

**SPECIAL MEETING OF THE FACULTY SENATE**  
**ORIENTATION TO FACULTY GOVERNANCE**  
**OCTOBER 19, 2018**

**OVERVIEW OF FACULTY GOVERNANCE**  
**Prepared by Parliamentarian (Maureen Dolan)**  
**Faculty Senate Executive Committee**  
**SUNY College at Old Westbury**

*Within the core mission of the State University of New York, faculty are called upon “To Learn, to Search, to Serve”.*

- **Faculty Governance:** The process by which faculty participate in the overall stewardship and advancement of the institution, including all aspects of the Educational Program, and with inputs to planning and decisions regarding allocation of resources, campus facilities, operations and matters of campus development. Shared Governance and Joint Effort are described in the SUNY Governance Handbook.
- The **Faculty Senate** and the **Standing and Special Committees** of the Faculty are the primary means by which the business of the Faculty is conducted. The Faculty Senate serves as the deliberative body for organizing and carrying out the business of the Faculty. The SUNY Old Westbury Faculty Senate follows governance standards recommended by the University Faculty Senate (**UFS**) of the State University of New York, in accordance with the *Policies of the Board of Trustees*, State University of New York.

**A. Organization of the Faculty Senate** (as codified in the Faculty Bylaws):

- **Faculty Senate Chair** (also referred to as the Campus Governance Leader or **CGL**)
  - Represents the Faculty internally and externally, including to the University Faculty Senate
  - Serves as Presiding Officer of the Faculty and presides over meetings of the Faculty, the Faculty Senate, and meetings of the Senate Executive Committee. Coordinates and serves *ex officio* on all Standing Committees of the Faculty.
  - Serves *ex officio* on the Old Westbury College Council and the Old Westbury College Foundation Board of Trustees.
  - Also serves *ex officio* on various college-wide and ad hoc committees: in recent years, including service as co-chair of the Strategic Planning Process (2016-18) and in Fall 2018 as member of the Strategic Planning Analysis, Assessment and Review (SPAAR) Task Force. In the past decade, the Faculty Senate Chair has served *ex officio* on the Provost’s Task Force on Masters Degrees, the Executive Overview Committee for New Academic Building Program Study, the Budget Planning Committee (BPC) and Resource Allocation & Budget Planning Committee (RABPC).
- **Faculty Senate Executive Committee**
  - Acts for the Faculty when the Faculty Senate is not in session
  - In addition to the Faculty Senate Chair, the EC is comprised of the Faculty Senate Vice Chair, the Secretary/Treasurer, the University Senator (also referred to as the SUNY Senator), the Parliamentarian (appointed by the Chair), and an At-Large Representative elected by the Senate.
- **Faculty Senate**
  - The Faculty Senate meets on Fridays twice per month during the academic year.
  - There are currently 36 voting Senators elected from the following constituencies:
    - Academic Departments (17)
    - The First Year program
    - The Library
    - Major committees of faculty governance (5)
    - Senators At-Large (5)
    - Professionals (3)
    - Student Government Association (3)
  - The President, Provost, Vice Presidents and Deans are *ex officio* non-voting members of the Senate

## B. Committees of Governance

- **Standing Committees of the Faculty** (members are elected from the Faculty)
  - Academic Policy and Practices Committees (**APPC**)
  - Appointment, Reappointment, Promotion and Tenure Committee (**ARPT**)
  - Curriculum and Academic Planning Committee (**CAP**)
  - Faculty Rights and Responsibilities Committee (**FRRC**)
  - Faculty University Awards Committee (**FUAC**)
  - Liberal Education Committee (**LEC**)
  - Teaching and Learning Resources Committee (**TLRC**)
- **Special Committees** (members serve by appointment)
  - Accreditation Program for Experiential Learning (**APEL**)
  - Nominations and Elections Committee (**N&E**)
- **College-wide Committees** (members include faculty as well as staff; selection method varies)
  - Academic Standing Committee (**ASC**) (faculty volunteer to serve at ASC Hearings)
  - Auxiliary Services Corporation Board of Directors (**ASCBD**) (faculty are elected)
  - Faculty Judicial Committee (**FJC**) (faculty are elected)
  - College Judicial Board (faculty serve at Hearings of Judicial Board through **FJC**)
  - IT Governance Committee (**ITG**) (faculty are recommended through governance, with appointment by the President)
  - Resource Allocation and Budget Planning Committee (**RABPC**) (currently inactive)
  - Strategic Planning Analysis, Assessment and Review Committee (**SPAAR**) (pending)
  - Student Life Committee (**SLC**) (faculty are elected)
- **Ad Hoc Committees** (various task forces/committees on which faculty serve; such groups may be established through faculty governance, administratively or through joint effort.)
  - Applied Learning Committee (**AL**)
  - Green Committee (2009-2010, pending re-establishment per **Strategic Plan 2018-2023**)
  - Hispanic Language and Cultures Committee (**HLCC**)
  - Micro-credentialing Task Force (**MC**)
  - Open Educational Resources (**OER**)
  - Strategic Planning Task Force, Strategic Planning Sub-Committees (2016-18)

## C. Degree of Faculty Participation in Governance <sup>1</sup>

For all the areas of governance identified above (i.e., Faculty Senate, Standing Committees, college-wide, ad hoc and special committees), **a total of 176 “slots” in governance positions to be filled** were identified in Fall 2018. Of the college’s estimated **175 full-time faculty**, there are now **101 faculty** serving in some capacity in governance. Thus, about **58%** of FT faculty are currently participating in governance, with 47 faculty now serving in multiple roles. To date, about 94% of all identified 176 “slots” in governance service have been filled. (By sheer coincidence, the total number of governance service slots is about equal to the current number of full-time faculty.)

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<sup>1</sup> **Some Context:** Old Westbury faculty have historically valued service: to governance, to the college, the community and beyond. In the first few decades of the college, commitment to service was very strong, and positions throughout governance were pre-dominated by tenured and senior faculty. But beginning in the late 1990’s, some structural changes at the college coincided with a decline in the rate of faculty participation in governance. Prior to the college being reorganized into Schools supervised by deans and academic departments supervised by chairs (instead of rotating “conveners”), and prior to approval of a Master Plan amendment for development of graduate degrees, the college had functioned as one unit organized through undergraduate academic programs. By 2005, a few years after restructuring, the rate of faculty serving in governance had fallen to about 35% of FT faculty; senior and tenured faculty still filled a majority of positions. During 2005-2009, a concerted effort was made to increase engagement, including reaching out to junior faculty. In 2006-2007, the participation rate was 40% of FT faculty. And as reported to the College Council in 2009, the participation rate in 2008-2009 had increased to **50% of FT faculty**. At that time, a total of **175 service “slots”** in governance had been filled by **65 of the college’s estimated 130 FT** faculty; many of those 65 were senior faculty, serving in multiple positions.

*The following is excerpted from the **Faculty Bylaws**, State University of New York/College at Old Westbury*

## **ARTICLE II: AUTHORITY OF THE FACULTY**

The Faculty shall have the responsibility to legislate and act as a policy making body in the performance of its responsibilities as determined by the Board of Trustees and in keeping with the standards of Faculty governance recommended by the State University Faculty Senate.

As prescribed in the Policies, Article X, Paragraph 4, the Faculty of the College "shall have the obligation to participate significantly in the initiation, development, and implementation of the educational program." The appropriate areas of Faculty involvement include matters of educational interest and research and of academic policy. The Faculty shall be responsible, individually and collectively, for,

1. maintaining academic standards;
2. recommending the granting of degrees;
3. developing the College's educational, research, and service programs, and
4. conducting these programs.

Within the educational program, the authority of the faculty in academic matters may extend beyond policy to operational and institutional issues, including technology, campus facilities and resource allocations, which impact the ability of the Faculty to effectively discharge their academic responsibilities. In accordance with the University Senate model and SUNY practices, the faculty are understood to have an appropriate role as participants in institutional decision making; participation of the faculty in academic and any broader operational and institutional areas shall be through formal and systematic consultation through established governance structures and processes. In these areas Faculty authority is expressed in terms of recommendations.

The Faculty may review administrative actions affecting matters within its area of responsibility. It may also express, by formal resolution, its opinion on any question relating to the policies or administration of the College.

Such review, resolution or other action by the Faculty or its committees, taken in accordance with the consultation provisions of these Bylaws and of the Policies, shall be executed by the Faculty or its appropriate committees without undue delay; likewise, administrative presentation to the Faculty of matters requiring consultation shall be timely.

The ultimate responsibility for action taken under these Bylaws is the Faculty when it is in session. It is the responsibility of the Faculty Senate (see **Articles IV and V**) to act for the Faculty when the Faculty Senate is in session and the Faculty is not. It is the responsibility of the Executive Committee (see **Article V, Sect. G**) of the Faculty Senate to act for the Faculty when the Faculty Senate is not in session. It is the responsibility of the Chair of the Faculty Senate (see **Article V, Sect. C.1**) to act for the Faculty when the Executive Committee is not in session. Neither the Chair of the Faculty Senate nor the Executive Committee nor the Faculty Senate can overturn actions of the Faculty.