# **Group Contract**

### **Group Identification**

• Team Number: 15

Team Name: Pi Over 12Team Color: Pumpkin

#### **Team Member Information**

- 1. Daryl Foo, dsfoo@ucsd.edu 6692747248
- 2. Elias Arghand, earghand@ucsd.edu, 8582847645
- 3. Jasmine Wang, jiw085@ucsd.edu, 5593856182
- 4. Jonathan Padungyothee, <u>ipadungy@ucsd.edu</u>, 8184504407
- 5. Lavanya Verma, laverma@ucsd.edu, 8582417337
- 6. Likitch Palabindela, <u>lpalabin@ucsd.edu</u>, 4087148131
- 7. Madelyn Mirai Adams, <u>m5adams@ucsd.edu</u>, 9514276371
- 8. Naweed Malal, nmalal@ucsd.edu, 8187467939
- 9. Sahil Bhalla, s2bhalla@ucsd.edu, 9254747321
- 10. Xiaoye Zuo, x5zuo@ucsd.edu, 8589997054

# **Primary Means of Communication and Expectation**

- Our primary means of communication will be through Slack for important announcements regarding the project.
- We will also be using Zoom to conduct our weekly meetings.
- All members are expected to check Slack messages on a daily basis.

# **Scheduling Meetings**

Standup - Standup meetings will be conducted at 6:20 PM after Tuesday's lecture in person at the tables outside the CSE building.

Weekly - Weekly meetings will be conducted on Saturday at 10:00 AM via Zoom. Discussion - Monday at 4 PM in room B260A.

## **General Responsibilities for All Team Members**

- Attend all meetings, and if not, inform Team Leads 24 hours in advance.
  - Relay information to Team Leads about progress.
- Maintain communication and check Team Slack at least once a day.
- Members of the team must work on assigned tasks, and not work on them right before the due date.
- Inform team leads in advance if deadlines can not be met on time.
- Be respectful to all team members regardless of the situation.
- Shows clear signs of effort on assigned tasks.

#### **Conflict Resolution**

- Address conflicts as soon as possible.
- If any conflict occurs, try to resolve it with that person respectfully.
- If the conflict can not be resolved, consult Team Leads for further assistance regarding the situation.

## **Signature**

By printing your name below, you agree to abide by the terms and conditions stated on this Group Contract:

Name: Likith Palabindela

**Date: October 12, 2021**