

STATE UNIVERSITY OF NEW YORK
COLLEGE AT OLD WESTBURY

Faculty Senate Meeting
Friday, October 29, 2004
12:30 - 2:30 pm

Minutes

Present:

Executive Committee: C. Sawyer, M. Dolan, R. Mukherji, J. Edelson, A. Barbera

Ex Officio: L. Cox, M. Bell.

Senators: A. Ebrahimi (ARPT), E. Bever (CAP), I. Ahmed & A. Martinez (Professional), N. Dorata (Acct), A. Frisken (AS), M. Colaneri (C&P), C. Hobson (H&L), M. O'Keefe (Fin), L. Walsh (M&M), C. Cocca (PES), H. Lewittes (Psy), G. Snedeker (Soc), L. Rader (TE), C. Ottenheimer (Lib)

Visitors: R. Welton, J. Conforti, R. Gonzalez, P. O'Sullivan, S. Kaufman, W. Lupardo,, J. LLana, J. Spadaro, M. Keizer, B. Serrano, G. Seidman

1. Corrections to Minutes of 10/15

- a. M. Keizer made corrections to the Announcements, which should read:
"M. Keizer noted that the Faculty Senate of a college was a pioneer in the area of Women's Studies and remains on the cutting of such and had always promoted and had always fought for the empowerment of women should take note of the fact that this year an African woman had won the Nobel Prize for Peace and an Austrian woman had won the Nobel Prize for Literature. Both of these women have long been identified with women's empowerment."
- b. C. Hobson: Item 7 (p.3) noted that the wording of resolution proposed by J. LLana was not appended to the minutes. He will supply the Secretary of the Senate the resolution to be appended. Para 3: after 1st sentence ending "breakdown of process," ADD
"Reference was made to an AVP memo to ARPT that listed a preliminary Department vote on the case, contrary to usual procedure (see attached.
Other changes: Para 2 line 5: nnly should read only
Para 3 line 3: might sight should read might set.
- c. The Facilities person named is Michael Dolan, not Maureen Dolan.

Minutes unanimously approved as amended.

2. Chair's Report:

- President Butts will return to campus next Wednesday, Nov.3.
- The Chair met with the Mission Review II Academic Subcommittee this morning, 10-29. At the meeting the Chair of CAP (E. Bever) announced that CAP had voted to delete the section on **Future Administrative Structure, 2000 - 2005** (pp. 39 - 40) in the Mission Review Guidance Document (10/07/04 update), which includes the proposal for a decanal structure.

- The Chair (as Campus Governance Leader) as well as M. Dolan (University Senator), and R. Mukherji (Co-Chair, Operations Committee) attended the University Faculty Senate Fall Plenary at Maritime College, October 22 -23. Two important resolutions passed by the Senate at that meeting are attached to these minutes.
- The Executive Committee met with the AVP on October 18 to discussion the Mission Review II draft.
- ARPT's report is postponed until the next meeting. A report from the committee, attached here (as on the last meeting's minutes) will be discussed.

3. Academic Vice President's Report:

- a. AVP (L. Cox) read out Process of Distribution for Mission Review Guidance Document. He also read out the names of the Faculty who had been associated in the preparation of the MR II Guidance Document. He also added three other names:
R. Colon-Urban (Faculty), Lanae Allums & Quianna Mc Bean (Student members of sub-committee for MR II).

With the list of faculty, the AVP named M.Dolan and commented that she had not attended any of the meetings. M. Dolan responded that she had never been asked to attend. J. Edelson noted that her name was also on the list of names but she had never attended any meetings [although the AVP did comment on this].

- b. The AVP read out some of the recommendations from the Chancellor's Advisory Task on Faculty Development. The complete document was distributed to those present, and copies are available in the Faculty Senate Office.
- c. The AVP provided a profile of the applicants for Fall 2004. These will be distributed to the Senate at a later time.

R. Mukherji asked if AVP knew any further information about Dr. Butts' illness. Had he been in the hospital? What was the nature of his illness? Dr. Butts had been featured in the newspaper [10-17-04] attending a social function. Was there any reason why he was not at the Senate meeting today? AVP responded that he had no further information than that which had been reported by Senate Chair, that Dr. Butts would be on campus Wednesday, Nov 3.

d. Mission Review: (C. Sawyer)

Executive Committee believes that there are two issues that Senate needs to address:

- a. Discussion of the content of Mission Review II Guidance document draft (copies of latest update were provided for Senate members), and
- b. Discussion of the process followed in the preparation of Guidance document.

She stated that it was possible that the discussion of these two issues might lead to the development of a Senate resolution regarding the content of, and process leading to development of, MR II Guidance Document.

She read out the text of resolution passed at University Faculty Senate Plenary (**Resolution on the Role of Campus Governance in Mission Review II**) to frame the context for the discussion. She also stated that Chancellor King had stated that the deadline for the submission of the Guidance Documents was December 15, not November 15, as the AVP has repeatedly stated to the Executive Committee. She then opened the floor for discussion of the Guidance Document, and asked that the Senate follow the procedure that had been laid out in the Agenda for this meeting.

Discussion on Senate floor:

M. Dolan: She stated that a new form of the BAP formula is under development. The old BAP is still in place, but there it is anticipated that the new BAP formula will be used to develop the 2005 - 2006 budget allocations. The new BAP replaces the cost-based campus-based budget allocation approach of the old BAP, with a system-wide approach. The new BAP formula allocations will be based on campuses' proportionate share of SUNY's available funding in particular budget categories (called 'baskets', to be used in the support of particular aspects of the SUNY functions, such as 'Undergraduate', 'Graduate', 'Professional training' etc.). She will be at an Operations Committee meeting on November 12 (with R. Mukherji, Co-Chair, UFS Operations Committee) at which there will be a presentation on the new BAP. She will share the details of the new BAP at the next meeting of the Senate.

She pointed to the budget figures that are presented in the MR II Guidance Document (pp. 44 - 47), and stated that the categories identified in the document as being part of the Operating Budget for OW, are confusing and misleading. The categories listed in response to Question #44 are not consistent with SUNY-defined areas in the core Operating Budget, e.g., allocations for expenses are lumped together with revenue streams normally included in the All Funds Budget. Given the new BAP formulations, it is critical that the Guidance Document clearly spell out budgetary implications of our programmatic needs and plans.

B. Serrano: p.15 of Guidance document: Currently have 12 faculties in TE; we are searching for 4 new faculty, 2 of whom are replacements on vacated lines. The total number of faculty lines in TE should be noted as 14, rather than 16 or even 20 as stated in different parts of the Guidance document.

Masters degrees in Childhood/Special Education & Bilingual Education, Middle Childhood and Adolescent Math and Science had never been discussed or requested. TE program had simply asked for an expansion into Masters program for Bilingual Education.

P.17: "The Teacher Education Department is planning to reinstate two study abroad programs in Bath and Bristol, England....." These statements about these programs are inaccurate, since these programs abroad are Infant/Toddler programs and the TE is not registered for these types of programs.

p. 29 Objected to the characterization of the performance of TE students. Suggested the use of Title III reporting format which uses ATSW and LAST. He stated that the TE students' performance typically fluctuates between 89% - 97%. Current year data:

ASTW 92%
LAST 89%

M. Dolan: MRII guidance document is sparse on documentation. No linkage of document to MOU from past MR, or Pres. Butts' Strategic plan or other planning documents from past.

The data presented is from inconsistent time periods. (for example FTE reported for 2003 -2004, but budget figures are for 2000 - 2001. M. Dolan was unable to present all her comments verbally due to time constraints. She will submit written comments to AVP.

E. Bever: CAP has alternative statement for response to Q. 9 (p. 8) which has been submitted to AVP (10/29/04 morning). Chancellor's letter asked for broad brush strokes and it may not be necessary to focus on so many details.

H. Lewittes: Dean structure was discussed with AVP this morning and faculty present at that meeting asked that wording like "proposed" and "suggested" be put into section on Administrative re-structuring (p.39).

M. Dolan: Re H. Lewittes comment on re-structuring, faculty should take good look at the UFS Resolution of changes in administrative structure, which emphasizes the role of consultation with governance prior to academic reorganization or changes in academic programs.

M. Foglino (SGA): The statements about residence hall facilities (p.37) are not correct. Guidance document states that the "old" dorms are not in use by OW students. In fact there are 33 OW students living in Whitman Hall. With dorm space being given to students from St. George and Briarcliff, parking is a huge problem. Also, there are OW students on waiting list for dorms. Why is priority given to non-OW students? Problems with transfer dorm; residents are increasing. This issue needs to be resolved.

Also Guidance document (p. 17) states that there were 8 students and 2 Faculty who went to Wu Yi University, China. In fact, in fact there were 9 students and 1 faulty member on that trip. M. Foglino also reported that there were some problems with the Wu Yi program and in the efforts to resolve these issues, the faculty/individuals involved from Wu Yi said that they did not feel that OW was responsive to them, and that we were not holding up our end.

M. Dolan: The new residence halls were intended to supplement, not to replace, the old dorms. The Dormitory Authority bonded and constructed the new dorms in response to projected increases in OW resident student population, as identified in the MOU (from first round of Mission Review) and in the 2000 Strategic Plan. If the old dorms are currently occupied by students from other places,-this casts doubt on the credibility of college plans and enrollment projections.

A. Barbera: Is TE really not looking to expand into more than one grad program?

B. Serrano: The only other grad program (other than the one stated earlier) is one sent to SUNY (J. Llana and alternative program by A. Hicks) is for undergrad degree in English. There may be other programs that TE may expand into but Guidance document should not reflect things not yet planned.

M. Keizer: Hovering over our plans for the future is the fact that our 6-year graduation rate is 21%. Grad. Programs are all very well and good, but we need to consider the implications of this graduation rate. Though the first year retention rate is 75%, our graduation rates are dismal. We should call ourselves the College of the First year! There is no sense of urgency in entire Guidance document about this awful fact. We should talk about our aspirations about bettering our graduation rates.

L. Walsh: Students attrit because of our lack of cleanliness in physical environment, advisement, Registrars Office and Guidance document should reflect these issues.

M. Keizer: Yes we should set goals for those, but Guidance document should reflect our aspirations and concern for grad rates as well.

P. O'Sullivan: Along with M. M. Bell and three others from OW as well as others from System, he (P. Sullivan) had met with D. Miller (past Vice Chancellor, SUNY) and Chancellor and President Butts had signed off on 3 goals for OW:

- a. Grow enrollment
- b. Change image (facilities, graduation rates etc)
- c. Achieve financial equilibrium.

How are we doing that? And what will we do if the \$3 million subsidy is removed?

C. Hobson: Formal consultation (between governance and administration) has been slapdash, and may have led to reports concluding that it was non-existent. Things like Dean structure need substantive consultation. Though CAP statement on faculty lines bypasses some of the issues raised by current Guidance Document, what about other things that are impacted by faculty lines such as class sizes etc how will guidance document address that?

E. Bever: 121 is starting point for faculty lines, grad programs provide additional revenue to support additional faculty. But if student numbers increase, then reliance on adjuncts will also increase. Student/faculty ratios should be kept low as well as adjunct faculty teaching should be kept low as well. These issues have not been addressed in Guidance document.

L. Cox: Guidance document should address what we said we would do and what we have done and what we are going to do from here. This (Guidance document) is not a strategic plan,

G. Snedeker: Document should specify the areas of student dissatisfaction and should address specifically what Administration is doing to address issues of dissatisfaction raised in student survey.

M. Bell: Student satisfaction Survey (SUNY) raised issues that prompted OW Retention Committee to work on Continuing student Survey, which has raised specific issues that we are working on.

P. O'Sullivan: Student demand of TE is high and TE is very important for changing image of OW as well as increasing enrollment. They should be thinking of increasing faculty and other areas of growth.

B. Serrano: We have just hired new faculty, and replacements. We have good enrollment in Elementary Education, but low in Secondary and Middle Childhood. We are doing fine with present structure.

M. Keizer: Sections of document need rewriting and need editing. Many questions are not answered, and many answers provided seem to be obfuscations. This document is not ready for export yet. Maybe we need Deans of Syntax and Grammar.