

## STRUCTURE OF THE GENERAL EDUCATION COMMITTEE

### Purpose

1. To create and administer a General Education program that reflects the faculty's view of the core educational experience.
2. To create a body in which varying views and interests can be fairly represented but which takes a college wide perspective which is broader than the faculty in any one department or domain.
3. To establish and administer procedures that facilitate assessment and moving courses into and out of Gen Ed.
4. To work efficiently and effectively with the college administration and SUNY for the benefit of the College's educational objectives.
5. To gather and disseminate information regarding resources needed for the General Education program and advocate for those resources.

### Status

1. GEC established as standing committee within the governance structure.

### Membership

#### 1. Director

Elected for three year term from the membership by GEC members  
Given a course release  
Stipend when additional work is necessary  
Ex Officio voting member of CAP and Assessment Committee

#### 2. Domains

Ten faculty representing the ten SUNY knowledge areas and teaching in the particular Gen Ed domain on a regular basis  
Faculty elected for three year terms  
Each domain representative must be from a different Old Westbury department.

Foreign Languages will be considered as a separate department for the purpose of choosing a domain representative.

After the Director is chosen, another member will be elected to represent the domain.

### 3. Ex Officio Members

- CAP, voting member

Depending on changing circumstances, GEC members will apportion up to five votes for representatives of the following:

- Library
- The Assessment Committee
- School of Business, Teacher Education and Computer Science
- Up to two members appointed by the appropriate VP with expertise in
  - a. knowledge of enrollment and scheduling
  - b. articulation agreements
  - c. advising of freshman and undeclared
- The First Year Experience Program
- Office of Institutional Research and Assessment

Additional non-voting members to accommodate changing needs and circumstances

#### Relationship to CAP

1. Major curricular proposals will be submitted to CAP, which will discuss them and forward them to the Senate with a recommendations in favor, against or for modifications.
2. With input from GEC director and CAP ex officio member to GEC, CAP and the AVP will decide on lines within one or more departments to meet Gen ED resource needs.

#### Relationship to Departments and Chairs

GEC domain representative will inform Chair of the relevant department(s) in establishing requirements, and in the process of submitting, assessing and reviewing courses and evaluating them for transfer equivalencies. GEC member and Chair will decide how to proceed. Individual faculty must also be contacted if a course that they teach is under review. In order for feedback to be considered for inclusion into the program, departments must meet GEC deadlines.

#### Assessment

Joint responsibility with Assessment Committee and Office of Institutional Research and Assessment