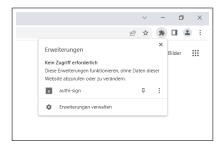
## Userguide for the authi-sign Extension

## 1 Login

To use the extension and publish comments you first have to connect the extension with your ORCID iD and get the certificate:

1. Click on the extension icon in the top right corner of the browser and select the *authi-sign* extension.



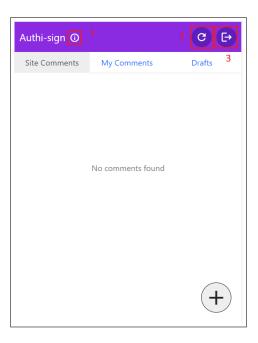
- 2. In the opened widget select the "Connect your ORCID iD" button. A new tab will open.
- 3. In this tab select the button "Connect your ORCID iD" in your browser window. This will forward you to orcid.org.
- 4. On the Orcid site enter your credentials for Orcid. You have to enter your password and either your ORCID iD or the e-mail address, that you are registered under on Orcid. Alternatively, you can also log into Orcid with your institutional access, your Google account or your Facebook account.



5. After successfully logging into your Orcid account a confirmation message will appear in the tab.

- 6. To get the certificate, open the extension once again. Choose a name. This name will appear as the name of the author of the comments you publish. You can also enter your email address to have it stored inside the certificate as well.
- 7. Lastly, click on "Get your certificate" and you are done!

## 2 General Overview



In the header of the extension there are three buttons:

- 1. The info button will open a new tab. In this tab you can see the imprint and information about the DSGVO compliance of the extension.
- 2. The refresh button reloads the comments in the extension.
- 3. The logout button logs you out of your current account. After logging out you will have to repeat the login process before you can use the extension again.

Under the header you can select to view one of three different sections:

- **Site Comments:** This section lists every comment from every user, but only for the site you are currently on.
- My Comments: Here you can see only your own comments that you published across every website.
  - By clicking on any comment in the Site Comments or the My Comments section you can open an additional tab displaying further information about the comment.
- **Drafts:** In this section are all the comments that you didn't publish, but instead chose to save as a draft.
  - You can delete any drafts that you have saved here by clicking the Delete button at the right side of every draft comment and confirming the action. This action can not be reversed. Any draft comments that are deleted this way are not retrievable.

## 3 Making Comments

To start writing a new comment you first have to select the + button in the bottom right corner of the extension. This will open a new tab with the following contents:



- 1. Enter the website address to which you want to publish the comment to. The extension fills it in automatically with the website address you opened this tab from, but you can change it to any valid website address you want.
- 2. Write the text for the comment.
- 3. You can publish your comment by selecting the green *Submit* button. Alternatively you can just save the comment as a draft by selecting the grey *Save* button or you can delete your comment by selecting the red *Delete* button.