Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

Regional Office No. IV-B (MIMAROPA) Bicutan, Taguig City

No		Date:October 17, 2024	
	TRA	VEL ORDER	
	DANIGA ENDIQUEZ DALAT	G.1	
Name:	DANICA ENRIQUEZ-BALATA		
Position:	Science Research Specialist II	Station: Bicutan, Taguig City	
Departure Date:		Time: 3:30 AM	
Return Date:	November 13, 2024	Time: 2:00 PM	
	Destination (Place/Office)	Purpose	
Davao City	Destination (Frace/Office)	To attend the Grassroots Innovation and Circ	 ular
Davide City		Economy (GICE) Expo 2024: Empowering Solutions	
JUSTIFICATIO	N FOR EARLY DEPARTURE/LAT	ΓE ARRIVAL:	
Expenses Allowe	eq.		
Charge to Project			
Remarks/Special	I Instructions		
.			
Requested By:		Recommending Approval:	
4	Diale		
T	Cirillon,		
DANICA		ENGR. JEKRY B. MERCADO	
Scienc	e Research Specialist II	Chief SRS	
		APPROVED BY:	
		DR. MA. JOSEFINA P.ABILAY Regional Director	
	TRAV	VEL REPORT	
Requesting Party			
Title of Activity:			
Date:			
Venue:	A .:		
Highlights of the	e Activity: (attach picture/s)		
S & T related Iss	sues and Concerns raised:		
F-11 A -4:	idian Damaina da		
Follow-up Activ	mes Required:		
Importance of th	e Activity to your job:		
Attach copy of in	nvitation, if any:		
Date of Report:		Noted By:	

PRE-ITINERARY OF TRAVEL

Entity Name: DOST MIMAROPA Fund Cluster: GRIND					No.:										
Position : Scie	CA ENRIQUEZ- BALATAN ence Research Specialist II n: Bicutan, Taguig City			Purpose of	avel: Nov Travel: Tr owering St	attend th	e Grassro	ots Innovat	ion and C	ircular Eco	onomy (Gl	ICE) Expo			
Places to be visited			TIME		_			Per Diem							
Date	(Destination)	Departure	Arrival	Transpor tation	Transpo rtation	В	Meals L	D	Inci.	Accom.	Others	 Total Amoun			
Nov. 12, 2024	Bicutan, Taguig City	3:30 AM		Service											
	NAIA	5:40 AM		Plane	3,000.00							3,000.0			
	Davao International Airport		7:45 AM			220.00				1,100.00		1,320.0			
	Program Proper	8:00 AM	5:00 PM									-			
	Temporary Residence (Davao City)		6:00 PM					220.00	440.00			660.0			
Nov. 13, 2024	Davao International Airport	9:20 AM				220.00						220.0			
	NAIA		11:20 AM		3,000.00		220.00			1,100.00		4,320.0			
	Bicutan, Taguig City		2:00 PM	Service					440.00			440.0			
												-			
	-	-	TOTAL	_	6,000.00	440.00	220.00	220.00	880.00	2,200.00	_	9,960.0			
•			Prepare	d by ·	0,000.00	110.00	220.00	220.00	000.00	2,200.00		2,200.0			
the travel is ne	(1) I have reviewed the foregoing itine cessary to the service, (3) the period c and (4) the expenses claimed are prop	overed is	Trepare	u <i>v</i> y .				AQUEZ-B.		_					

MWahlay DR. MA. JOSEFINA PABILAY

Regional Director

Approved by:

ENGR. JERRY B. MERCADO Chief SRS

Republic of the Philippines

DEPARTMENT OF SCIENCE AND TECHNOLOGY

Regional Office No. IV-B (MIMAROPA) Bicutan, Taguig City

No		Date: October 17, 2024
		VEL ORDER
Name:	JANNA GRACE D. RIBADA	Salary:
Position:	Project Technical Assistant III	Station: Bicutan, Taguig City
Departure Date:		Time:
Return Date:	November 13, 2024	Time:
	Destination (Place/Office)	Purpose
Davao City	Destination (Flace)	To attend the Grassroots Innovation and Circular
		Economy (GICE) Expo 2024: Empowering Sustainable
		Solutions
JUSTIFICATION	N FOR EARLY DEPARTURE/LAT	TE ARRIVAL:
Expenses Allowe	5q.	
Remarks/Special	Instructions	
1		
Requested By:		Recommending Approval:
	011	
A STATE OF THE STA	~~ U	/ <u>L</u>
JANNA GRACI		ENGR. JERRY B. MERCADO
Project Technica	al Assistant III	Chief SRS
		APPROVED BY:
		04.04.04.4
		DR. MA. JOSEFINA P. ABILAY
		Regional Director
		Regional Director
	TRAV	YEL REPORT
Requesting Party		
Title of Activity:		
Date:		
Venue:		
	Activity: (attach picture/s)	
	, , ,	
S & T related Iss	ues and Concerns raised:	
E-11 A -4:	:::- D: 1.	
Follow-up Activi	nies Required.	
Importance of th	e Activity to your job:	
Attach copy of in	nvitation, if any:	
_		
Date of Report:		Noted By:

PRE-ITINERARY OF TRAVEL

Entity Name: DOST MIMAROPA Fund Cluster: GRIND No.: _

Name: JANNA GRACE D. RIBADA Position: Project Technical Assistant III Official Station: Bicutan, Taguig City

Date of Travel: November 12-13, 2024

Purpose of Travel: To attend the Grassroots Innovation and Circular Economy (GICE) Expo 2024:

Empowering Sustainable Solutions

	Places to be visited	TIME		Marraef		Per Diem						
Date				Means of Transportation	Transpor	Meals					Others	Total
	(Destination)	Departure	Arrival	11 ansportation	tation	В	L	D	Inci.	Accom.		Amount
Nov. 12, 2024	Bicutan, Taguig City	3:30 AM		Service								
	NAIA	5:40 AM		Plane	3,000.00							3,000.00
	Davao International Airport		7:45 AM			220.00				1,100.00		1,320.00
	Program Proper	8:00 AM	5:00 PM									-
	Temporary Residence (Davao City)		6:00 PM					220.00				220.00
Nov. 13, 2024	Davao International Airport	9:20 AM				220.00						220.00
	NAIA		11:20 AM	Plane	3,000.00		220.00			1,100.00		4,320.00
	Bicutan, Taguig City		2:00 PM	Service								-
												-
					6,000.00	440.00	220.00	220.00	-	2,200.00	-	9,080.00

Prepared by:

I certify that: (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.

Approved by:

ENGR. JERRY B. MERCADO

Chief SRS

JANNA GRACE D. RIBADA Project Technical Assistant III

MWahlay DR. MA. JOSEFINA P. ABILAY

Regional Director