

St. Peter's Hospital College of Nursing 2019 – 2021 CATALOG



St. Peter's Hospital College of Nursing



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Member of:

- National League for Nursing
- New York State Council for Associate Degree Nursing
- Organization of Associate Degree Nursing
- New York State Council of Hospital-Based Schools and Colleges of Professional Nursing
- Commission on Independent Colleges and Universities

HEGIS Code: 5208.10

The "BSN in 10" legislation.

Effective June 18, 2019, to qualify for a license as a registered professional nurse, an applicant shall, among other requirements, "have received an education, and a diploma or degree in professional nursing, in accordance with the commissioner's regulations, and in order to continue to maintain registration as a registered professional nurse in New York state, have attained a baccalaureate degree or higher in nursing within ten years of initial licensure in accordance with the commissioner's regulations." For more information please visit the Office of the Professions website at www.op.nysed/prof/nurse.

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NOTICE REGARDING CHANGES: All information in this publication pertains to the 2019-2021 academic years and is correct to the extent that information was available on the preparation date of this publication. However, St. Peter's Hospital College of Nursing reserves the right to change the course offerings, tuition, fees, rules governing admission, requirements for graduation, and the granting of degrees and any other policies affecting its students. Such changes are to take effect whenever

the administration deems it necessary, whether or not there is actual notice to individual students.

Given budgetary considerations and the decision to publish this publication less frequently than annually, from time to time we may need to inform our students about interpretations or policy changes as they occur. This will be done via direct communication with students, or posted on the Electronic Learning Management Platform (MESA).

About Our School

St. Peter's Hospital College of Nursing has been educating and preparing students for fulfilling careers in nursing for more than a century.

Our Associate Degree program educates and prepares students to become skilled and competent professional nurses (RNs). Graduates earn a two-year Associate in Science degree and are eligible to apply for the National Council Licensure Exam (NCLEX). We also have articulation agreements with upper division BSN completion programs at a number of colleges.

St. Peter's Hospital College of Nursing is affiliated with St. Peter's Health Partners, the region's most comprehensive not-for-profit network of health care, supportive housing and community services. St. Peter's Hospital College of Nursing enjoys a close working relationship with our sister school: Samaritan Hospital School of Nursing

Our educational relationship with Hudson Valley Community College enables our nursing students to earn college credits for liberal arts and science support courses.

The college's Health Sciences Library is located on the 2nd floor of Marian Hall, on the Maria College campus. Students participate in learning experiences that include classroom teaching, school labs, and clinical practices at St. Peter's Hospital, Hudson Valley Community College and affiliating agencies.

Mission Statements

St. Peter's Health Partners

We, St. Peter's Health Partners and Trinity Health, serve together in the spirit of the gospel as a compassionate and transforming healing presence within our communities. Founded in community-based legacies of compassionate healing, we provide the highest quality comprehensive continuum of integrated health care, supportive housing and community services, especially for the needy and vulnerable.

The College of Nursing

The mission of St. Peter's Hospital College of Nursing is to prepare students for entry into the profession of nursing as competent, caring practitioners.

Our Philosophy

WE BELIEVE

The practice of Nursing is ...

- an art and a science.
- dedicated to promoting, maintaining, restoring, and supporting the health and well-being of individuals living and dying.
- holistic.
- caring.
- accountable: legally, ethically and morally.
- the application of theoretical knowledge, reasoning and technical competence.
- accepting and respecting individuals regardless of religion, race, creed, color, age, gender, culture, ability, mental status, or socioeconomic status, or political affiliation.
- partnerships with
 - individuals and significant others with actual or potential health needs, and
 - health care team members.

Education ...

- is a partnership involving shared accountability between faculty and students.
- requires open, honest and timely communication by faculty and students.
- recognizes students' unique abilities, life experiences and learning preferences.
- is committed to providing a variety of resources and active learning experiences to support individual learning preferences and rates.
- builds from simple to complex. A minimum level of competency is critical before progressing in a sequential curriculum. In consultation with faculty, students identify corrective measures necessary to move to a higher level of competence.
- flourishes in an environment in which there is freedom of expression, creativity and innovation.
- is a lifelong endeavor.

The Scholarship of Teaching and Learning

The faculty of the College of Nursing have defined scholarship as "professional endeavors which advance the art and science of nursing and nursing education."

Theoretical Framework

The nurses at St. Peter's Health Partners have adopted Jean Watson's Theory of Human Caring/Caring Science as their model of nursing practice.

Aggregate Program Outcomes

- The graduates of the College of Nursing will achieve a passing rate on NCLEX-RN equal or greater than New York State and National average on their first attempt.
- The completion/graduation rate will be at or above the New York State and national average based on the number of students in a class who graduate within the 150 percent of the planned program length (3 years).
- Ninety percent of graduates actively seeking employment will secure a nursing position within six months of graduation.
- Upon graduation, 85 percent of students will report overall program satisfaction.

Graduate Outcomes

The graduate of St. Peter's Hospital College of Nursing is prepared to:

- Promote, restore, and maintain health and well-being in patients, families, and communities to maximize **human flourishing**.
- Use **nursing judgment** to provide safe, high-quality nursing care to patients, families, and communities.
- Demonstrate **professionalism** that reflects personal accountability, values, integrity, responsibility, and ethical practices.
- Approach nursing practice with a **spirit of inquiry** to improve the quality of care for patients, families, and communities.

Our Facilities

Students enrolled at St. Peter's Hospital College of Nursing pursue their education in a variety of settings, providing comprehensive and sophisticated learning resources.

All nursing theory classes are held on one of the hospitals' campuses. St. Peter's classroom and clinical laboratory facilities are located at 714 New Scotland Ave., in Marian Hall. The fully equipped learning laboratory affords students the opportunity to practice and enhance their skills through the use of computer technology, simulated "patient" care with models and up-to-date equipment which mirrors the hospital environment.

Clinical and observational experiences for students are provided in both long-term and acute care settings, which include but are not limited to:

- Albany Memorial Hospital
- Samaritan Hospital
- Eddy Visiting Nurse Association
- Childcare centers
- Elementary schools
- Albany Medical Center Hospital
- New York Oncology Hematology, PC
- Outpatient clinics
- Dialysis centers
- Sunnyview Rehabilitation Hospital
- St. Peter's Hospital

Selected class and clinical experiences are held outside of the main school/campus and hospital complex. Transportation to the sites is the student's responsibility.

Library

The Health Sciences Library has an extensive collection of professional material to support students' academic research needs. In addition to open stacks, reference texts, and the journal collection, the library houses a variety of DVDs, CD-ROMS, and computer programs which add another dimension to learning strategies. Membership in the Capital District Library Council and the OCLC network provide access to materials from libraries nationwide through interlibrary loan. Programs to assist students in preparing for the computerized National Council Licensure Exams are available.

The library also has computers which provide students access to the Internet and Microsoft Office programs. The library's electronic resources, such as online journal databases, are available to library users and can be accessed from home, as well. Focusing on student needs, library staff provide orientation, individual guidance in research, and group instruction.

St. Peter's Hospital College of Nursing

Sample Academic Calendar

| FALL SEMESTER | Tentative and Subject to Change |
|-----------------------|----------------------------------------------------|
| 3rd Week, August | Orientation |
| 4th Week, August | Classes Begin |
| 1st Monday, September | Labor Day – Classes Suspended |
| 2nd Monday, September | Last Day to Add/Drop Fall Classes |
| 2nd Monday, October | Columbus Day – Classes Suspended |
| 3rd Monday, November | Last Day to Withdraw from Fall Classes |
| 3rd Week, November | Thanksgiving Holiday – Classes Suspended (Wed–Fri) |
| 1st Friday, December | Last Day of Classes for Fall Semester |
| 2nd Week, December | Final Examination Period |
| 3rd Week, December | Graduation |

| SPRING SEMESTER | Tentative and Subject to Change |
|-------------------------|--------------------------------------------|
| 1st Week, January | Orientation |
| 2nd Week, January | Classes Begin |
| 3rd Monday, January | Martin Luther King Day – Classes Suspended |
| 3rd Week, March | Spring Break – Classes Suspended |
| Last Monday, January | Last Day to Add/Drop Spring Classes |
| March or April (varies) | Easter Break – Classes Suspended |
| 1st Friday, April | Last Day to Withdraw from Spring Classes |
| 1st Friday, May | Last Day of Classes for Spring Semester |
| 2nd Week, May | Final Examination Period |
| 3rd Week, May | Graduation |

| SUMMER SESSIONS | Tentative and Subject to Change |
|------------------------|----------------------------------------|
| 3rd Week, May | Summer Session A Begins |
| Last Monday, May | Memorial Day - Class Suspended |
| Last Week, June | Summer Session A Ends |
| 1st Week, July | Summer Session B Begins |
| July 4th | Independence Day - Class Suspended |
| Last Week, July | Summer Session B Ends |

All courses are offered every semester.

Technical Standards

St. Peter's Hospital College of Nursing is committed to diversity and to attracting and educating students who will make the population of health care professionals' representative of the national population. Our mission – preparing students for entry into the profession of nursing as competent, caring practitioners, translates into our work with all students, including those with disabilities.

Nursing is an applied discipline with cognitive, sensory, affective, and motor components. Students must be able to

perform functions that are necessary for the safe practice of nursing and essential to all licensing requirements for nursing.

Applicants must be capable of meeting the nine core standards outlined below with or without reasonable accommodations for enrollment and/or progression at St. Peter's Hospital College of Nursing.

If a student has sufficient education, they will be able to perform the following technical standards:

| Requirements | Standards | Examples |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Critical Thinking | <p>Critical thinking ability for effective clinical reasoning and clinical judgement consistent with level of educational preparation.</p> <p>The ability to use and interpret information from assessment techniques and maneuvers.</p> <p>The ability to use and interpret physiologic phenomena generated by diagnostic tools.</p> | <ul style="list-style-type: none">• Identification of cause/ effect relationships in clinical situations.• Use of the scientific method in the development of patient care plans and evaluating patient care.• Interpret and respond appropriately to data: blood pressure, blood sugars, neurological status, cardiac function etc.• Interpret and respond to data generated from diagnostic tools: sphygmomanometer, otoscope, ophthalmoscope, bladder scanners. |

| Requirements | Standards | Examples |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Professional Relationships | Interpersonal skills sufficient for professional interactions with a diverse population of individuals, families, and groups. | <ul style="list-style-type: none"> • Establishment of rapport with patients/clients. • Possess emotional stability to function under stress and adapt to changing environments inherent to the classroom and practice settings with or without accommodations. • Exercise skills of diplomacy to advocate for patients in need. • Exercise proper judgment and complete responsibilities in a timely and accurate manner according to the advanced generalist nursing role. |
| Communication | Communication adeptness sufficient for verbal and written professional interactions. | <ul style="list-style-type: none"> • Communicate effectively and sensitively with patients, families, faculty, preceptors, and members of the health-care team during clinical and other learning experiences. • Accurately elicit information including a medical history & other information to adequately and effectively evaluate a client or patient's condition. • Explanation of treatment, procedures, initiation of health teaching. • Documentation and interpretation of nursing actions and patient/client responses. |

| Requirements | Standards | Examples |
|---------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Mobility | Physical abilities sufficient for movement from room to room and in small spaces. | <ul style="list-style-type: none"> • Movement about patient's room, work-spaces, and treatment areas. • Administration of rescue procedures-cardiopulmonary resuscitation. |
| Motor Skills | Gross and fine motor skills sufficient for providing safe, effective nursing care. | <ul style="list-style-type: none"> • Possess psychomotor skills necessary to provide holistic nursing care and perform or assist with procedures, treatments, and medication administration. • Practice in a safe manner and appropriately provide care in emergencies and life support procedures and perform standard precautions against contamination. • Calibration and use of equipment. • Therapeutic positioning of clients. |
| Hearing | Auditory ability sufficient for monitoring and assessing health needs. | <ul style="list-style-type: none"> • Ability to hear monitoring devise alarm and other emergency signals. • Ability to discern auscultatory sounds and cries for help. |
| Visual | Visual ability sufficient for observation and assessment necessary in patient care. | <ul style="list-style-type: none"> • Ability to observe patient's condition and responses to treatments. • Recognize and assess patient changes in mood, activity, cognition, verbal, and non-verbal communication. |

| Requirements | Standards | Examples |
|------------------|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tactile | Tactile ability sufficient for physical assessment. | <ul style="list-style-type: none"> • Ability to palpate in physical examinations and various therapeutic interventions. |
| Character | Moral and ethical fitness. | <ul style="list-style-type: none"> • Concern for others, integrity, accountability, interest, and motivation are necessary personal qualities. • Demonstrate intent and desire to follow the ANA Standards of Care and Nursing Code of Ethics. |

Americans with Disabilities Act

The Americans with Disabilities Act (ADA) of 1990 was instituted by Congress to prohibit discrimination against qualified individuals with disabilities. St. Peter's Hospital College of Nursing is required to comply with the stipulations of the ADA. The ADA defines a qualified individual with a disability who, with or without reasonable accommodation, can perform the essential functions of the employment that such an individual holds or desires. In addition, the Rehabilitation Act of 1973 prohibits discrimination in admissions of a qualified person with disabilities.

Any newly entering student who has a disability and who wants to obtain reasonable accommodations may fill out and submit the Disability Form which is sent to all new students. The form should be accompanied by supporting documentation. In the absence of documentation, or in the case of a newly identified disability, the director will use best judgment as to the provision of accommodations. For further information, please contact the school.

Retention Rates

The percentage of students who moved from the first year to the second year of the Associate Degree (RN) program.

MEMORIAL COLLEGE OF NURSING

| | |
|-----------------|--------|
| 2014 - 15 | 79% |
| 2015 - 16 | 82% |
| 2016 - 17 | 78% |
| 2017 - 18 | 74% |
| Rolling average | 78.25% |

Average retention, two-year private colleges:

| | |
|---------------|-----|
| NYS..... | 61% |
| National..... | 62% |

The National Council Licensure

Graduation Rates

The percentage of students who graduated from the Associate Degree (RN) program.

MEMORIAL COLLEGE OF NURSING GRADUATION RATES

| Start Date | RN program |
|-------------|------------|
| 2012 Spring | 83% |
| Fall | 72% |
| 2013 Spring | 83% |
| Fall | 94% |
| 2014 Spring | 93% |
| Fall | 73% |
| 2015 Spring | 82% |
| Fall | 74% |
| 2016 Spring | 70% |
| Fall | 76%* |

Average graduation rates Associate Degree programs:

| | |
|---------------|-------|
| NYS..... | 20.6% |
| National..... | 32% |

NCLEX Pass Rates

Examination (NCLEX) is a standardized exam that each state board of nursing uses to determine whether or not a candidate is prepared for entry level nursing practice. Percentages reflect first time pass rate.

ASSOCIATE DEGREE (RN) PROGRAM

| | 2014 | 2015 | 2016 | 2017 | 2018 |
|-----------------------------|-------|-------|-------|-------|--------|
| Memorial College of Nursing | 98% | 98% | 90.2% | 96.5% | 96.43% |
| NYS average | 76% | 79.7% | 82% | 83.3% | 78% |
| US average | 79.3% | 82% | 81.7% | 84.2% | 70% |

*Anticipated

Admission

Applications for admission may be submitted at any time. Deadlines for admission applications are noted on the website. Applications are reviewed by the Admissions and Progression Committee after all required materials are received in the school office. An incomplete application will be considered active for one year from the date it is received.

An applicant is admitted to the school on the basis of his/her composite record. Equal consideration is given to all who apply regardless of race, color, national origin, creed, sex or age.

The College of Nursing enrolls new students every semester for the Associate Degree (RN) program.

Admission Requirements RN ASSOCIATE IN SCIENCE DEGREE PROGRAM

All candidates must have graduated from high school or must possess a High School Equivalency Diploma (GED) with both a standard score of 480 or above on each of the GED tests and a total standard score of 2400 or above. These scores are based on the newest version of the GED. For the older version of the GED, a standard score of 48 or above is required on each of the GED tests, with a total standard score of 240.

- Candidates must possess a High School Equivalency (HSE) by passing all five (5) sections of Test Assessing Secondary Completion (TASC) with a minimum score of 500 on each of the following sections:
 - Language Arts – Reading
 - Language Arts – Writing (which includes an essay)
 - Mathematics
 - Science
 - Social Studies

- If a candidate does not pass the TASC subtest but passed the same GED subtest, the GED score will be accepted as a passing score. If a candidate has already passed all five (5) GED subtests but did not attain the minimum score of 2250, such candidate must pass at least one of the TASC subtests to obtain a New York State High School Equivalency Diploma.
- Applicants who have been home schooled must submit a letter from the superintendent of the school district in which the applicant resides stating that the applicant's course of studies meets New York State requirements for graduation from high school.
- Complete the Test of Essential Academic Skills (TEAS®) Examination.
- Complete high school or college level algebra, biology with a lab and chemistry with a lab. Courses must be completed with the following grade requirements:
 - Grade of 75 or above for high school level courses
 - Grade of B or above for non-credit bearing/remedial college courses
 - Grade of C (70%) or above for credit bearing college courses
- Applicants who wish to request a waiver for the above grade/score requirements must demonstrate college success by the following:
 - One semester of college level courses carrying seven (7) credits or more with a GPA of 2.0 or above, including at least one credit bearing science course with a final grade of C or above.

Application Procedure

Applicants must submit the following:

- An application fee. Checks and money orders should be payable to **St. Peter's Hospital College of Nursing**. The fee may also be paid online at www.SPHP.com.
- A completed application.
- Official high school transcript or an official High School Equivalency Diploma transcript.
- Official transcripts from ALL post-secondary schools attended, regardless of the nature of the coursework, whether or not credit was earned, and whether or not a degree was granted.
- Applicants may be requested to provide additional information for clarification.
- All documentation must be sent to:
**St. Peter's Hospital
College of Nursing**
714 New Scotland Avenue, Room 111
Albany, NY 12208

Admission of International Students

- The College of Nursing only admits international applicants with United States Citizenship or Permanent Resident Status (original card must be presented) to the Associate Degree (RN) program.
- International applicants should request application forms 10 to 12 months before they plan to begin studies in order to allow time for correspondence and evaluation of necessary documentation.

ENGLISH LANGUAGE COMPETENCY

- International applicants whose primary and secondary education was in a language other than English must demonstrate proficiency in English by taking any one of the exams listed below and achieving the identified score
 - a. The Pearson Test of English (PTE) Academic. The applicant must achieve a minimum score of 50 on each subsection and must achieve an overall score of 55.
 - b. The Test of English as a Foreign Language Internet-based (TOEFL iBT™). The applicant must achieve a minimum score of 84, and a minimum speaking score of 26.
 - c. The International English Language Testing System (IELTS™). The applicant must achieve a minimum score of 6.5, with no communicative skill below 6.0.

International applicants who have maintained a GPA of 2.0 and graduated from an American post-secondary institution with at least an associate degree may not be required to demonstrate English language proficiency through one of the exams listed above.

PROCEDURE

International applicants must:

- Submit a completed application including an application fee.
- Submit official transcripts from all educational institutions attended, both secondary and institutions of higher learning. Only officially translated transcripts signed by the National Department of Education or US consul who verifies that they

are full and exact translations will be accepted. The translation must also be sent to the World Education Services (WES) for evaluation, with an official report from the WES sent to the school.

St. Peter's Hospital College of Nursing will admit only those students who have completed at least the equivalent of 12 years of elementary and secondary education and have successfully passed all required examinations. In general, candidates must be qualified for university admission in their country of birth.

Criminal Record

The law regulating the practice of nursing in New York State states that the Board of Regents, State Education Department, may deny a convicted felon a license or the privilege of sitting for the licensure examination (NCLEX).

Exclusion from Federal Health Care Programs

Individuals, including nursing students, who are excluded from participation in the Medicare or Medicaid program will be excluded from participating in clinical activities. This means that any such student will not be able to meet the clinical learning objectives and will be dismissed from the program. All matriculated students will be routinely screened for being listed on the Office of the Inspector General's List of Excluded Individual/Entities.

Notice of Decision

All applicants will be informed in writing of the decision of the Admissions and Progression Committee. To secure a seat in the class, accepted applicants must return the confirmation form along with the non-refundable matriculation fee by the date specified in the acceptance letter. This fee is applied to the tuition in the first semester.

Failure to return the confirmation form and/or failure to pay the matriculation fee by the date specified in the acceptance letter will be considered official withdrawal from the admissions process and the seat will be offered to a candidate on the waiting list.

WAITING LIST

When the nursing course is full, selected qualified applicants may be placed on a waiting list.

If the applicant is not seated, they are denied; however, they may request to be reviewed in the subsequent semester.

REAPPLICATION

Denied applicants may reapply, but must submit a new application, updated transcripts if any, and must pay the application fee. Retaking the TEAS is optional.

Students who have previously withdrawn from the program are eligible to apply for readmission under the following conditions:

- They must meet the admission requirements in place at the time of reapplication.
- If accepted, placement in the program is subject to the curriculum in place at the time of reapplication.
- No more than two years may have passed since the completion of the last nursing course.

Transferring Credits: Corequisite Courses

Upon acceptance to the college, transfer of credit from other accredited post-secondary institutions will be considered on a case-by-case basis. Only courses completed with a grade of C (70 percent) or above will be considered for transfer credit. Note: credit for science courses (Anatomy and Physiology I and II, Microbiology) must have been completed no more than five years from the date of acceptance to be eligible for transfer. There is no time limit on non-science courses.

Students may be required to provide a course description or syllabus for any course being considered for transfer credit.

TRANSFER CREDIT HIGH SCHOOL AP COURSES

Credit will be given for advanced placement exams from the College Board with a grade of three (3) or better. An official score report must come directly from the College Board to the school.

TRANSFER CREDIT AND GPA

Transfer credits are not included in the cumulative grade point average calculated when matriculated in this program. However, for students who reenter the program, the previously earned grades and credits that are still applicable will be carried over to the readmission and counted in the GPA.

WAIVER

Any request for a waiver of any admission, transfer credit or academic policy outlined above must be made in writing to the Dean and will be considered on a case-by-case basis.

Advanced Placement and Transfer of Credit for Nursing Courses

Applicants for advanced placement must complete the application process and be accepted into the College of Nursing. Notification of eligibility for advanced placement will be sent with the acceptance letter.

Applicants to the College of Nursing who have successfully completed nursing courses (with a grade of 80 percent or better) at another nursing school may be eligible for advanced placement based on assessment of the content and credit hours. Transferring credit for nursing courses will be considered on a case-by-case basis. Any transferred nursing course must have been taken within two years prior to entering a nursing course at this school. Only nursing courses completed with an 80 percent or above will be considered for transfer credit. The decision to accept any nursing credit will be made by comparing course descriptions for both the theory and clinical components of the course. Applicants may be required to provide course syllabi from previous nursing courses. The decision to accept any nursing credit will be made by comparing course descriptions, course content, and learning outcomes for both the theory and clinical components of the course. Applicants will be required to provide course syllabi from previous nursing courses.

Advanced placed students are counseled and curriculum plans are developed on an individual basis.

Advanced placed students must complete at least 20 credits in nursing at this school to qualify for graduation. The maximum number of credits that may be transferred in is 49 (19 in nursing).

If accepted for advanced placement, the student must complete orientation and the bridge workshop.

ADVANCED PLACEMENT FOR LPNS

Applicants who are licensed practical nurses are eligible for advanced placement into the Associate Degree (RN) program. LPN applicants must first complete the application process and be accepted into the college. Upon acceptance into the college, the applicant must submit the matriculation fee.

Since the College of Nursing is a participant in the Statewide LPN to RN Articulation Model, LPNs who have been accepted into the RN program may be offered advanced placement as follows:

- The accepted applicant must hold a valid, unencumbered LPN registration in the United States.
- The accepted advanced placed applicant must successfully complete the Statewide LPN to RN Transition Course. It is best for the accepted applicant to complete the Transition Course just prior to starting the Nursing sequence at our school. After successful completion of this Transition Course, the accepted applicant will receive 15 credits of transfer credit (this is equivalent to transfer credit for Nursing I and Nursing II).

- The accepted applicant must complete the corequisites of the nursing courses that are being transferred in with a grade of 70 percent or better. These courses are: Anatomy and Physiology I and II, General Psychology, Developmental Psychology and English Composition I. Science courses must be taken within 5 years prior to the date of acceptance at the school. There is no time limit for the non-science courses.
- The accepted applicant must submit an official transcript from the school where the Transition Course was taken. The official transcript must be received in order to begin nursing courses at our school. Nursing transfer credits will not be applied until the College has received official notification that the applicant has successfully completed the Transition Course.
- Prior to starting the Nursing sequence, the advanced placed LPN must complete the Advanced Placement Bridge Workshop offered by the College of Nursing

For more information on the Statewide LPN to RN Articulation Model and Transition Course, please visit <http://www.lpntorn.info>.

Curriculum Descriptions

A semester nursing didactic credit hour is an academic unit earned for fifteen 50-minute sessions of classroom instruction for a total of 15 teaching weeks or the equivalent. One third of the credit hours for any nursing course are awarded for didactic experiences (classroom instruction), and two thirds of the credit hours are awarded for clinical/lab practice experience.

ASSOCIATE DEGREE PROGRAM CURRICULUM

The program is designed to be taken on a full-time basis. Classes and clinical experiences are scheduled during the regular business week. Occasionally, clinical sessions may be scheduled during afternoon hours, evening hours or weekend hours.

COURSE SEQUENCE FOR ASSOCIATE DEGREE PROGRAM

(HEGIS Code 5208)

| FIRST SEMESTER | credits | SECOND SEMESTER | credits |
|---------------------------------|-----------|----------------------------------|-----------|
| Anatomy and Physiology I* | 4 | Anatomy and Physiology II* | 4 |
| English Composition I* | 3 | Developmental Psychology* | 3 |
| General Psychology* | 3 | Nursing II | 9 |
| Nursing I | 6 | | |
| Total | 16 | Total | 16 |

| SUMMER SEMESTER | credits |
|------------------------------------|----------|
| (follows Nursing II or Nursing IV) | |
| Nursing III | 3 |
| Total | 3 |

| THIRD SEMESTER | credits | FOURTH SEMESTER | credits |
|--------------------------------|-----------|--------------------------|-----------|
| Social Science Elective* | 3 | English Elective* | 3 |
| Microbiology* | 4 | Directed Elective* | 3 |
| Nursing IV | 8 | Nursing V | 10 |
| Nursing BH | 3 | Total | 16 |
| Total | 18 | | |

Nursing Credit Hours: 39 Corequisite Credit Hours: 30

Total Degree Credit Hours: 69

Ratio of Theory to Clinical Lab Hours: 1:3

** Corequisite courses: must be taken at the same time or prior to the nursing course listed in each semester and are usually taken at Hudson Valley Community College.*



Course Descriptions

Each nursing course addresses holistic health and wellness of individuals and families across the life span. Holism encompasses physiological, social, mental, emotional, spiritual, cultural, and environmental needs of an individual and family for attaining optimum health and wellness. Through each course, students build from simple to complex when applying the processes of reasoning, problem solving, communication, teaching-learning, and continuous improvement. Students are introduced to the multiple roles and relationships employed to facilitate health promotion, restoration, maintenance, and support. Believed to be fundamental to the practice of professional nursing, caring, personal and professional accountability, reasoning and technical skills are applied in each course. A variety of in- and outpatient settings will support students' acquiring assessment skills and therapeutic interventions for individuals and families with differing needs.

All nursing courses are taught by Masters prepared professional nurses. Clinical instruction is provided by 3-5 clinical instructors per course, to groups of 6-8 students.

ASSOCIATE IN SCIENCE NURSING PROGRAM

Nursing I: Health Promotion and Wellness (Fall/Spring)

3 class hours/9 clinical hours (6 credits)

Students will trace the history of professional roles and responsibilities in nursing practice and health care delivery systems to present day. Legal, ethical, and moral accountability will be introduced with emphasis placed upon the professional roles of helper

and partner in the promotion of health and wellness. Through the development of skills in interviewing and assessment, students will identify varying degrees of health and wellness for individuals and families across the life span. An appreciation of differences in people and their perceptions of wellness will be fostered to better enable students to assist individuals and their families to recognize the value of health and wellness and encourage personal responsibility.

Corequisites: Anatomy & Physiology I, English Composition I and General Psychology

Nursing II: Health Maintenance, Restoration, and Support (Fall/Spring)

*4.5 class hours/13.5 clinical hours
(9 credits)*

Application of the physical, social and behavioral sciences enables students to analyze factors affecting health and wellness. Students identify, apply, monitor, and evaluate interventions to promote a higher level of health when illness has interfered with daily living. Sensitivity to differences in individual families' responses to alterations in health emphasizes the significance of the partnering role of the nurse. Therapeutic interventions include health teaching and the development of such skills as intravenous and nutritional support, medication administration, and maintaining asepsis.

Prerequisites: Nursing I, Anatomy & Physiology I, English Composition I, General Psychology

Corequisites: Anatomy & Physiology II, Developmental Psychology

Nursing III: Managing Care (Summer Only)

*2.5 class hours/24 clinical hours
(3 credits)*

Students further develop reasoning and organizational skills when providing care for a small group of individuals experiencing an alternation in health and wellness. Through seminars and extensive clinical experiences, students will gain confidence in the multifaceted roles of the professional nurse. Students increase proficiency in technical skills and clinical problem solving. The use of computer technology in the clinical setting will be expanded to support clinical decisions.

Prerequisites: Nursing I & II, Anatomy & Physiology I & II, English Composition I, General and Developmental Psychology

Nursing IV: Complex Health Maintenance, Restoration and Support: Care of Women and Children (Fall/Spring)

*4 class hours/12 clinical hours
(8 credits)*

Students will expand their knowledge and skills in administering and monitoring care to individuals and families experiencing multi-system and rapidly changing alterations in health and wellness. Complexity is evident in the alteration of health status as well as the types of therapeutic interventions. Physical, social, and behavioral sciences and advanced technology are applied

in the diagnosing and treating of human responses in a variety of settings. Clinical experiences include inpatient and outpatient in the maternal-child specialty area.

Prerequisites: Nursing I & II, Anatomy & Physiology I & II, English Composition I, General and Developmental Psychology

Corequisites: Microbiology and Social Science Elective

Nursing BH: Psychiatric and Mental Health Nursing (Fall/Spring/Summer)

*1.5 class hours/4.5 clinical hours
(3 credits)*

Students will expand their knowledge and skills in administering and monitoring care to individuals and families experiencing alterations in health and wellness in the area of mental health. Theory and practice is directed towards development of skill and comfort in intervening with clients in this area. Theory content contains knowledge of mental health disorders, treatment, and nursing interventions with the expectation the student will apply this knowledge in the diagnosing and treating of human responses in the practicum. Clinical experiences include inpatient and outpatient specialty areas of behavioral health.

Prerequisites: Nursing I, II, Anatomy & Physiology I & II, English Composition I, General & Developmental Psychology

Corequisites: Microbiology and Social Science Elective

Nursing V: Coordinating and Improving Care (Fall/Spring)

5 class hours/15 clinical hours
(10 credits)

This course is designed to broaden the student's perspective of the nurse's role in influencing and improving health care systems and practices. Emerging health care concerns, paradigm shifts, governmental regulations, and financing are discussed to provide a more global view of nursing. Students apply management, systems and change theories to previously acquired knowledge, skills and attitudes to promote quality care for a group of individuals. Nursing informatics is applied to foster improved standards of care and change. Learning experiences are designed to ease the transition of student to that of graduate nurse. Clinical experiences include medical-surgical and critical care.

Prerequisites: Nursing I, II, III, IV and BH; Anatomy & Physiology I & II; Microbiology; General and Developmental Psychology; English Composition I; Social Science Elective; Behavioral Health

Corequisites: English Elective, Directed Elective

DIRECTED ELECTIVES IN NURSING**Issues and Concepts in Gerontology (Offered on Demand)**

1.5 class hours/4.5 clinical hours
(3 credits)

The goal of this course is to provide nursing students with the most current information, techniques, and research findings on aging. Current events and controversial issues affecting the aged are explored. A precepted clinical practicum in a gerontological setting is included to provide the opportunity to apply the theoretical concepts learned in class.

Prerequisites: Nursing I, II, and III, Anatomy and Physiology I and II, English Composition I, General and Developmental Psychology.

Perioperative Nursing (Offered on Demand)

1.5 class hours/4.5 clinical hours
(3 credits)

This elective nursing course is designed to provide the second year nursing student with in-depth knowledge of the perioperative nursing specialty. This course builds on concepts presented in Nursing II and adds the depth and breadth necessary to begin working in the operating room as a new graduate. Students will have opportunities to apply theoretical concepts through precepted clinical experiences in all phases of perioperative care. The role of the professional circulating nurse will be emphasized, with exposure to the scrub role, post-anesthesia care, and wound management.

Prerequisites: Nursing I and II, Anatomy and Physiology I and II, English Composition I, General and Developmental Psychology.

High Acuity Nursing (Offered on Demand)

*1.5 class hours/4.5 clinical hours
(3 credits)*

This elective course is designed to provide the second year nursing student or recent graduate with in-depth knowledge of the high acuity nursing specialty. This course builds on concepts presented in all previous nursing courses and adds the depth and breadth necessary to begin working in the high acuity areas defined as Emergency Department (ED) and Critical Care(CC). Students will have opportunities to apply theoretical concepts through precepted clinical experiences in all phases of emergent and critical care. The role of the High Acuity nurse will be emphasized, with exposure to the Triage Nurse, Emergency Department Nursing and Surgical and Cardiovascular Intensive Care Units.

STATEWIDE LPN TO RN TRANSITION COURSE (Spring semester)

*45 hour course (3 Class hours per week
for 15 weeks) no college credits awarded*

The Statewide LPN to RN Transition course is designed to validate prior learning, and update/enhance the student's knowledge. This course facilitates transition from the role of Practical Nurse to that of a student preparing for the role of Registered Nurse. Nursing process is used as the framework for critical thinking and problem solving.

Prerequisites: Graduation from an LPN program in a US Jurisdiction. Before an accepted LPN can begin his/her nursing sequence in St. Peter's Hospital College of Nursing or Samaritan Hospital School of Nursing, he/she must have successfully completed Anatomy & Physiology I & II, English Composition I and General and Developmental Psychology. Hold a valid and unencumbered PN license in NYS. Upon completion of the transition course and the prerequisites the LPN will be accepted into Nursing III.

For more information, please visit
<http://www.LPNtoRN.info/>.

GENERAL EDUCATION COURSE DESCRIPTIONS

*Descriptions can be found in the
Hudson Valley Community College
on-line catalog at: www.hvcc.edu*

DIRECTED ELECTIVES (HVCC)

The following is a list of sample courses that may be taken to fulfill the Directed Elective in the RN Associate's Degree program.

BADM 220 - Statistics*

CHEM 110 - Chemistry*

BIOL 125 - Nutrition*

**CDEP 100 - Introduction to
Chemical Dependence**

MATH 180 - Calculus

HUSV 210 - Human Sexuality

This is not a comprehensive list. Other courses may be considered at the discretion of the director. Courses must be three or four credits. The purpose of this elective is to enhance the student's knowledge of health care and/or better prepare him or her to transfer into a four-year college.

**Courses favored by BSN programs.*

ATTENDANCE REQUIREMENTS

ORIENTATION

Orientation is **required** for all new students at St. Peter's Hospital College of Nursing. It is designed to familiarize the student with services available at Samaritan Hospital, St. Peter's Hospital, Hudson Valley Community College and the local community. It also assists the student in developing skills for success in meeting educational goals. Mandatory hospital inservice is also provided during orientation.

BASIC LIFE SUPPORT

Students taking nursing courses must be CPR certified at the professional level (adult, child, and infant) for the duration of each semester.

HEALTH REQUIREMENTS

Students must meet all health assessment and immunization requirements.

FINANCIAL OBLIGATIONS

Students must be paid in full or have payment arrangements by due date.

CRIMINAL BACKGROUND CHECKS

Criminal Background checks may be required by clinical agencies. If so, students will be responsible for the cost of screening.

Academic Policies

Information on advisement, progression, retention, grading, course load, and procedures for processes such as add/drop, change of status, advancement, etc., may be obtained from the Director of Student Services and are contained in the Student Handbook distributed to all students at the beginning of each academic year.

GRADING SCALE FOR NURSING COURSES

| | Letter Grade | Description | Grade Points |
|----------------|--------------|---------------------------|--------------|
| Excellent | A | 90-100 | 4.0 |
| Above Average | B+ | 85-89 | 3.5 |
| Average | B* | 80-84 | 3.0 |
| Unsatisfactory | C+ | 75-79 | 2.5 |
| Unsatisfactory | C | 70-74 | 2.0 |
| Unsatisfactory | D+ | 65-69 | 1.5 |
| Unsatisfactory | D | 60-64 | 1.0 |
| | F | <60 | 0 |
| | I | Incomplete | |
| | W | Withdrawal** | |
| | Z | Absent without withdrawal | |

*A Grade of B or better must be obtained to progress in the nursing course sequence.

**The last date to withdraw from a course is published each semester.

HUDSON VALLEY COMMUNITY COLLEGE GRADING SCALE

| GRADES | | NUMERICAL EQUIVALENT | QUALITY POINTS PER CREDIT HOUR |
|--------|---------------------------------------------------|----------------------|--------------------------------|
| A | Excellent | 90-100 | 4.0 |
| B | Very Good | 80-89 | 3.0 |
| C | Average | 70-79 | 2.0 |
| D | Passing | 60-69 | 1.0 |
| F | Failure | Below 60 | 0 |
| I | Incomplete | | |
| IP | Course in Progress | | |
| P | Pass | | |
| S | Satisfactory | | |
| W | Withdrew | | |
| AW | Administrative Withdrawal | | |
| Z | Absent Without Withdrawal | | |
| EXM | Excused Medical (Physical Education courses only) | | |

Progression

Nursing courses build from simple to complex and follow a progressive order. Prerequisite courses must be completed prior to the next nursing course in the sequence (as described in the program of studies.)

A student may not withdraw from a corequisite course while maintaining enrollment in the nursing course.

Successful academic progress includes

- Achievement of a minimum grade of B in all nursing courses
- Achievement of a minimum grade of C in all support courses
- Completion of the program within four years of starting date

Grading

An accepted minimum level of competency is required for progression in the program of studies. This has been defined as a grade of C or better in the support courses and B or better in nursing courses.

Midterm grade reports are generated for each student. Students experiencing academic difficulty are encouraged to meet with their academic advisors to formulate a plan for successful completion.

Academic Probation/Dismissal

A student will be placed on academic probation at the end of a semester if they have failed a course (earned less than a B) and may be placed on academic probation if he or she has withdrawn from a course.

Poor academic performance may result in academic probation or dismissal. Further information is available on request.

Incomplete Grade

At the completion of a course, a student may be granted an "Incomplete" letter grade when course requirements have not been met and a learning plan has been established and agreed upon with course faculty. The "Incomplete" letter grade must be redeemed within TWO WEEKS following the end of the semester or the grade converts to F. In exceptional circumstances, the student may apply for an extension through the Dean.

Academic Record

Students receive a grade report at the end of each semester.

The Grade Point Average (GPA) is obtained by adding the quality points achieved by the student in each course and dividing the sum by the total number of credit hours for those courses.

Family Rights and Privacy Act (FERPA)

In compliance with the Family Education Rights and Privacy Act of 1975, Public Law 93-380 (as amended) the following policy became effective on January 1, 1975. Students, as provided by statute, may review any official records, files, or data directly related to themselves that the school has in its possession. Parents or spouses of independent students do not have the right to access a student's record without the written consent of the student. This includes information requested over the telephone. Anyone requesting information about a student will have to provide a "password".

Files available to the student include identifying data, academic records, financial records and application materials. Requests to review

information should be in writing and submitted to the Main Office of the College of Nursing. Records or files shall be made available no later than 45 days from the date the request is received.

Student records, files or data may be available to other individuals or agencies independent of the school only after the student has given written authorization to release the information. The following are exceptions: authorized officials of other schools at which the student may wish to enroll, accrediting agencies in connection with the student's application for state or federal financial aid, and licensing boards.

Directory information is a student's name, address, telephone listing, participation in officially recognized activities, degrees and awards received, enrollment status and photograph. Directory information is available to outsiders requesting this information without specific permission from the student. If a student would like this information withheld, written notice must be submitted to the Main Office of the College of Nursing. A student may request in writing a review of information that he or she believes to be inaccurate and/or misleading. The review shall be conducted by an appropriate school official not having an interest in the outcome of the review.

Academic Honor Roll

In order to honor students who display academic excellence, students who attain a GPA of 3.75 or above for the semester will be placed on the Academic Honor Roll.

Academic Progress

Students must successfully complete all prerequisites before advancing to the next nursing course. Students who are unsuccessful in a nursing course must submit a Request to Repeat a Nursing Course Form along with a letter detailing what the student believes was the reason for the failure. The Academic and Progression committee will render a final decision on the student request to repeat.

Graduation

The faculty declares the student eligible to receive the school pin, and degree when the following criteria are met:

- A grade of 2.0 or above is achieved in all support courses, and a grade of 3.0 or above in all nursing courses.
- Student has completed the required courses.
- All financial obligations are paid, all learning materials are returned to the library, and student ID badge is returned.
- Exit interviews/counseling are completed for students who received financial aid.
- Attendance at ATI live review.

Upon successful completion of the program, the graduate is eligible to apply to the New York State Board for Nursing (or any other state where the graduate plans to practice) to take the National Council Licensure Exam for licensure as a Registered Professional Nurse (A record of previous felony conviction may disallow an applicant for licensure.)

Graduate Honors:

Students who graduate with an overall cumulative GPA of 3.75 or greater are graduated with Academic Honors

- Magna cum laude 3.75 – 3.94
- Summa cum laude 3.95 – 4.0

Attendance Policy

Attendance is mandatory for ALL examinations and all clinicals, simulation, and validation labs. Class attendance requirements are set by course chairs for each course. Class attendance is highly recommended.

Absence affects the quality of the student's academic achievement and attainment of course objectives, and may result in failure of the course. Excessive absences or multiple failures to report absences or lateness may result in course failure and/or termination from the program.

Students in satisfactory academic standing in a nursing course may be offered makeup for absences at the discretion of the faculty.

Makeup time is determined on a contractual basis between faculty and student. The student may be required to pay charges determined by the makeup fee schedule in effect if the school incurs extra cost to provide the makeup.

Additional information regarding attendance may be found in the ***Student Handbook***.

Withdrawal

All necessary withdrawal forms must be completed and processed by the Student Services Office. Students are responsible for delivering the signed HVCC course withdrawal forms to HVCC, when required.

Failure to comply with the withdrawal procedure as found in the Student Handbook or withdrawal after the last date to withdraw without academic penalty will result in a grade of Z (absent without withdrawal) for the course(s).

NOTE: Any change in course registration **MUST** be discussed with the Bursar and/or Financial Aid Coordinator, if applicable.

Dismissal

A student may be dismissed from the school when there is sufficient evidence to show:

- Academic failure (see *Academic Progress and Grading* policy)
- Violations of The College of Nursing code of honor (see *Academic Integrity* policy)
- Unsafe clinical practice or failure to comply with School/Hospital/Agency policies and procedures
- Excessive absences with failure to initiate a plan for make-up experiences, or absence beyond the school's ability to accommodate the make-up experiences.
- Behavior which is unprofessional/inappropriate.

-
- Conduct that jeopardizes the safety of self, students, patients or others
 - Failure to meet financial obligations or health requirements
 - Violation of the drug/alcohol policy
 - Any statement (words, photographs, etc.) in the social media (e.g. Facebook) which may cause actual or potential harm or injury to another or the school
 - Behavior that violates one or more policies, such as Conduct on Campus or Sexual Harassment/Sexual Assault policies
 - Failure to disclose required information on the application to the program (e.g. attendance at any prior post-secondary institution or criminal record)

This is not a complete list. See Student Handbook for complete policy.

Dismissal will be noted on the transcript.

Students who have been dismissed are not eligible to reapply to the program at this school or at our sister school.

Appeals

Students have the right to appeal decisions which they believe negatively impact their educational experiences. A student may appeal a decision which affects progression through the program if the student believes that their rights or freedoms have been violated, or if the student believes that policies of the school have been incorrectly interpreted or applied. The appeals procedure is fully outlined in the *Student Handbook*.

Student Services

The primary goal of student services is to provide services and promote programs that are responsive to the environmental, social, and educational needs of the campus community.

The school strives to provide a professional environment to serve a varied population. The hospital-based campus houses faculty and administrative staff offices, classrooms, learning laboratories, conference areas, locker space, computer rooms, student organization and alumni meeting areas, and a student lounge area. Our belief is that learning occurs in all arenas, not just in the formal classroom. Students will find that informal social, recreational and study gatherings and activities are encouraged.

Students are encouraged to use the facilities at St. Peter's Hospital College of Nursing, HVCC and the surrounding community.

Additional information regarding student services may be found in the *Student Handbook*.

Campus Code of Conduct

Regulations governing activities and conduct on the school's campus, clinical sites and at school-sponsored activities exist to maintain an environment which supports academic and personal growth for all students in the school.

The school requires students, visitors, and guests to adhere to the standards of conduct set forth in this catalog and the *Student Handbook*. Violation is grounds for sanction.

Notification of all policies in effect is accomplished through mailings, registration information, the *Student Handbook* publication and the Learning Management Platform (MESA).

More specific information about professional conduct and policies may be found in the *Student Handbook*.

Productive Learning Environment

St. Peter's Health Partners is committed to providing a school environment that is free of harassment and which protects the rights and dignity of all. Conduct that has the effect of harassing, disrupting or interfering with a student's performance or creates an intimidating, offensive or hostile environment will not be tolerated.

The school prohibits harassment on any basis including, but not limited to: age, race, color, disability, national origin, religion and/or sex.

Campus Security

In accordance with Title IX; St. Peter's Hospital College of Nursing is committed to providing an environment free of discrimination and provides protection of the rights and dignity of each student and employee. **Actions, words, jokes, or comments based on an individual's race, sexual orientation, national origin, age, religion, sex, physical or mental handicap, citizenship status, or any other legally-protected characteristic shall not be tolerated.**

To this end the college will publish its policy, provide information on applicable laws and sanctions for commission and procedure in effect at the school and institution, provide educational programs which focus on awareness and prevention of offenses and provide information about how the school and institution maintain, inform and implement adequate security procedures.

In compliance with Title 20 of the U.S. Code Section 1092: The Advisory Committee on Campus Safety will provide upon request all campus crime statistics as reported to the United States Department of Education. The United States Department of Education's website for accessing campus crime statistics is: <http://ope.ed.gov/security>. The College of Nursing contact authorized to provide these statistics can be reached at the following numbers:

St. Peter's(518) 525-6850
Samaritan (518) 268-5130

Drug and Alcohol Abuse Prevention and Education Policy

The College of Nursing has adopted and implemented a program to prevent the unlawful distribution, dispensing, possession, and/or use of illegal drugs or alcohol by students and employees on school or hospital property, or as part of any activity sponsored by the College of Nursing or the St. Peter's College of Nursing Student Government Association.

Any action or situation which recklessly or intentionally endangers the mental or physical health of a student, or involves the forced consumption of

liquor or drugs for the purpose of initiation into or affiliation with any organization is prohibited by the College of Nursing.

In addition, the school recognizes a responsibility for education, prevention and referral programs to promote a drug- and alcohol-free campus and workplace.

Social Media Policy

Interaction between students, faculty and staff is restricted to venues authorized or approved by College of Nursing. Any audio recordings require a two-person consent. Student questions or concerns will only be addressed if received through approved channels of communication which include: face to face, phone, MESA email or a School sponsored social networking site.

Students and faculty may not "friend" each other on social networking sites.

Students who recklessly or intentionally endanger the mental or physical health of others at the College of Nursing will be subject to corrective action up to and including dismissal. **Any communication (statement or photo) which may cause actual or potential harm or injury to another or to the School may be grounds for termination or dismissal.**

Students are cautioned to observe the stipulations of the Health Insurance Portability and Accountability Act (HIPAA). Disclosure of protected patient information on social networking sites, cell phone communication (texting) and personal email is prohibited. HIPAA violations may result in dismissal.

Counseling Services

The purpose of the counseling program is to provide assistance to students in their definition and accomplishment of academic and personal goals. The school strives to create a supportive environment that is conducive to the student's personal and professional development.

Students who are employees or volunteers with SPHP, or live with someone who is an employee, may use the Employee Assistance Program provided by Carebridge. Carebridge provides free, confidential counseling and referral services for students experiencing emotional difficulties that may be affecting their lives. Carebridge professionals can help whether the individual is experiencing conflicts with a spouse, the death of a loved one, or difficulty paying bills. Carebridge provides support services during normal life transitions, or more serious problems, such as substance abuse, divorce, or legal complications. Carebridge services are provided at no charge up to 6 visits (covered by the health service fee). A student's insurance plan may cover additional expenses. Call 1-800-437-0911 to schedule an appointment.

For students who are NOT employees, the Behavioral Health (BH) Department at Samaritan Hospital provides the same services as Carebridge, at no cost to the student. To access services through the Samaritan Hospital BH department, call 518-271-3473.

Additional counseling services are available to the students and include: the Faculty Advisement Program, financial aid counseling, retention/remediation counseling, the HVCC Learning Assistance Center, the HVCC Counseling Center, pastoral counseling, and the Rensselaer County Sexual Assault and Crime Victim's Assistance Program. Full explanation of the services may be found in the Student Handbook.

Health Services

Health services are provided by the Employee Health department of St. Peter's Hospital. Health documentation is reviewed for incoming students, and again annually, to verify compliance with current immunization requirements of New York State, St. Peter's Hospital and HVCC.

Students are charged a health fee each semester. Health records for current students are maintained in the Student Services office. Students in need of health services while at HVCC should report to the health services office on that campus. Please refer to the HVCC catalog for specific HVCC policies.

Tuition and Fees

TUITION AND FEES PAYMENT POLICIES

Statements for tuition and fees are issued prior to the beginning of each semester.

A specific due date is listed on the bill. All payments must be received by the due date, otherwise the student will be dropped from his/her classes.

Payment plan arrangements are available through the bursar. There is an additional charge for the payment plan. All payments are due by the due date listed on the payment plan. The final payment must be received prior to the completion of the semester.

See tuition and fee schedule for current charges.

Transcripts will not be released until all financial obligations to the school have been met. Fines incurred by the student on either of our campuses or HVCC are considered a financial obligation.

Fall and Spring semesters:

| If a Student Withdraws | The School Refunds |
|------------------------|-----------------------------|
| Before class starts | 100% Less Matriculation Fee |
| During week one | 75% Less Non-Refundable |
| During week two | 50% Less Non-Refundable |
| During week three | 25% Less Non-Refundable |
| After week three | 0% |

Summer School sessions:

| If a Student Withdraws | The School Refunds |
|------------------------|-----------------------------|
| Before class starts | 100% Less Matriculation Fee |
| During week one | 25% Less Non-Refundable |
| After week one | 0% |

Non Refundable Fees include: Matriculation Fee, Lab Fees, Health Service Fee, Student Service Fee, ATI Fee, Graduation Fee (dependent upon when in semester student withdraws)

PLEASE NOTE: If the student withdraws from HVCC courses, tuition liability will be determined by the Cashier's Office at HVCC.

REFUND/REPAYMENT POLICY

Adjustment of tuition and fees when a student withdraws from a course or from the program is determined beginning on the date on which the Dean of the school receives the student's written notification.

A student who leaves the school unofficially (without formally submitting a written letter of resignation to the Dean of the College of Nursing) forfeits all rights to refund or reduction of account. Transcripts will not be released when the student has left the school unofficially if an outstanding balance remains on the student's account.

These policies do not affect refunds the school makes to a student who withdraws from some classes but continues to be enrolled in the school.

Students who submit a formal letter of withdrawal will receive a refund of tuition, fees and other charges, less non-refundable fees according to the following schedule:

If unpaid charges remain on the student's account, these will be deducted from any refund payable to the student. If unpaid charges remain after the student's refund has been reduced to zero, these charges will be billed to the student.

POLICIES AFFECTING FEDERAL FINANCIAL AID RECIPIENTS:

Title IV Aid Programs: Federal Financial Aid at the College of Nursing consists of the following programs: the Federal Pell Grant, the Federal Stafford Loan, the Federal Unsubsidized Stafford Loan and the Federal PLUS (Parent) Loan.

Earned Title IV Aid: Students earn their Federal Financial Aid by attending classes. Federal regulations, according to the Higher Education Amendments of 1998, require the College of Nursing to recalculate a student's financial aid eligibility if the student withdraws from or stops attending his/her classes before completing at least 60 percent of the semester. After the 60 percent point of the semester, 100 percent of the Title IV aid is considered "earned" by the student. The earned percentage is applied to the total amount of Title IV grant and loan assistance that was disbursed (or could have been disbursed) to the student.

Unearned Percentage: Any amount in excess of the allowed percentage must be returned to the appropriate Title IV program by the school, the student or both. The school must return the lesser of the unearned Title IV assistance or an amount equal to the total liability incurred by the student multiplied by the unearned percentage.

Tuition Liability: If a student officially or unofficially withdraws after the end of the college's refund period, the student is liable for all his or her tuition and fees, even if the student's financial aid is decreased. If the student's financial aid previously covered his or her bill, but no longer covers it after the Return of Title IV Aid calculation, the student will be expected to pay his or her

outstanding tuition and fees. In addition, if the student receives a disbursement of financial aid, and the Return of Title IV Aid calculation shows that the student was not entitled to the funds, the student will be billed for the funds, and the overpayment information will be forwarded to the U.S. Department of Education. It will be the student's responsibility to repay the funds before he or she is eligible to receive any further federal student aid, even if the student attends another college. This overpayment will appear on the student aid report until the overpayment is repaid.

DEFINITIONS FOR FEDERAL TITLE IV PROGRAM:

The following is an explanation of the difference between a *refund* and a *repayment*:

- **Refund:** The difference between moneys originally paid for institutional charges by financial aid and or cash payments and the amount retained by the institution after withdrawal. If a student received Federal Financial Aid, a portion of the refund must be returned to those programs.
- **Repayment:** The amount that a student must pay back to the school if federal financial funds were received, in excess of institutional charges.

The school will return the Student Financial Aid (SFA) program portion of the refund/repayment to the source of funding in the following order:

Unsubsidized Federal Stafford Loan
Subsidized Federal Stafford Loan
Federal Plus Loan
Federal Pell Grant
Other sources
Student

The refund/repayment disbursement will be 100 percent to the SFA programs in order of the priority listed until the funds are exhausted.

DETERMINATION OF DATE OF WITHDRAWAL

- Official Withdrawal: The date the student began the withdrawal process or the date the student officially notifies the director in writing that he/she is withdrawing from the program. The percentage of eligibility will be directly related to the percentage of the semester completed. For example, if a student completes 10 percent of the semester, he/she will be eligible for 10 percent of his/her financial aid. If he/she completes 30 percent of the semester, he/she will be eligible for 30 percent of his/her financial aid etc.
- Unofficial Withdrawal: If the student leaves school without giving notice, the student's last recorded day of attendance as documented by the school will be used. In the absence of attendance records, the midpoint of the semester will be used.

PROCESS FOR DETERMINING REFUNDS/REPAYMENT

- Student's date of withdrawal will be calculated using the federal withdrawal record.
- For Non-Financial Aid recipients and Federal Financial Aid recipients, the refund policy of the school will be applied for tuition, fees and other charges.

- Repayment/refunds will be determined by using the calculation worksheets provided by the regulations governing the money involved.
- Allocation of a refund/repayment to the SFA program sources will be within 30 days of the withdrawal date to the federal programs, within 60 days to the lender and within 30 days to the student.
- If a repayment is required from the student, he/she will be notified of the need to repay the Federal Family Education Loan Programs (FFELP).

VERIFICATION OF PROCESS

When a student withdraws from the school, the calculation worksheet will be completed and filed in each student's financial aid folder/billing records as a record of this policy's application and the record of returned refund/repayment as required.

All students will have the following documentation attached to their final bill:

- Withdrawal Record - with copy of change of status/written note or attendance sheet.
- Refund calculation sheet
- If necessary - refund/repayment/prorata sheets per federal policy

Samples of all forms are available upon request. Once a refund/repayment is determined, the bursar will attach all paperwork to the bill, and process through accounting so that distribution is made within 30 days of the refund/repayment calculation date.

Estimated Costs 2019-2021

The tuition and fee charges listed are those incurred for either St. Peter's Hospital College of Nursing or Samaritan Hospital School of Nursing and Hudson Valley Community College courses. Actual costs vary with the number of credits taken.

ST. PETER'S HOSPITAL COLLEGE OF NURSING COSTS

| | |
|-----------------------------------------------------------------------------|-------------|
| Tuition per credit..... | \$385 |
| Nursing lab fee per semester..... | \$150 |
| ATI fee - RN per course (nonrefundable)..... | \$490 |
| Health Service fee per semester (nonrefundable) | \$100 |
| Payment plan and late fee | \$50 |
| Returned item fee | \$20 |
| Student service fee per semester (nonrefundable) | \$75 |
| Matriculation Fee (nonrefundable: applied to 1st semester tuition) | \$200 |
| Graduation fee for 2nd year students..... | \$175 |
| Estimated cost for uniforms | \$150 |
| Books (first year average cost) | \$1050 |
| (second year average cost) | \$775 |
| Make up time on a contractual basis..... | \$30-35/hr. |

HUDSON VALLEY COMMUNITY COLLEGE COURSES

Registration for courses at Hudson Valley Community College must be done through the Schools of Nursing

| | |
|-------------------------------------------|-----------------------|
| Tuition per credit | |
| (New York State residents)..... | \$200 |
| (New York State non-resident) | \$400 |
| (Out of state residents)..... | \$400 |
| Lab fees..... | Varies based on class |
| Technology fee (part-time) | \$25 per credit |
| (full-time)..... | \$300 per semester |
| Records & Activities fee (part-time)..... | \$13.75 per credit |
| (full-time) | \$165 per semester |
| Vehicle registration fee (part-time)..... | \$7.25 per credit |
| (full-time) | \$86.40 per semester |
| Health fee (full-time) | \$30 per semester |

Published tuition and fees are subject to change without prior notice.
Students may apply for financial aid to assist with costs.

Financial Aid

Introduction

The school's financial aid office helps students receive the financial aid for which they are eligible to meet the cost of education. Financial aid counseling and information about financial aid sources are available to all students through the financial aid office.

To be considered for financial aid, students must apply each year. Students need **ALL** required forms and documentation to receive financial aid.

Financial aid is processed and issued according to the current federal, state, or private regulations pertaining to the particular funds being utilized. Complete financial aid policies and procedures are available in the Student Handbook. Students will be held responsible for these policies and procedures, and may confer with the financial aid office for clarification.

Appointments may be scheduled by calling (518) 525-6851; a message may be left if no one is available.

Net Price Calculator

The Net Price Calculator (NPC) provides prospective full time, first time students with an estimate of their eligibility for grant funding. It compares this to the cost of tuition and fees and provides an estimated net cost to attend St. Peter's Hospital College of Nursing after grant funding. Please go to: https://apps.sphp.com/SON/Net_Price_Calculator/

Determination of Financial Need

Financial need is determined by the information the student reports when filing the Free Application for Federal Student Aid (FAFSA). This information is used in a formula that calculates the student's expected family contribution, the amount the student and his/her family are expected to pay toward the student's education. This contribution is subtracted from the total college cost of attendance to determine eligibility for Title IV federal funds. The cost of attendance includes direct costs (tuition, fees) and indirect costs (books, living expenses, supplies, transportation and miscellaneous educational expenses).

Table on page (**page 35**) describes examples of annual college expenses for students of different status.

A financial aid package may contain a combination of grants, scholarships, and loan funds from various programs.

Academic Requirements

STATUS: Full-time status for financial aid is 12 credit hours per semester. Half-time status is less than 12, but at least 6 credits per semester.

SATISFACTORY ACADEMIC PROGRESS: To remain eligible for most types of federal, state, and institutional aid, students must be "in good standing and be making SATISFACTORY ACADEMIC PROGRESS." To maintain satisfactory academic progress, students must achieve a grade of B or above in all nursing courses and a grade of C or above in all non-nursing courses. Students who receive a grade below those levels are placed on probation (see section on academic policies).

Students on initial academic probation who are repeating the course failed are considered to be making satisfactory academic progress for ONE SEMESTER ONLY. Students placed on probation in a subsequent semester may use the appeals process of the College or apply for a waiver allowing for one additional semester of financial aid.

Students requesting financial aid must:

- Maintain a minimum cumulative 2.0 GPA. GPAs are reviewed at the end of each semester. Students who fail to maintain the minimum GPA will be given one semester of "Aid Probation" to achieve a 2.0 cumulative GPA.

- Make progress toward their degree as follows:

Full-time: 24 credits per academic year

¾ time: 18 credits per academic year

½ time: 12 credits per academic year

Fewer than 6 credits: complete all attempted credits within two semesters. Repeated classes are not eligible

to be counted as credits earned toward academic progress, since each class can only be counted once.

Students requesting financial aid are expected to complete their academic program within a reasonable time frame as follows:

Full-time: 3 academic years

Part-time: 4 academic years

Full policy, text of eligibility and procedures are outlined in the Student Handbook. Students must confer with the financial aid coordinator before seeking waiver status.

Applying for Financial Aid

Students have the right to accurate financial aid counseling, representation of cost and academic programs to support the student's educational potential.

Application forms for financial aid are available through high school guidance offices or at the Financial Aid office at St. Peter's Hospital College of Nursing.

NEW YORK STATE ACADEMIC PROGRESS

- New York State full-time Tuition Assistance Program (TAP) Award recipients must be registered for a minimum of 12 credits to receive a full-time TAP award.

New York State part-time TAP award eligibility:

- student must be a first-time freshman recipient in the 2006-2007 academic year or thereafter.

- must earn 12 credits or more in each of two consecutive semesters
- and maintain a "C" average.

** Please note: To be certified for a full-time or part-time TAP Award, all students must:*

| By this semester | 1st | 2nd | 3rd | 4th | 5th | 6th |
|--------------------------|-----|-----|-----|-----|-----|-----|
| Accrue this many credits | 0 | 3 | 9 | 18 | 30 | 45 |
| With this GPA | 0 | .5 | .75 | 1.3 | 2.0 | 2.0 |

- **TAP Waiver Statement:** In accordance with the New York State Higher Education Service Corporation regulation, waiver of the Satisfactory Academic Progress requirement for Certification of a TAP award for either semester III or semester IV may be granted for a student in an exceptional case. To receive this one-time waiver, documentation must verify one of the following: any injury to the student, an illness of the student or the illness or death of either a mother, father, sibling, spouse, or child of the student.
- **NYS TAP Recipients:** A student who has received two academic years of payments (four semesters or the equivalent) must have a cumulative 2.0 average or its equivalent in order to receive TAP payments. The four semesters include any TAP awards received from other schools.
- **Aid For Part-Time Study:** Students must meet the definition of Satisfactory Academic Progress and guidelines for the program to be eligible.

Annual College Expenses

| | IN-STATE | OUT-OF-STATE |
|-------------------|----------|--------------|
| TUITION & FEES* | \$9,431 | \$11,177 |
| HOUSING ALLOWANCE | 11,000 | 11,000 |
| BOOKS & SUPPLIES | 1,200 | 1,200 |
| TRANSPORTATION** | 1,800 | 1,800 |
| PERSONAL/MISC** | 3,000 | 3,000 |

*Based on RN semesters I & II ** Based on 10 months

Students must apply each year for financial aid and must complete and submit the following to be considered for financial aid:

1. The Free Application for Federal Student Aid (FAFSA): The FAFSA should be filed electronically through FAFSA on the web at www.fafsa.ed.gov. This form is used to apply for the Federal Pell Grant, and the Federal Direct Loan Programs. It determines your eligibility for all the Federal and Student Aid Programs. The information on the FAFSA will automatically be mailed to NYS Higher Education Services Corporation (NYS HESC). St. Peter's Hospital College of Nursing Title IV Federal Code: 012203
2. New York State Tuition Assistance Program (TAP): New York State residents who complete their FAFSA online will also have the opportunity apply for TAP in the same session or you may go online to www.hesc.com.
St. Peter's Hospital
College of Nursing
New York State TAP Code:
RN Program - 0455
Annual College Expenses

-
3. The Federal Processor reviews all FAFSA applications and selects 30 percent for a process known as Verification. Federal Aid Administrators are required by Federal regulations to follow specific procedures to verify the data reported by student aid applicants on the FAFSA for all federally funded programs. You will be contacted by the Financial Aid Office for additional information if you are selected for Verification. It is important to respond promptly to any request for information as financial aid cannot be disbursed until the Verification process is completed. If your FAFSA is selected for verification, you may need to submit a tax transcript, along with the verification information. You will be contacted by the Financial Aid Office if this is needed.

Misreported Information

Students who apply for financial aid funds have a responsibility to provide accurate documentation in a timely manner and adhere to the stated drug and alcohol policies of the Federal Student Aid Programs and the school.

Students are required to provide complete and accurate documentation and to complete the FAFSA (Free Application for Federal Student Aid) and the NYS TAP application carefully and accurately when applying for financial aid. Misrepresentation, misreported information and/or altered documentation for the purpose of increasing a student's aid eligibility or fraudulently obtaining federal or any other financial aid funds will result in the student's being reported to the Office of Inspector General or local law enforcement officials.

Financial Aid Resources

Students accepted to the school are eligible to apply for federal, state and institutional financial aid program funds. The school participates in the following financial aid programs:

Federal Programs (Title IV)

Eligibility criteria for federal financial aid:

- US Citizenship or eligibility as a non-citizen enrolled in a program leading to a degree, diploma, or certificate at a federally-approved institution, at least half-time.
- Make satisfactory academic progress.
- Not be in default on a Federal Family Education Loan or owe a refund on any Title IV program.
- Show compliance with Selective Service requirements and federal drug regulations.
- Demonstrate eligibility (or ineligibility) for a federal Pell Grant.
- Demonstrate financial need.

FEDERAL PELL GRANT PROGRAM:

Awarded to eligible full-or part-time undergraduate students who have not previously received a bachelor's degree. Grants are based on financial need. It can be used for any college related expenses and does not have to be repaid (unless the student stops attending classes and it is determined that the student has been overpaid). Amounts can change yearly. For the 2018-19 award year (July 1, 2018 to June 30, 2019) the maximum award is \$6,095. The amount that a student receives depends on financial need, cost of attendance, and full- or part-time status.

FEDERAL DIRECT LOAN PROGRAM:

There are two types of Direct loans.

SUBSIDIZED: based on financial need. Interest varies annually and is paid by the federal government as long as the student is enrolled on at least half-time basis. Depending on eligibility, a student may apply for a maximum of \$3,500 for the first year in college, and \$4,500 for their second year. The maximum a student may borrow as an undergraduate is \$23,000.

UNSUBSIDIZED: not need-based and available to students regardless of family income. The interest, which varies annually, must be paid or capitalized by the student from the date the loan is disbursed.

A borrower's unsubsidized loan amount is determined by calculating the difference between the borrower's cost of attendance for the period of enrollment and the amount of estimated financial assistance, including the amount of a subsidized Federal Direct Loan for which the borrower qualifies. The combined total of these two loans may not exceed the annual and aggregate limits for the loans under the Federal Direct Loan Program.

Students should consult the Financial Aid Office to determine eligibility for the unsubsidized program maximum loan amounts.

FEDERAL PLUS LOAN PROGRAM:

Allows parents (with a good credit history) to borrow up to the cost of attendance minus other aid per year for educational expenses. The loan proceeds are issued in a check co-payable to the parent and the school and are mailed to the school. Repayment begins 60 days after the disbursement of the check. Applications and information on interest rates are available at participating banks.

VETERAN'S ADMINISTRATION (VA) EDUCATIONAL BENEFITS:

The Veteran's Readjustment Act of 1966 and subsequent legislation enables certain veterans, or sons or daughters of deceased or disabled veterans, to obtain financial assistance for a college education. Students who will be receiving benefits for the first time at the School of Nursing must submit a certificate of eligibility. For specific information and application procedure, please contact the nearest regional Veteran's Office.

U.S. BUREAU OF INDIAN AFFAIRS AID TO NATIVE AMERICANS:

To be eligible the applicant must: (1) be at least one-fourth American Indian, Eskimo, or Aleutian; (2) be an enrolled member of a tribe, band, or group recognized by the Bureau of Indian Affairs; (3) be enrolled in, or accepted for enrollment in an approved college or university, and pursuing at least a two-year degree; and (4) have financial need. Application forms may be obtained from the Bureau of Indian Affairs.

New York State Programs

Eligibility criteria for New York State Aid are program-specific. Applications and additional information for each program can be found at www.hesc.gov or may be obtained by writing to the New York State Higher Education Services Corp., 99 Washington Ave., Albany, NY 12255.

TUITION ASSISTANCE PROGRAM (TAP):

A tuition grant program available to New York State residents attending a school within the state, and enrolled on a full-time basis (12 or more credits) or part-time basis (less than 12 credits). The grant is based on family income and the cost of tuition of the school. Students enrolled in a two-year associate degree program may receive a maximum of six semesters of TAP or a total of 36 points, which may include Aid for Part-time Study. A student who has received two academic years of payments (four semesters or the equivalent) must have a cumulative C average, or its equivalent, to receive payments.

AID FOR PART-TIME STUDY (APTS):

A tuition grant available to New York State residents attending a school within the state and enrolled for at least three but less than twelve credit hours per semester. Information and application are available at School's Financial Aid Office.

PLEASE NOTE: Each year the Tuition Assistance program and Aid for Part-Time Study program is subject to the final passage of the New York State Budget.

NEW YORK STATE RECRUITMENT SERVICE SCHOLARSHIP:

Scholarships offered to new members of volunteer fire companies and volunteer ambulance squads for study in New York State. For information call 1-888-697-4372.

VIETNAM/PERSIAN GULF/AFGHANISTAN VETERANS TUITION AWARD:

Awarded only to veterans who served in Indochina during the Vietnam era, during the Persian Gulf hostilities or during the Afghanistan hostilities. New York State residents may receive up to \$1,000 for full-time study or \$500 for part-time study, per semester, to help defray tuition.

REGENTS AWARDS FOR CHILDREN OF DECEASED/DISABLED VETERANS:

For children of veterans who are deceased, disabled, or missing in action as a result of service in the Armed Forces of the United States during World War I, World War II, the Korean conflict, or the Vietnam era.

ST. PETER'S HOSPITAL COLLEGE OF NURSING SCHOLARSHIPS and CHILD OF DECEASED POLICE OFFICER/FIRE FIGHTER AWARD:

For children of police officers, fire fighters, and correction officers of New York State, or any of its municipalities who died as a result of injuries sustained in the line of duty. Awards are \$450, per year, for up to four years of full-time undergraduate study.

**STUDENT AID
TO NATIVE AMERICANS:**

The applicant must be (1) on an official tribal roll of a New York State tribe, or the child of an enrolled member of a New York State tribe, and a resident of New York State; (2) enrolled in an approved New York post-secondary program; and (3) maintaining good academic standing in accordance with the commissioner's regulations. Application forms may be obtained from the Native American Education Unit, New York State Education Department, Albany, NY 12230.

**VOCATIONAL REHABILITATION
PROGRAM:**

Eligibility for vocational rehabilitation services is based on: (1) the presence of a physical or mental disability which, for the individual, constitutes or results in a substantial handicap to employment; and (2) the reasonable expectation that vocational rehabilitation services may benefit the individual in terms of employability. To determine eligibility for vocational rehabilitation services contact the nearest NYS Office of Vocational and Educational Services for individuals with Disabilities (VESID).

Scholarship Opportunities

Applications for the scholarships below are available in the office of the Financial Aid Coordinator. Applications are reviewed by the St. Peter's Hospital College of Nursing Scholarship Committee.

Scholarships available: Craig Duncan, J.O. Wells, Fleisher and Catherine C. McCormick.

FLEISCHER SCHOLARSHIP FUND:

This scholarship was established by the Fleischer Family to support the education of nursing students who engage in leadership activities. It is intended to assist a third semester student with leadership qualities in meeting the cost of attendance (tuition and fees).

CATHARINE C. McCORMICK FUND:

This fund is to be used for scholarships for exemplary nursing school students.

BUNDY AID AND HIGH NEEDS FOR NURSING

This scholarship is issued based on a grant given by NYS for private colleges and universities to help off-set the cost of attending a higher education institution. The applicant must be registered for Nursing III and is therefore only eligible during the summer semester.

Other Resources

Out-of-state residents should investigate the availability of their home state's aid programs.

Students are encouraged to contact local government, high schools, churches, clubs, and employers in their community for educational scholarships and grants.

A manual of financial resources and additional information are available from the Financial Aid office.

Other NYS Grants, Scholarships, and Awards Listed Below:

More information on each can be found at <https://www.hesc.ny.gov/>

NYS CHILD WELFARE WORKER INCENTIVE SCHOLARSHIP PROGRAM:

The NYS Child Welfare Worker Incentive Scholarship Program grants awards for child welfare workers employed at voluntary not-for-profit child welfare agencies licensed by the NYS Office of Children and Family Services (OCFS). Recipients must agree to live in NYS and work at a voluntary not-for-profit child welfare agency licensed by OCFS for five years after graduation, and can use the award to get an associate's, bachelor's or graduate degree for not more than two years, four years, and two years, respectively.

NYS SCHOLARSHIPS FOR ACADEMIC EXCELLENCE:

Awarded to outstanding graduates from registered New York State high schools. Awards are based on student grades in certain Regents exams. For up to five years of undergraduate study in New York State.

NYS ACHIEVEMENT AND INVESTMENT IN MERIT SCHOLARSHIPS Scholarship (NY-AIMS):

The New York State Achievement and Investment in Merit Scholarship (NY-AIMS) provides high school graduates who excel academically with \$500 in merit-based scholarships to support their cost of attendance at any college or university located in New York State.

NYS WORLD TRADE CENTER ST. PETER'S HOSPITAL COLLEGE OF NURSING SCHOLARSHIP:

Guarantees access to a college education for the families and financial dependents of the victims who died or were severely and permanently disabled in the Sept. 11, 2001 terrorist attacks and the resulting rescue and recovery efforts.

MILITARY ENHANCED RECOGNITION INCENTIVE AND TRIBUTE - MERIT SCHOLARSHIPS, AKA MILITARY SERVICE RECOGNITION SCHOLARSHIP (MSRS):

Provides financial aid to children, spouses and financial dependents of members of the United States Armed Forces or of a state organized militia who, at any time on or after Aug. 2, 1990, while a New York State resident, died or became severely and permanently disabled while engaged in hostilities or training for hostilities. For study in New York State.

FLIGHT 3407 ST. PETER'S HOSPITAL COLLEGE OF NURSING SCHOLARSHIP:

Provides financial aid to children, spouses and financial dependents of individuals killed as a direct result of the crash of Continental Airlines Flight 3407 on February 12, 2009.

AMERICAN AIRLINES FLIGHT 587 ST. PETER'S HOSPITAL COLLEGE OF NURSING SCHOLARSHIP:

For the families and financial dependents of victims of the crash of American Airlines Flight 587 on November 12, 2001.

NYS ST. PETER'S HOSPITAL COLLEGE OF NURSING SCHOLARSHIP FOR FAMILIES OF DECEASED FIREFIGHTERS, VOLUNTEER FIREFIGHTERS, POLICE OFFICERS, AND EMERGENCY MEDICAL SERVICE WORKERS:

Provides financial aid to children, spouses and financial dependents of deceased firefighters, volunteer firefighters, police officers, peace officers, and emergency medical service workers who have died as the result of injuries sustained in the line of duty in service to the State of New York. For study in New York State.

VETERANS TUITION AWARDS:

Vietnam, Persian Gulf, Afghanistan, or other eligible combat veterans matriculated at an undergraduate or graduate degree-granting institution or in an approved vocational training program in New York State are eligible for awards for full or part-time study.

NYS Regents Awards for Children of Deceased and Disabled Veterans

Provided to students whose parent(s) have served in the U.S. Armed Forces during specified periods of war or national emergency.

NYS AID TO NATIVE AMERICANS:

Provides aid to enrolled members of tribes listed on the official roll of New York State tribes or to the child of an enrolled member of a New York State tribe. For study in New York State.

SEGAL AMERICORPS EDUCATION AWARD:

Provided to New York State residents interested in high quality opportunities in community service.

THE COLLEGE DOES NOT PARTICIPATE IN THE NYS ENHANCED TUITION AWARD.

St. Peter's Graduate Award Opportunities

Students in the College of Nursing have the opportunity to qualify for a number of special awards presented at commencement. These awards are based on the student's academic achievement, clinical excellence, leadership, compassion, and commitment and service to their colleagues, their patients and the community. Not all awards are available each semester.

Graduation Awards

THE NIGHTINGALE PIN:

Presented by the School of Nursing Alumni, this symbolic pin represents the ideals of service and proficiency in nursing. A replica of the lamp carried by Florence Nightingale, this award is bestowed upon the graduate who has excelled in the clinical practice of nursing throughout the program.

SPIRIT OF NURSING AWARD:

Sponsored by the Albany Memorial Hospital Auxiliary. Given to the graduate who best embodies the role of the professional nurse through demonstration of professionalism and the promotion of a caring environment not only with patients but with everyone.

OUTSTANDING SERVICE AWARD:

Provided by St. Peter's Hospital College of Nursing Student Government Association. Given to the graduate who has demonstrated the qualities of leadership and outstanding service to fellow students, the school, and the community.

PENELOPE WHEELER CAREGIVERS AWARD:

The candidate must be a devoted caregiver to anyone other than his/her healthy children while pursuing his/her own goals of becoming a registered professional nurse. They must attain a cumulative GPA of 3.0 or greater throughout their educational career at St. Peter's Hospital College of Nursing. They must represent Excellence in Nursing by exhibiting confidence, perseverance, selflessness, excellent team participation, effective time management, and compassion for those encountered in this field.

Opportunities for Advanced Education

In accordance with its philosophy, the College of Nursing has actively sought ways to assist graduates in continuing their educational endeavors.

The College of Nursing has established articulation agreements with upper division BSN completion programs. Graduates of St. Peter's Hospital College of Nursing's Associate in Science degree program are accepted with junior status at the following institutions, in accordance with the admission standards and the curriculum guidelines in place at the individual college: Russell Sage College; State University of New York at Plattsburgh; State University of New York Polytechnic Institute (formerly SUNYIT); Excelsior College; Empire State College; State University of New York at Delhi; and Maria College.

Students completing St. Peter's AD program and transferring into one of the BSN completion programs should be able to complete the baccalaureate degree requirements in two academic years of full-time study. Part-time study is also available.

**Validation of nursing knowledge may be required*

Associations

SPHCONSGA (ST. PETER'S HOSPITAL COLLEGE OF NURSING STUDENT GOVERNMENT ASSOCIATION)

The school has a local chapter of the National Student Nurses' Association (NSNA) dedicated to fostering the professional development of nursing students. SPHCONSGA Board of Directors is comprised of student-elected members and a faculty advisor (without a vote.) SPHCONSGA mission is to:

- Organize, represent, and mentor new students preparing for initial licensure as registered nurses through educational programs, active school involvement and social events

- Promote the development of the skills students will need as responsible and accountable members of the nursing profession
- Advocate for high quality health care

SPHCONSGA members participate in community health projects, school projects, and annual state and national conventions. As our future nurse-leaders, your active membership is welcomed.

Administration and Faculty

ADMINISTRATION

Mary Ellen Giambona (2004), MS, RN, *Dean*; BS, Biology; Ellis Hospital School of Nursing, Diploma; Russell Sage Graduate School, MS

Angela Cox (2007), MS, *Dean of Student Services*; College of St. Rose, BS, MS

Lisa Decker (2018), MBA, *Bursar*, University of New Hampshire, BS; University of Massachusettes, MBA

Mark Lasek (2002), MLS, MPH, *Library Coordinator*; SUNY Plattsburgh, BS in Biology; SUNY Albany (MLS, MPH);Walden University, Post-Graduate Certificate in College Teaching and Learning.

Randi Moore, (2012), MS, *Financial Aide Coordinator*; SUNY Cortland, BS, College of St. Rose, MS

FACULTY

Brenda Lennon (2003), MS, RN,BC-C, MNN, *Nursing IV Faculty*; Georgian College, RN, Russell Sage College, BS, Sage Graduate School, MS

Sharon Marchese-Ryan, (2017) BS, RN, *Learning Resource Coordinator*; Maria College, AAS; SUNYIT, BS

Cassandra Marshall, (2019), MS, RN; *Nursing I Faculty*; Russell Sage College, BS; Western Governor's University, MSN

Jennifer M.Moore, (2017) MIP, RN; *Nursing II Faculty*; Maria College, AAS; Empire State College, BS; Capella University, Master's in Progress

Laura Perrault (2000), MS, RN, *Clinical Faculty*; SUNY Farmingdale, AAS, Alfred University, BS, Sage Graduate School, MS

Kevin Pommenville (2013) MS, RN, *Nursing V Faculty*; Rhode Island College, BSN; Western Governor's University, MSN.

Diana Whalen O'Brien (2001), MS, RN, *Behavioral Health Nursing Faculty*; Samaritan Hospital School of Nursing, Diploma, Russell Sage College, BS, Sage Graduate School, MS

ADJUNCT FACULTY

JoAnne Baldasare, (2014) DHSC, RN; St. John's University, BS; Russell Sage College, BS (Nursing); Sage Graduate School, MS; Nova Southeastern University , DHS; MIP

Tara Burke (2008), MS, RN; Samaritan Hospital School of Nursing, AD, Russell Sage College, BS, Sage Graduate School, MS

Jennifer Carter (2019), MS, RN; HVCC, AAS; Excelsior College, MSN; Capella University, DNP/MBA in Progress

Nicole Cregan (2015), MS, RN; HVCC, AAS; The Sage Colleges, BSN; University of Phoenix, MSN

Ada Johnston (1997), MS, RN; University of Alabama, BSN, Russell Sage College, MS

Rebecca Ricchiuti (2015), BSN, RN, MIP; Russell Sage College, BSN

Samantha Santy (2019), MSN, RN; SUNY Adirondack, AAS; Siena College, BA; Excelsior College, MSN

Kristan Simon (2008), MSN, RN; Memorial School of Nursing, Diploma, Hardin-Simmons University, BS, University of Phoenix, MSN

Sarahdine Stevens (2019); Adelphi University, BSN

Patricia Wright, (2018) MS, RN; Hudson Valley Community College, AAS; Excelsior College, BS, MS

Jenifer Wygant, (2017) BS, RN; Maria College, AAS, BS; SUNY Empire State College, Master's in Progress

ADMINISTRATIVE PERSONNEL

Dalia Negron (2008),
Administrative Secretary

Elizabeth Berger (2017), MS; *Student Services Clerk;* New York Institute of Technology, BS; College of St. Rose, MS

ST. PETER'S HOSPITAL ADMINISTRATION

Michael Finegan, *President, Acute Care, St. Peter's Health Partners*

Contact Information

For further information, please contact:

St. Peter's Hospital College of Nursing

714 New Scotland Avenue, Room 111, Albany, NY 12208

(518) 525-6850

Equal opportunities are provided for all regardless of race, color, national origin, creed, sex or age. Section 504 of the Rehabilitation Act of 1973 protects all handicapped persons against discriminatory treatment. In accordance with the provisions of the Act, St. Peter's gives notice to all persons that: St. Peter's does not discriminate against handicapped persons in admissions, or access to, or treatment in its programs or activities.

St. Peter's Hospital College of Nursing is accessible to disabled individuals through ramps and elevators. All efforts are made by the College to accommodate individual student requests within the limits of the curriculum.

Consumers with inquiries or concerns regarding St. Peter's Hospital College of Nursing or its policies should contact the New York State HESC Program Review Division of Inquiry.



St. Peter's Hospital
College of Nursing

ST PETER'S HEALTH PARTNERS

714 New Scotland Avenue, Room 111
Albany, NY 12208
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A Member of Trinity Health