



MUHAMMAD HARIS IMRAN BIN NASZIM



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OBJECTIVE

STUDYING COMPUTER SCIENCE AT UNIVERSITI TEKNOLOGI MARA (UTM) PASSIONATE ABOUT SOFTWARE DEVELOPMENT, DATABASE MANAGEMENT, AND WEBSITE MAINTENANCE. I HAVE BUILT PROJECTS LIKE POCKETPALS, A MINI POKÉMON WEBSITE USING HTML, CSS, AND JAVASCRIPT, AND CONNECTIT, A FLUTTER-BASED SOCIAL MEDIA APP WITH FIREBASE AUTHENTICATION AND REAL-TIME DATABASE MANAGEMENT. A QUICK LEARNER AND PROBLEM SOLVER, I AM EAGER TO APPLY MY SKILLS, COLLABORATE WITH TEAMS, AND TACKLE CHALLENGES THAT DRIVE GROWTH WHILE HONING MY EXPERTISE.

CORE COMPETENCIES

- MICROSOFT OFFICE SUITE-EXCEL (INTERMEDIATE), WORD (ADVANCED), POWERPOINT (ADVANCED)
- DESIGN & MULTIMEDIA: CANVA (ADVANCED), ADOBE PHOTOSHOP (INTERMEDIATE)
- DEVELOPMENT TOOLS: VSCODE, GITHUB, VISUAL STUDIO (MASTERY)
- SOFTWARE & SYSTEMS: STRONG UNDERSTANDING OF OPERATING SYSTEMS AND SOFTWARE DESIGN PRINCIPLES
- SOFT SKILLS: STRONG COMMUNICATION SKILLS, CUSTOMER-CENTRIC MINDSET, AND HANDS-ON PROBLEM-SOLVING
- LANGUAGES: EXCELLENT IN SPOKEN AND WRITTEN BAHASA MALAYSIA AND ENGLISH
- ADAPTABILITY: QUICK LEARNER WITH THE ABILITY TO ADAPT TO NEW TECHNOLOGIES

EDUCATION



UNIVERSITI TEKNOLOGI MARA, MELAKA, JASIN
(SEPTEMBER 2023 – TILL NOW)

DIPLOMA COMPUTER SCIENCE



SMK SULTAN SALAHUDDIN ABDUL AZIZ SHAH, SHAH ALAM, SELANGOR
(JANUARY 2018 – MARCH 2023)

SIJIL PELAJARAN MALAYSIA (SPM)-LITERATURE



ACHIEVEMENT AND ACTIVITIES

ENGLISH CAMP FACILITATOR, MELAKA, SMK BUKIT RAMBAI
(OCTOBER 2024)

- FACILITATED ENGLISH LEARNING SESSIONS FOR STUDENTS WITH B2-C1 PROFICIENCY, PREPARING THEM FOR SPM EXAMS.
- ORGANIZED AND LED AN "EXPLORE RACE" TO PROVIDE A FUN AND INTERACTIVE WAY TO EASE EXAM STRESS WHILE REINFORCING LANGUAGE SKILLS.



MAJLIS SUKAN SEKOLAH SEKOLAH DAERAH
(AUGUST 2018 – 2023)

COACH OF TRACK & FIELD TEAMS FOR MY SCHOOL

- TRAIN SECONDARY STUDENT FOR TRACK & FIELD INTERSCHOOL EVENT.



MAJLIS SUKAN SEKOLAH SEKOLAH
SELANGOR (SEPTEMBER 2023)

REPRESENTED MY SCHOOL TRACK & FIELD IN 100M, 200M

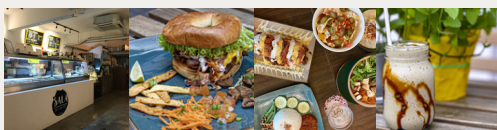
- COLLABORATE WITH COACHES REGULARLY THROUGH BRAINSTORM SESSIONS TO ENHANCE TEAM SPIRIT AND BUILD RAPPORT.
- LED THE TRACK AND FIELD TEAM AS A CAPTAIN TO IMPROVE TEAM PERFORMANCE.



WORK EXPERIENCES



SALA KL | SERVICE CREW
NOVEMBER 2020 - FEBRUARY 2021 (4 MONTHS)



- ADDRESSED CUSTOMERS CONCERNS AND DISSATISFACTION OF THE SERVICE AND ENSURE A POSITIVE BRAND IMAGE.
- MONITORED FOOD & ACCESSORIES SUPPLY INVENTORY AND RESTOCK TO MAINTAIN SMOOTH AND EFFICIENT WORKDAYS.
- PUSHED SALES THROUGH THE ENGAGEMENT OF CUSTOMERS, SUGGESTIVE SELLING AND SHARING PRODUCT KNOWLEDGE.
- WORKED CLOSELY WITH KITCHEN CREW TO ENSURE SMOOTH PREPARATION AND DELIVERY WITHIN THE SUFFICIENT TIME.

SALA KL | HUMAN RESOURCES ASSISTANT
JULY - SEPTEMBER 2024 (3 MONTHS)



- ASSISTED WITH KWSP/EPF MANAGEMENT, ENSURING EMPLOYEE CONTRIBUTIONS WERE PROCESSED ACCURATELY AND ON TIME.
- SUPPORTED HR-RELATED TASKS, INCLUDING RECORD KEEPING, PAYROLL ASSISTANCE, AND GENERAL ADMINISTRATIVE DUTIES.
- HANDLED CASH AND MANAGED FINANCIAL TRANSACTIONS.
- ADDRESSED EMPLOYEE PAYROLL INQUIRIES AND RESOLVED DISCREPANCIES IN COLLABORATION WITH THE HR DEPARTMENT.