



Old Westbury

DATE: September 29, 2001

TO: Naomi Rosenthal, Chair, Faculty Senate

FROM: Edward Bever, Chair, Curriculum and Academic Planning Committee *EB*

RE: 2000-2001 Year End Report

The CAP committee conducted the following business during the last academic year:

1. Review of Proposed Lines in Strategic Plan: In October, the committee approved 17 of the lines proposed for the year under the Strategic Plan, disapproved 4, and deferred consideration of 2 (which were approved later in the year). The 17 lines approved were 5 for the School of Business, 4 for Teacher Education, 2 for Humanities and Languages, and one each for Sociology, Visual Arts, English Language Studies, Psychology, American Studies, and the Library. The 4 lines disapproved were 2 for the Office of Academic Affairs and one each for Psychology and Sociology. The two deferred but eventually approved lines were for Performing Arts.

2. Review of Other Line Requests: In October, the committee approved 9 replacement lines and two new lines not included in the Strategic Plan. The nine replacement lines included 2 for Teacher Education, and 1 each for Accounting, Math, Visual Arts, Psychology, Computer and Information Sciences, American Studies, and Sociology. The two new lines were both for English Language Studies. Over the course of the year, the committee also approved replacement line requests from the Mathematics and American Studies departments.

3. Freshman Program: A major effort of CAP over the course of the year was planning and helping to begin the implementation of a new Freshman Year Program. Gay Wachman, in particular, played a leading role in this activity, which included designing the overall structure of the program, soliciting and reviewing proposals for Freshman Learning Communities, organizing an open meeting with the Teaching for Learning Center for faculty and administrators to discuss ideas, and participating on the hiring committee for the director and assistant director of the program.

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4. Majors: The committee approved 3 new majors: Biochemistry, Social Science Adolescent Education, and an English Language Adolescent Education. The Biochemistry and Social Science majors were approved by the Senate, but the English proposal was withdrawn from consideration on the instruction of the Senate Executive Committee, which found the Education component insufficiently spelled out.

5. Minors: The committee approved two new minors: Accounting and Math. Both were approved by the Senate.

6. General Education: The committee approved the new General Education program as proposed by the General Education Committee.

7. Five Year Reviews: The committee created a master schedule for Five Year Reviews by all departments in a five year rotation. As the initial phase of this process, it reviewed and approved the revised five year review from American Studies which had been requested last year and requested and reviewed Five Year Reviews from Humanities and Languages and English Language Studies. The ELS review was accepted contingent on minor modifications, but the Humanities and Languages review was returned to the department for more substantial revisions.

The committee voted against a proposal from the administration that Five Year Reviews include an outside reviewer. It also voted to give the Politics, Economics, and Society an extension of two years on its review because of the current short staffing of the program.

8. Accelerating Line Requests: In order to accelerate the process of approving and (hopefully) advertising new lines, late in the Spring semester the committee put out a call for requests from departments to be submitted by September 14. Four requests were received, and are scheduled to be reviewed and prioritized at the committee's first meeting in the new academic year on September 28.

9. Honors Program: The committee voted to create a subcommittee to consider creation of an Honors Program at the college. Liz Ewen is the subcommittee chair, and Gay Wachman and Mike Epstein agreed to serve on it.