



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
**Bacoor City Campus**  
SHIV, Molino VI, City of Bacoor  
☎ (046) 476-5029  
✉ [cvsubacoor@cvsu.edu.ph](mailto:cvsubacoor@cvsu.edu.ph)

**June 10, 2024**

**Zannie I. Gamuyao, MSM**

Coordinator, Property Management Unit

Cavite State University – Bacoor Campus

**Greetings of Peace and Solidarity!**

I hope this letter finds you well. I am writing to request your approval to conduct an interview with you for the purpose of gathering essential data related to our capstone project: **"Development of WebBased Information System with Artificial Intelligence Chatbot for Cavite State University – Bacoor Campus"**.

Your expertise and insights would greatly contribute to our research, particularly in identifying ideal features and scopes for the proposed system. The interview will focus on gathering your valuable input on the specific needs and requirements of Cavite State University – Bacoor Campus, as well as any challenges or opportunities you foresee in implementing such a system.

The estimated duration of the interview is approximately 10 minutes to 30 minutes, and we will ensure that it is conducted at a time convenient for you. Rest assured, the interview will be conducted with professionalism, and all information shared will be treated with utmost confidentiality.

Additionally, I would like to take this opportunity to request your full participation in this study as our client for system requirements. Your continuous involvement will be instrumental in ensuring that the final system meets your needs and the specific requirements of Cavite State University – Bacoor Campus.

Your approval for this interview and participation would be invaluable to our project's success and would greatly enhance the quality of our research findings. We are confident that your insights will


provide valuable guidance in shaping our proposed system to meet the needs of Cavite State University – Bacoor Campus.

Yours sincerely,

**Daryll I. Culas**

*Researcher*

Signed by:



**ALVIN D. CATALO, MIT**

DCS, Research Coordinator

**JOVELYN D. OCAMPO, MIT**

Coordinator, Information Technology Program

**DONNALYN B. MONTALLNA, MIT**

Chairperson, Department of Computer Studies

**Approved by:**

**Zannie I. Gamuyao, MSM**

Coordinator, Property Management Unit