Group Meeting Summary – Aug 7ᵗʰ, 2020

Attendees:

Lin Mi
Tingli Qiu
Spoorthi Suresh Avvanna
Chitra Naga Durga Sindhusha Veluguleti
Yuhan Zhao

Key Points Discussed:

- Points to be discussed with the client on 11-08-20.
- The team is Meeting with Michel on 12-08-20.
- The team discussed the framework, Deadlines, and format of the project, which includes coding, presentation, and documentation, and divided the tasks accordingly.
- Team meetings will be held weekly for discussing the tasks that were done and also modifications if any.
- bi-weekly meetings with supervisor and client
- Work split for the Data cleaning task
  - Sindhu and Spoorthi will work with the old data sets cleaning, including handling of missing values and outliers.
  - Fred and lin will work in the new data sets cleaning, including handling of missing values and outliers.
  - Yuhan will research about different techniques and methods that we should be used in data cleaning both for new and old data sets
- Task Split & Deadlines:
  - PPT (Aug 11) [confirm about data sources]
  - Timelines (change feature engineering) (Aug 11)
  - Data cleaning results (2 weeks) (Aug 11 - Aug 25)
  - Feature engineering (PMC + prediction) (3 weeks) (Aug 25 - Sep 15)
  - finalise PMC Models + building predictive models(2 weeks) (Sep 15- Sep 29)
  - BREAK (Sep 29 - Oct 6)
  - Evaluation and model selection + readme + requirements + docker (2 weeks) (Oct 6 - Oct 20)
  - Presentation (Nov 9)
  - Report