foregoing provisions of this agreement shall only be made upon mutual consultation and agreement of all parties concerned.

4. PUBLICATION

Any publication arising from this contract and other related activities undertaken shall identify DOST-MIMAROPA as the source of assistance.

5. EFFECTIVITY:

This Memorandum of Agreement shall take effect immediately upon signing of the parties hereto and shall remain in the force for the duration of the project unless sooner terminated by DOST-MIMAROPA for any, but not limited to the following:

- Failure of RSU to submit the required financial and progress reports within the prescribed period; and
- Any violation of the condition that, as determined by DOST-MIMAROPA, will prejudice the successful completion of the project.

6. PROGRAM DURATION

The project shall be completed within a period of _____, from _____ to _____. The project shall be implemented during the said period or immediately after the release of funds.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this _____ day of _____, 2023 at Bicutan, Taguig City.

M. Malay

Dr. MA. JOSEFINA P. ABILAY
Regional Director
DOST-MIMAROPA

YMM

DR. MERIAN P. CATAJAY-MANI
President
Romblon State University

SIGNED IN THE PRESENCE OF:

M. Servanez

MARCELINA V. SERVÁÑEZ
Provincial Director
DOST PSTO Romblon

C. Aguila

CATHERINE BHEL AGUILA
Director, Institute of Information and Technology
Romblon State University

CERTIFIED FUNDS AVAILABLE:

J. D. Varela

JEFFREY D. VARELA
DOST-MIMAROPA Chief Administrative Officer

R. H. Glori

ROMMEL H. GLORI
Head, Romblon State University Budget Unit

ACKNOWLEDGEMENT
REPUBLIC OF THE PHILIPPINES)
TAGUIG CITY) S.S

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this ____ day of ____, 2023 at Bicutan, Taguig City.

Before me, a Notary Public for and in the TAGUIG CITY this DEC 22 2023 day of _____ 2023, personally appeared

NAME	RES. CERT. NO	Place/Date Issued
MA. JOSEFINA P. ABILAY	P0255592B	DFA Manila/ January 15, 2019
DR. MERIAN P. CATAJAY-MANI	P1603477B	DFA MANILA / APRIL 22, 2019

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.

This instrument consists of five (5) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC
DOC No.: 16
Page No.: 5
Book No.: XII
Series of 2023

RACHEL GINAYA W. COPANUT-PANGWI
NOTARY PUBLIC UNTIL Dec. 31, 2023/TAGUIG CITY
Not. Com. Appt. No. 18 (2022-2023)
2/F, Pacura Bldg. 427 M.L. Q. St., Lower Bicutan, Taguig City
PTR No. A-5675511/1-4-2023, Taguig City
IBP O.R. No. 181027-12/27/2022, RSM
MCLE Comp. No. VII-0007104/11-22-2021
ROLL No. 61627

DOST Form 4

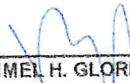
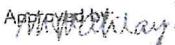


DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2023

Program Title : Grants-in-Aid (GIA)
 Project Title : Showcasing DOST Technology: Versatile Instrumentation System for Science Education and Research (VISSER)
 Implementing Agency : DOST-MIMAROPA
 Total Duration : 1 year for project implementation / 2 years for monitoring of outcomes
 Cooperating Agency : Romblon State University - Institute of Information and Technology (RSU-IIT)
 Project Leader : Catherine Bhei Aguila
 Monitoring Agency : DOST-MIMAROPA PSTO-Romblon

	DOST-MIMAROPA	RSU-IIT
I. Personal Services		
1 Project Leader @ PhP8,800/month x 12 months	P	105,600.00
2 System Specialists @ PhP 26,779.20/month x 12 months	P	642,700.80
Sub-total for PS	P	748,300.80
II. Maintenance and Other Operating Expenses		
Traveling Expenses		
Local		40,500.00
Supplies and Materials Expenses		5,000.00
Fuel, Oil, and Lubricants Expenses		1,000.00
Printing and Publication Expenses		250.00
Representation Expenses (e.g. food for meetings, etc.)		50,030.00
Sub-Total for MOOE	P	96,780.00
III. Equipment Outlay		
17 units VISSER 2.0 (JHS + SHS) Comprehensive Kit (@111,500.00/unit)	P	1,895,500.00
Inclusive of accessories and consumables, shipping fee, and training fee		
Each Kit is inclusive of the following:		
Handheld Device		
*1 x Handheld Data-Logger Device *1 x Handheld Power Supply *Sensors and Set-ups *1 x Weight Sensor *1 x pH Sensor *1 x Conductivity Probe *1 x Digital Microscope *1 x Pressure Sensor *3 x Temperature Sensors *1 x Adjustable Power Box *1 x Voltmeter *1 x Distance Sensor *1 x Cart-and-Track Set-up *1 x Series and Parallel Circuits Set-up *1 x Ammeter *1 x Relative Humidity Sensor *1 x Laser Light Box *1 x Electric Generator Set-up *1 x Magnetic Field Sensor *1 x Custom Breadboard		
Laboratory Manuals		
*1 x User Manual *1 x Set of Grade 7 Manuals *1 x Set of Grade 8 Manuals *1 x Set of Grade 9 Manuals *1 x Set of Grade 10 Manuals *1 x Set of Earth and Life Science Manuals *1 x Set of Physical Science Manuals *1 x Set of Gen. Biology Manuals *1 x Set of Gen. Chemistry Manuals *1 x Set of Gen. Physics Manuals		
Sub-Total for EO	P	1,895,500.00
GRAND TOTAL	P	845,080.80

Certified Funds Available:

 ROMMEL H. GLORI Head, Romblon State University Budget Office	 JEFFREY D. VARELA Chief Administrative Officer, DOST-MIMAROPA
Approved by:  DR. MA. JOSEFINA P. ABILAY Regional Director, DOST-MIMAROPA	Digital signature by: Abilay Ma. Josefina Pormento

**ADDENDUM TO AN AGREEMENT BETWEEN
DOST-MIMAROPA and Romblon State University**

This Addendum is entered into between the DEPARTMENT OF SCIENCE AND TECHNOLOGY MIMAROPA REGION herein referred to as "DOST-MIMAROPA", and ROMBLON STATE UNIVERSITY herein referred to as "RSU".

WHEREAS, RSU entered into an agreement with DOST-MIMAROPA on December 22, 2023 on the GIA Project entitled, "Showcasing DOST Technology: Versatile Instrumentation System for Science Education and Research (VISSER)"

WHEREAS, DOST-MIMAROPA had approved assistance under Local Grants-in-Aid Program (GIA) amounting to PhP1,895,500.00 but had deemed necessary to reduce the latter to the available 2023 Grants-in-Aid (GIA) funds amounting to PhP1,519,504.67;

NOW, THEREFORE, in consideration of the mutual understanding contained herein and other good and valuable consideration, the parties hereto agree as follows:

1. DOST-MIMAROPA will provide funds for the equipment outlay and MOOE amounting to One Million Five Hundred Nineteen Thousand Five Hundred Four Pesos and 67/100 (PhP1,519,504.67);
2. Funds for the equipment outlay and MOOE amounting to PhP1,519,504.67 will be disbursed by DOST MIMAROPA according to the approved cash program for the project;
3. The said interventions from DOST-MIMAROPA be made as important and integral parts of the project proposal earlier approved between DOST-MIMAROPA and RSU;
4. This Addendum/Supplemental MOA shall continue to be in full force and effect, as amended herein.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this _____ day of _____, 2024 at Bicutan, Taguig City.

M. Malay
MA. JOSEFINA P. ABILAY
Regional Director
DOST – MIMAROPA

gmc
DR. MERIAN C. MANI
President
RSU

Witnesseth

MS
MARCELINA V. SERVAÑEZ
Provincial S&T Director
Romblon Provincial S&T Office

CA
CATHERINE BEL AGUILA
Dean
RSU-IT

ACKNOWLEDGEMENT
REPUBLIC OF THE PHILIPPINES)
TAGUIG CITY

) S.S

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this _____ day of _____, 2024 at Bicutan, Taguig City.

Before me, a Notary Public for and in the TAGUIG CITY this MAY 20, 2024 day of _____ 2024, personally appeared

NAME	RES. CERT. NO	Place/Date Issued
MA. JOSEFINA P. ABILAY	P0255592B	DFA Manila/ January 15, 2019
MERIAN P. CATAJAY-MANI	P1683477B	DFA Manila/ April 22, 2019

All known to me be the same person who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed as well as the voluntary act of the institution agencies they represent.

This instrument consists of three (3) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

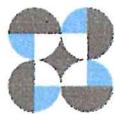
WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC
DOC No.: 56
Page No.: 13
Book No.: ~~XXX~~
Series of 2024

RACHEL NAYA W. COPANUT-PANGWI
NOTARY PUBLIC UNTIL Dec. 31, 2025/TAGUIG CITY
Not. Com. Appt. No. 29 (2024-2025)
2/F, Pacura Bldg. 427 MLQ St., Lower Bicutan, Taguig City
PTR No. A-6089421/1-3-2624, Taguig City
IBP O.R. No. 327805-12/13/2023, RSM
MCLE Comp. No. VII-0007104/11-22-2021
ROLL No. 61627

Annex A for the ADDENDUM

DOST Form 4



DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2023

Program Title	:	Grants-in-Aid (GIA)
Project Title	:	Showcasing DOST Technology: Versatile Instrumentation System for Science Education and Research (VISSER)
Implementing Agency	:	DOST-MIMAROPA
Total Duration	:	1 year for project implementation / 2 years for monitoring of outcomes
Current Duration	:	1 year
Cooperating Agency	:	Romblon State University - Institute of Information and Technology (RSU-IIT)
Program Leader	:	Dr. Ma. Josefina P. Abilay
Project Leader	:	Catherine Bhei Aguilal/Female
Monitoring Agency	:	DOST-MIMAROPA PSTO-Romblon

		Counterpart Funding	
		DOST-MIMAROPA	RSU-IIT
I. Personal Services			
1 Project Leader @ PhP8,800/month x 12 months			105,600.00
2 System Specialists @ PhP 26,779.20/month x 12 months			642,700.80
Sub-Total for PS		P	748,300.80
II. Maintenance and Other Operating Expenses			
<i>Training Expenses</i>		P	P
Traveling Expenses - local			40,500.00
Supplies and Materials Expenses		15,000.00	5,000.00
Semi-expendable Supplies - ICT		40,000.00	
Fuel, Oil and Lubricants Expenses		5,000.00	1,000.00
Printing and Publication Expenses (training tarp)			250.00
Representation expenses		10,004.67	50,030.00
Sub-Total for MOOE		P	70,004.67 P 96,780.00
III. Equipment Outlay			
13 units VISSER 2.0 (JHS + SHS) Comprehensive Kit (@111,500.00/unit)Inclusive of accessories and consumables, shipping fee, and training feeEach Kit is inclusive of the following:Handheld Device*1 x Handheld Data-Logger Device *1 x Handheld Power Supply *Sensors and Set-ups *1 x Weight Sensor *1 x pH Sensor *1 x Conductivity Probe *1 x Digital Microscope *1 x Pressure Sensor *3 x Temperature Sensors *1 x Adjustable Power Box *1 x Voltmeter *1 x Distance Sensor *1 x Cart-and-Track Set-up *1 x Series and Parallel Circuits Set-up *1 x Ammeter *1 x Relative Humidity Sensor *1 x Laser Light Box *1 x Electric Generator Set-up *1 x Magnetic Field Sensor *1 x Custom BreadboardLaboratory Manuals*1 x User Manual *1 x Set of Grade 7 Manuals *1 x Set of Grade 8 Manuals *1 x Set of Grade 9 Manuals* 1 x Set of Grade 10 Manuals *1 x Set of Earth and Life Science Manuals *1 x Set of Physical Science Manuals *1 x Set of Gen. Biology Manuals *1 x Set of Gen. Chemistry Manuals *1 x Set of Gen. Physics Manuals		1,449,500.00	
Sub-Total for Fixed Asset/s		P	1,449,500.00 P
GRAND TOTAL		P	1,519,504.67 P 845,080.80

DO NOT SIGN THIS PAGE. THIS PAGE IS FOR INFORMATION PURPOSES ONLY. THE ACTUAL BUDGET FORM IS ON THE FOLLOWING PAGE.

Certified Funds Available:

ROMMEL H. GLORI
Head, Romblon State University Budget Office

JEFFREY D. VARELA
Chief Administrative Officer, DOST-MIMAROPA

Approved by:

DR. MA. JOSEFINA P. ABILAY
Regional Director, DOST-MIMAROPA

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DOST-MIMAROPA and Romblon State University**

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2. Funds for the equipment outlay and MOOE amounting to PhP1,519,504.67 will be disbursed by DOST MIMAROPA according to the approved cash program for the project;
3. The said interventions from DOST-MIMAROPA be made as important and integral parts of the project proposal earlier approved between DOST-MIMAROPA and RSU;
4. This Addendum/Supplemental MOA shall continue to be in full force and effect, as amended herein.

IN WITNESS WHEREOF, the parties hereto have signed this Memorandum of Agreement this _____ day of _____, 2024 at Bicutan, Taguig City.

M. Malay
MA. JOSEFINA P. ABILAY
Regional Director
DOST – MIMAROPA

gmc
DR. MERIAN C. MANI
President
RSU

Witnesseth

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MARCELINA V. SERVAÑEZ
Provincial S&T Director
Romblon Provincial S&T Office

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TAGUIG CITY

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MERIAN P. CATAJAY-MANI	P1683477B	DFA Manila/ April 22, 2019

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This instrument consists of three (3) pages including this page wherein the acknowledgement is written, duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and the place first above written.

NOTARY PUBLIC
DOC No.: 56
Page No.: 13
Book No.: ~~XXX~~
Series of 2024

RACHEL NAYA W. COPANUT-PANGWI
NOTARY PUBLIC UNTIL Dec. 31, 2025/TAGUIG CITY
Not. Com. Appt. No. 29 (2024-2025)
2/F, Pacura Bldg. 427 MLQ St., Lower Bicutan, Taguig City
PTR No. A-6089421/1-3-2624, Taguig City
IBP O.R. No. 327805-12/13/2023, RSM
MCLE Comp. No. VII-0007104/11-22-2021
ROLL No. 61627

Annex A for the ADDENDUM



DOST Form 4

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Project Line-Item Budget
CY 2023

Program Title	: Grants-in-Aid (GIA)
Project Title	: Showcasing DOST Technology: Versatile Instrumentation System for Science Education and Research (VISSER)
Implementing Agency	: DOST-MIMAROPA
Total Duration	: 1 year for project implementation / 2 years for monitoring of outcomes
Current Duration	: 1 year
Cooperating Agency	: Romblon State University - Institute of Information and Technology (RSU-IIT)
Program Leader	: Dr. Ma. Josefina P. Abilay
Project Leader	: Catherine Bhei Aguilal/Female
Monitoring Agency	: DOST-MIMAROPA PSTO-Romblon

	Counterpart Funding	
	DOST-MIMAROPA	RSU-IIT
I. Personal Services		
1 Project Leader @ PhP8,800/month x 12 months		105,600.00
2 System Specialists @ PhP 26,779.20/month x 12 months		642,700.80
Sub-Total for PS	P	P
		748,300.80
II. Maintenance and Other Operating Expenses		
Training Expenses	P	P
Traveling Expenses - local		40,500.00
Supplies and Materials Expenses		5,000.00
Semi-expendable Supplies - ICT		40,000.00
Fuel, Oil and Lubricants Expenses		5,000.00
Printing and Publication Expenses (training tarp)		250.00
Representation expenses		1,000.00
Sub-Total for MOOE	P	P
		50,030.00
		98,780.00
III. Equipment Outlay		
13 units VISSER 2.0 (JHS + SHS) Comprehensive Kit (@111,500.00/unit)Inclusive of accessories and consumables, shipping fee, and training feeEach Kit is inclusive of the following:Handheld Device*1 x Handheld Data-Logger Device *1 x Handheld Power Supply *Sensors and Set-ups *1 x Weight Sensor *1 x pH Sensor *1 x Conductivity Probe *1 x Digital Microscope *1 x Pressure Sensor *3 x Temperature Sensors *1 x Adjustable Power Box *1 x Voltmeter *1 x Distance Sensor *1 x Cart-and-Track Set-up *1 x Series and Parallel Circuits Set-up *1 x Ammeter *1 x Relative Humidity Sensor *1 x Laser Light Box *1 x Electric Generator Set-up *1 x Magnetic Field Sensor *1 x Custom BreadboardLaboratory Manuals*1 x User Manual *1 x Set of Grade 7 Manuals *1 x Set of Grade 8 Manuals *1 x Set of Grade 9 Manuals* 1 x Set of Grade 10 Manuals *1 x Set of Earth and Life Science Manuals *1 x Set of Physical Science Manuals *1 x Set of Gen. Biology Manuals *1 x Set of Gen. Chemistry Manuals *1 x Set of Gen. Physics Manuals	1,449,500.00	
Sub-Total for Fixed Asset/s	P	P
		1,449,500.00
GRAND TOTAL	P	P
		845,080.80

Certified Funds Available

ROMMEL H. GLORI
Head, Romblon State University Budget Office

JEFFREY D. VARELA
Chief Administrative Officer, DOST-MIMAROPA

Approved by:

DR. MA. JOSEFINA P. ABILAY
Regional Director, DOST-MIMAROPA