

## Microsoft Employee Onboarding Resources (with URLs)

### 1. Official Onboarding PDF

- **Description:** Guidance on creating a welcoming and efficient onboarding experience.
- **URL:** [https://download.microsoft.com/download/4/3/3/43360B5C-42C0-4F13-8629-865F2C6D01ED/7\\_Onboard\\_new\\_employees.pdf](https://download.microsoft.com/download/4/3/3/43360B5C-42C0-4F13-8629-865F2C6D01ED/7_Onboard_new_employees.pdf)

### 2. New Employee Onboarding Solution Accelerator

- **Description:** A set of tools built on SharePoint, Microsoft Teams, and Microsoft Lists to guide new hires through a structured onboarding journey.
- **URL:** <https://adoption.microsoft.com/en-us/new-employee-onboarding-solution-accelerator/>

### 3. New Employee Onboarding Template

- **Description:** Customizable onboarding experience, including pre-onboarding, corporate onboarding, and departmental onboarding sites.
- **URL:** <https://adoption.microsoft.com/en-us/sharepoint-look-book/new-employee-onboarding/>

### 4. Employee Onboarding Playbook

- **Description:** Provides training objectives, duration, and structured activities for new hires.
- **URL:** <https://www.slidegeeks.com/employees-training-playbook-determine-new-employee-onboarding-process-microsoft-pdf>