

# Group Contract

## Group Identification

- Team Number: 15
- Team Name: Pi Over 12
- Team Color: Pumpkin

## Team Member Information

1. Daryl Foo, [dsfoo@ucsd.edu](mailto:dsfoo@ucsd.edu) 6692747248
2. Elias Arghand, [earghand@ucsd.edu](mailto:earghand@ucsd.edu) , 8582847645
3. Jasmine Wang, [jiw085@ucsd.edu](mailto:jiw085@ucsd.edu), 5593856182
4. Jonathan Padungyothee, [jpadungy@ucsd.edu](mailto:jpadungy@ucsd.edu), 8184504407
5. Lavanya Verma, [laverma@ucsd.edu](mailto:laverma@ucsd.edu), 8582417337
6. Likitch Palabindela, [lpalabin@ucsd.edu](mailto:lpalabin@ucsd.edu), 4087148131
7. Madelyn Mirai Adams, [m5adams@ucsd.edu](mailto:m5adams@ucsd.edu), 9514276371
8. Naweed Malal, [nmalal@ucsd.edu](mailto:nmalal@ucsd.edu), 8187467939
9. Sahil Bhalla, [s2bhalla@ucsd.edu](mailto:s2bhalla@ucsd.edu), 9254747321
10. Xiaoye Zuo, [x5zuo@ucsd.edu](mailto:x5zuo@ucsd.edu), 8589997054

## Primary Means of Communication and Expectation

- Our primary means of communication will be through Slack for important announcements regarding the project.
- We will also be using Zoom to conduct our weekly meetings.
- All members are expected to check Slack messages on a daily basis.

## Scheduling Meetings

Standup - Standup meetings will be conducted at 6:20 PM after Tuesday's lecture in person at the tables outside the CSE building.

Weekly - Weekly meetings will be conducted on Saturday at 10:00 AM via Zoom.

Discussion - Monday at 4 PM in room B260A.

### **General Responsibilities for All Team Members**

- Attend all meetings, and if not, inform Team Leads 24 hours in advance.
  - Relay information to Team Leads about progress.
- Maintain communication and check Team Slack at least once a day.
- Members of the team must work on assigned tasks, and not work on them right before the due date.
- Inform team leads in advance if deadlines can not be met on time.
- Be respectful to all team members regardless of the situation.
- Shows clear signs of effort on assigned tasks.

### **Conflict Resolution**

- Address conflicts as soon as possible.
- If any conflict occurs, try to resolve it with that person respectfully.
- If the conflict can not be resolved, consult Team Leads for further assistance regarding the situation.

### **Signature**

**By printing your name below, you agree to abide by the terms and conditions stated on this Group Contract:**

<b>Name: Xiaoye Zuo</b>
<b>Date: October 12, 2021</b>