

Augment the dataset

Common AUGMENT steps include:

- Enhance metadata to best facilitate discoverability, such as by ensuring datasets have a persistent identifier.
- Create and apply metadata for the data record, including descriptive keywords
- When appropriate, structure and present metadata in domain-specific schemas to facilitate interoperability with other systems
- Implement any other agreed-on enhancements to metadata or documentation following discussion with researcher

Key Ethical Considerations

- Make sure bibliographic information reflects correct author attribution.
- Ensure any augmentation by the depositor to resolve ethical questions from previous steps is completed.
- Double check all changes/augmentations with data depositor

Essential Tasks

- ☐ Review information received from the researcher from initial deposit and all subsequent conversations
- ☐ Update, as appropriate:
 - ☐ Metadata
 - ☐ Documentation (readme, Codebook, Data Dictionary, Other) for images and other files
 - ☐ Replacement files
 - ☐ Organization and Arrangement of files
 - ☐ Documentation of file organization, hierarchy, and naming convention(s)
- ☐ Facilitate discoverability:
 - ☐ Add links to related publications, grants, reports, source data, etc.
 - ☐ Provide additional description of files as appropriate for external indexing or other purposes.
 - ☐ Add subject terms
- ☐ Ensure keywords are sufficient and representative
- ☐ Provide suggestions to improve accessibility of content (e.g., alt-text or additional descriptions; color contrast; software version and information; etc)