



October 26, 2023

**DIR. EMELITA P. BAGSIT**

Regional Director, DOST-CALABARZON  
Jamboree Road, Brgy. Timugan,  
Los Banos, Laguna

**Dear DIRECTOR BAGSIT:**

Greetings!

This has reference to the information systems presented and recommended for adoption during the conduct of 2023 ICT Consortium meeting.

Relative to this, we would like to formally request the adoption of the Quality Management Information System developed by DOST-CALABARZON. Ms. Bianca Pantoja and her team provided us with a comprehensive presentation of this system, covering its features, the adoption procedure, and the technical requirements, during a Zoom meeting conducted on October 24, 2023. After careful consideration, and in consultation with our MIS unit, we have decided to move forward with the adoption of this system. We firmly believe that its features have the potential to significantly improve our quality management processes.

Our staff, **Mr. Mark Joshua G. Reyes**, Project Technical Assistant I of our MIS Unit will coordinate with your office relative to this undertaking. He can also be reach out at email address [mis@mimaropa.dost.gov.ph](mailto:mis@mimaropa.dost.gov.ph) or contact number at (02) 837-3755.

We genuinely appreciate your consideration of our intent, and we eagerly anticipate the possibility of establishing a productive partnership with DOST-CALABARZON.

Thank you in anticipation of your favorable response.

Very truly yours,

**DR. MA. JOSEFINA P. ABILAY, CESO III**  
Regional Director

*"Hatid ay makabagong solusyon!"*