

Shared Governance Committee for Instructional Contingency Planning for the Fall 2020

1. An advisory committee for instructional contingency planning for fall 2020

- 1 member from Distance Education. **Ed Bever**
- 1 member from TLRC. **Eric Hagan** (AL – media/studio)
- 1 member from LEC. **Danielle Lee** (Humanities)
- **Ryoko Yamamoto** (alternate **Ashlee Lien**) (academic assessment)
- 2 at large faculty members with expertise in distance learning & best practice for online learning **M. Carolina Bustamante** (SOE), **Jeff D'Amico** (SOB)
- 1 academic support professional (**Thomas Rico**, Coordinator, CETL)
- 1 ID – **Chandra Shehigian**
- 1 ITS - **Kristine Afonso** (ex-officio)
- 1 member from Registrar – **Regina Scarbrough** (ex-officio)
- 1 student member

2. Committee charge to work on a set of recommendations that address the following:

- Professional development needs to advance emergency remote instruction to more robust standards for remote instruction (including any cost projections)
- Best practice suggestions for grading and proctoring (assessments of student learning outcomes and measures to ensure academic integrity) in the remote/online teaching space ([Grading and Proctoring](#))(include any cost related projections)
- Determine any outstanding infrastructural needs
- Offer suggestions for a cost-effective scaling model that increases the use of online learning methodologies for the fall.
- Describe some scenarios that would address three potential situations (and other related gradations between the three): the continuation of remote instruction, a blend that would provide for some low density on-campus options, and a process scenario that would provide greater agility and robust instruction for a "new normalized pandemic plan."

3. Consultative Relations

- CARES Campus Committee
- Business & Finance
- Student Affairs
- Public and Media Relations
- SGA & Student Club Leaders
- Enrollment Services
- Academic Affairs (including FYE, EOP, HC, Academic Advising, Academic Support Services)
- Natural Science Faculty and Staff
- Library
- Student Success Center
- UUP