

CURRICULUM VITAE

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Contact information:

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Area of specialization: Environmental Planning/Development Planning;
Secretariat and Coordination Services; Training/Module Designing

Eligibility: Licensed Environmental Planner, PRC Reg #0002364
Civil Service Professional

EDUCATIONAL BACKGROUND:

- **Tertiary** **De Lasalle University, 1991**
Taft Avenue, Manila
Bachelor of Science in Applied Economics
- **Secondary** **Holy Infant Academy, 1988**
Calapan City, Oriental Mindoro
- **Primary** **Holy Infant Academy, 1984**
Calapan City, Oriental Mindoro

SERVICES AND AFFILIATIONS WITH VARIOUS AGENCIES AND ORGANIZATION

- Municipal Planning and Development Coordinator, Municipality of Victoria, 1996 – Present
- Designated Municipal Environment and Natural Resources Officer, Municipality of Victoria, October 2021 – Present
- Designated Zoning Administrator, Municipality of Victoria, 1996 - Present
- Board of Director, Philippine Institute of Environmental Planners – Oriental Mindoro Chapter, 2018-Present
- Member, Philippine Institute of Environmental Planners, 2017-Present
- Naujan Lake National Park Protected Area Management Board (PAMB) Member, 2011-Present
- Past Board of Director and Current Committee Chair, Gender and Development Committee, Sulong Victoria Credit Cooperative, June 2019 - Present
- Board of Director, League of Local Planning and Development Coordinators of the Philippines, Inc. – Oriental Mindoro Chapter, 2018-Present
- President, League of Local Planning and Development Coordinators of the Philippines, Inc. – Oriental Mindoro Chapter, 2016-2018
- Secretary, Rotary Club of Victoria District 3820, RY 2011-2015, RY 2021-2022
- President, Rotary Club of Victoria District 3820, RY 2010-2011

- Treasurer, League of Local Planning and Development Coordinators of the Philippines, Inc. – Oriental Mindoro Chapter, 2008-2011
- Corporate Analyst, Armed Forces of the Philippines, Retirement and Separation Benefits System (AFP-RSBS), 1991-1996

PERTINENT EXPERIENCE:

- As Municipal Planning and Development Coordinator:
 - Responsible for the formulation of Devolution Transition Plan 2023-2025, Comprehensive Land Use Plan of Victoria for 2015-2024, Contingency Plan and drafting of Local Shelter Plan;
 - Secretariat Head of the Municipal Development Council, responsible for organizing and facilitating planning workshops for Comprehensive Land Use Plan, Comprehensive Development Plan, Forest Land Use Plan, Executive and Legislative Agenda and Annual Investment Plans and documenting the proceedings of relevant meetings;
 - Facilitated the conduct of planning workshops for the formulation of thematic plans such as Solid Waste Management Plan, Disaster Risk Reduction and Management Plans, Local Climate Change Action Plan, Local Housing Plan, Contingency Plan, Gender and Development Plan and Local Poverty Reduction Action Plans;
 - Secretariat Head of the Municipal School Board responsible for facilitating the preparation and approval of the Annual School Board Budget and documenting the proceedings of Board meetings;
 - Local Poverty Reduction Action Plan (LPRAP) Coordinator responsible for the coordination for fund release of the Bottom-up Budgeting Funds to the LGU, monitoring and reporting the status of project implementation to the Regional and Local Poverty Reduction Action Team
 - Responsible for designing the program and agenda of the Local Legislative and Executive Development Advisory Council (LLEDAC);
 - Active member of the Executive Committee of the GAD Focal Point System leading the implementation of majority of the activities and training programs involving the PCW-AECID Project on Institutional Strengthening of National and Local Governance on Human Rights and Economic Empowerment with a Gender Focus: Implementation of the Magna Carta of Women;
 - Active member of the Municipal Solid Waste Management Board responsible for the preparation of the 10-year Solid Waste Management Plan of the Municipality of Victoria; and
 - Active member of the Local Finance Committee
- As Designated Municipal Environment and Natural Resources Officer
 - Carries out the devolved functions and services of the LGU on Environmental Management and Solid Waste Management based on the Local Government Code and the Ecological Solid Waste Management Act of 2000 and implements programs and projects identified in the 10-year Solid Waste Management Plan;
 - In coordination with the Department of Environment and Natural Resources, conducts training program for the organization and Deputation of Environment and Natural Resources Officer;

- Responsible for ensuring the operation and improvement of the Municipal Materials Recovery Facility and securing necessary permits for the operationalization of Sanitary Landfill;
 - Conducts information education campaign for barangays, establishments, institutions and households on Solid Waste Management; and
 - Heads the secretariat of the Municipal Solid Waste Management Board responsible for ensuring its functionality and documenting the proceedings of meetings.
- As Designated Zoning Administrator
 - Issues Zoning Certifications, Locational Clearance and Certificate of Non-Conformance to concerned developers/applicants;
 - Provides secretariat support to the Local Zoning Board of Appeals in evaluating applications for variances and exceptions of proposed projects; and
 - Provides technical support to the Sangguniang Bayan in evaluating applications for reclassification and subdivision of properties.
- Resource person/facilitator on:
 - Community-based Disaster Risk Reduction and Management
 - Gender and Development
 - Gender Mainstreaming: GAD Planning and Budgeting
 - Land Use Planning
 - Communications Planning
 - Climate Change Adaptation and Mitigation
 - Comprehensive Development Planning
 - Solid Waste Management

RELEVANT TRAININGS AND SEMINARS ATTENDED:

Development/Environmental Planning and Management

- Local Public Transport Route Planning, Department of Transportation and Land Transportation Regulatory Board, 2022
- Comprehensive Development Planning and Executive Legislative Agenda Formulation, Department of Interior and Local Government, 2022
- Environmental Impact Assessment, Philippine Institute of Environmental Planner – Oriental Mindoro Chapter and Department of Environment and Natural Resources Office, 2021
- Integrated Water, Sanitation and Hygiene Governance, DILG Project Development Services 2019
- PIEP National Convention “Forging Partnerships to Achieve the Sustainable Development Goals, PIEP 2018
- Workshop on the Preparation of Enhanced Feasibility Study, DILG, LGA 2018
- Real Estate Management and Zoning Administration Training, HLURB 2018
- Strengthening Capacity of Local Conservation Actors in Managing the Sub-Watersheds of Naujan Lake National Park Project, USAID-Haribon Foundation 2018
- Short Course on Environmental Planning conducted by Humein Philippines, UPLB, 2017
- Biodiversity Fellows Program, USAID-HARIBON Foundation, Inc. 2017
- Training-Workshop on Results-based Monitoring and Evaluation for Inclusive

and Sustainable Agricultural and Rural Development, SEARCA, Los Banos, Laguna 2016

- Short Course on Developing Social Housing Projects, Institute of Housing and Urban Development Studies (HIS), Erasmus University, The Netherlands, 2016
- Developing, Planning and Implementing Inclusive and Sustainable Agriculture and Rural Development conducted by SEARCA, Los Banos, Laguna, 2015
- Training on Results Based Project Planning, Implementation, Monitoring and Evaluation, PCW-AECID 2014
- Sustainable Urban Development and Town Planning Course Scholarship Program under Singapore Cooperation Programme at Nanyang Technological Institute, Singapore, 2014
- Training on Total Economic Valuation (TEV) of Proposed Mining Areas in Palawan, Bicol and Mindoro, 2014
- Capacity Building on Vulnerability Assessment of Mag-Asawang Tubig Watershed, 2014
- Situational Analysis and GIS for Forest Land Use Planning, DENR and USAID-BWIESER 2014
- Orientation Workshop on Forest Land Use Planning, DENR and USAID-BWIESER 2014
- Completion of 4 Modules on Comprehensive Land Use Plan Formulation conducted by the Housing and Land Use Regulatory Board, 2012-2013
- Trainings on Biodiversity Conservation and Environment and Natural Resources Management, DENR and Mindoro Biodiversity Conservation Foundation 2011
- Training on Integrated Ecosystem Management and Vulnerability Assessment, DENR 2011
- Development and Formulation of a Ten-Year Ecological Solid Waste Management Plan, 2005/Trainings on Ecological Solid Waste Management Planning, DENR EMB 2011
- Course on Environmental Impact Assessment, DENR EMB, 2000

Disaster Risk Reduction and Climate Change Adaptation

- Utilization of Climate and Disaster Risk Assessment (CDRA) Results in Program, Project and Activity Identification, DILG 2017
- Climate and Disaster Risk Assessment Review and Ecological Profile Updating, DILG 2017
- Training Workshop on Basic Project Proposal Preparation for the People's Survival Fund (PSF), Climate Change Commission, 2016
- Training-Workshop on the Formulation of Local Climate Change Action Plan (LCCAP) in the Philippines, Climate Change Commission 2016
- Capability Building Strategy for Disaster Risk Reduction and Climate Change Adaptation Course, CCA DRRM Training Institute 2015
- Training-Workshop on the Municipal and Barangay Rapid Damage Assessment and Needs Analysis (RDNA) and Camp Management and Evaluation Protocols Training Seminar, OCD 2013
- Trainings on Contingency Planning, OCD 2011
- Disaster Risk Reduction and Management, OCD 2011
- Climate Change Adaptation and Mitigation Seminar Workshop, 2011

Zoning and Real Estate Management

- Comprehensive Learning on Community Mortgage Program and Home Owners Association Registration, Social Housing Finance Corporation and Department of Human Settlements and Urban Development, 2022
- Enforcement of Devolved Functions on Reclassification of Lands, Zoning and Land Use Regulation and Real Estate Management, Department of Human Settlements and Urban Development, 2019

- Training on Real Estate Management, HLURB 2008
- Training Courses on Zoning Administration and Land Use Regulation, HLURB 2004

Gender and Development

- Trainings On Gender-Responsive Governance conducted through the PCW-AECID Project
 - *Training on Setting-up a GAD Database and M&E System, 2015*
 - *Learning Session on Gender Responsive Monitoring and Evaluation, 2015*
 - *Learning Session on GAD Code Review and Formulation, 2014*
 - *GAD Planning and Budgeting, 2013*
 - *Gender Analysis Training, 2013*
 - *Gender Sensitivity Training, 2012*
- Trainings for Women Economic Empowerment conducted through the PCW-AECID Project
 - *Training on Gender Responsive Value Chain Analysis, 2015*
 - *Organizational and Enterprise Development Training, 2014*
 - *Gender Responsive Proposal Writing, 2014*

Development Communication

- Knowledge Sharing Workshop on Processes and Outcomes of Inclusive and Sustainable Agricultural and Rural Development (ISARD), SEARCA 2017
- Social Marketing and Behavioral Change Communication, 2015
- Training on Knowledge Management and Packaging of Knowledge Products, 2014
- Communications Planning, 2014

LGU Revenue Generation and Financial Management

- Resource Mobilization Strategy Training, Bureau of Local Government Finance, 2021
- Revenue Generation and Local Development Investment Programming, DILG, 2018
- Orientation on Public Private Partnership, PPP Center 2017
- Orientation/Workshop on the Setting Up and Operation of Local Economic Enterprises and Internal Audit System for LGUs, Regional Inter-Agency Team for Public Financial Management MiMaRoPa 2017
- Local Finance Committee Budget Preparation Training, 2011
- Training on Resource Generation and Updating of Local Revenue Code, 2011
- Training Workshop on the Roll-Out of the New Budget Operations, Manual for Barangays, DBM 2008
- Seminar Workshop on the Updated Budget Operations Manual for LGUs, DBM 2006
- Funding Local Government Development Projects, 2000

CHARACTER REFERENCES

- Available upon Request