



COMMUNICATIONS INTERN

The internship spans a range of responsibilities in Communications and Marketing for Con Mi MADRE. The Communications intern will work with Development and Programming staff to create social media content, newsletters, and other internal and external communications.

JOB DUTIES

- Assist with drafting social media content
- Create graphics and videos
- Schedule posts using Hootsuite
- Assist in planning and writing newsletters and other communications

SKILLS REQUIRED

- Must be creative & resourceful
- Strong writing skills
- Ability to multitask
- Experience using social media
- Detail oriented
- Skills with Adobe Creative Suite and Canva are useful but not required

Send your resume to info@conmimadre.org

The position will be part-time (10-20 hours/week) and is unpaid.

Academic credit can be arranged.

Prior intern experience not required