

**SUNY/ COLLEGE AT OLD WESTBURY  
FULL FACULTY MEETING**

**Friday, April 23, 2004  
12:30 – 2:45 pm**

**Report of the Faculty Senate Chair, Kate Velsor**

The Executive Committee of the Faculty Senate has had a great relation with the administration and we thank them because it has made a great difference for a campus-based assessment in what we could accomplish, including:

The issue of 3-credit vs 4-credit courses; establishment of a committee to resolve issues related to the Office for Students with Special needs and Disabilities (OSSD); establishment of a committee to reevaluate equity in salaries, including variables of rank, gender and ethnicity; and we have considered the capital use and land use plans.

The Chair is grateful that the Faculty executive committee has had a positive and responsive relationship with the administration.

Announcement of upcoming campus events:

Old Westbury will host a statewide Health and Safety conference

On Tuesday, Old Westbury will hold its the 27<sup>th</sup> Alumni Association.

Discussion:

Heda Lewittes thanks Kate Velsor for rising to the occasion of taking on the responsibility of Chair of the Faculty Senate.

**Minutes of last Full Faculty meeting February 6, 2004**

Corrections:

p. 2 – point 6 of Dr. Cox's report should read: Jim Llana and Dr. Cox met with North Shore Community Hospital and with Dr. Scherr, the Dean of Medicine (regarding language classes, health internships and other areas of cooperation).

p. 3 - last point of the Old Westbury Foundation report should read: Jim Llana of the Department of Humanities and Languages is also working on funding.

The February 6 minutes were accepted as corrected.

**Resident's report by Dr Butts**

Dr. Butts is also grateful to the executive committee and to the full faculty who shed a different light on ways of seeing things.

Review for NCATE and Middle States accreditation. Faculty should be on campus through June to help with preparations.

Enrollment is up 22% for first year applications and there is a 4% increase in transfer applications. Retention of students is still a challenge.

At Winthrop Community Hospital Dr. Butts has been recognized by many people and he sees the building of relations as a possibility for the College at Old Westbury.

Dr. Butts has asked the Chancellor's office to allow us to grow at levels we can achieve rather than at the desired level of growth projected for SUNY campuses.

Besides equity in salaries, there several maintenance issues that are being considered – blinds, screens, etc. – to improve the teaching and learning environment.

Soon should have a new person for Director of Facilities.

The administration is also looking for a campus webmaster, which is critical to improving our image online.

We will be running a radio ad for the graduate program in Accounting.

#### **Discussion**

Question: At Executive Committee meeting, there was mention of hiring someone to pay attention to situation on campus, and a plan to hire two people for facilities and appearance; please clarify:

Answer: One is the Director of Facilities and the other is related to overseeing the construction of the Capital Plan.

#### **Report by Academic Vice Pres. Cox**

Housekeeping chore – we need a policy regarding the graduating students. “Whereas the Board of Trustees is in favor of each program deciding the eligibility of its students to graduate, it is proposed that the list of graduates be compiled and approved by each respective department.”

The proposal was moved by Hedva and seconded. The proposal was unanimously accepted.

Dr. Cox thanks the faculty for a great year. Yesterday’s ceremony was great, and suggests a great graduation ceremony.

Special thanks to Senate, the executive committee and especially all the Faculty committees.

Congrats to Roz Bauxandall for being recognized and awarded as a distinguished professor.

Carolyn Cocca’s book has been recently published.

We will begin a pilot Honors program with a couple courses to start, since having a fledgling program makes it easier to raise money.

Scheduling – we have a few more evening classes and some 8 am classes in the effort to gain a larger share of the student market.

We have worked with Cornell and Nassau Community College to plan coordinating programs of study for the future.

A social studies internship is being arranged with Nassau County.

We are working to increase the fulltime faculty for the summer school classes by providing extra salaries for courses, in order not to let the bulk of the work to be carried by adjuncts.

Credit count of 9000 hours enrolment is critical for the summer school.

We need to work harder to make a smoother process for transferring students coming into Old Westbury.

We must do more to speed up the time of academic searches and do more in terms of minority hiring – and we need more retention of students by making them want to be in our classes.

The scheduling and sequencing of courses must be reviewed and geared to retention.

Ongoing faculty openings exist in biological sciences, math & computer & information, sociology, teacher education, librarian, Director of libraries, English, and in Humanities and Languages.

P.J. Harlan’s position is being filled by Dr. Gene Peyer who will be here in May to provide information and promote faculty efforts to prepare research grant proposals.

Will be calling faculty at home, if there is a need in preparing for the upcoming accreditation procedures.



### **Report on ballots and election by B. Hillery**

The list of declinations was read, and the floor was opened for new nominations. A motion was made by and passed to close the nominations.

### **Capital (BPC) report by T DelGiudice**

Vision for the exteriors involves landscaping, and is user-friendly. Today, the architectural visions were inspiring and exciting.

Promise is done but the timing is not so simple. For example, the planning for central heating was approved only in past two weeks. Another challenge is presented by the state comptroller's office. Promise is for 32 million (compared to a 24 million original proposal for much less work). The last plan for the new buildings had problems, but here it is for repairing and every penny is being discussed.

We have planned to replace service buildings' roofs, paths, sidewalks, roads, terraces & roofs. At Academic Village – all steps are to be redesigned and paved – maybe involve some inconvenience.

Campus signage & aprons are to be fixed and a new one is to be added.

In the plan is a total upgrade for wiring – we will have new high-speed data jacks in all classrooms and offices and this should increase our bargaining power with Verizon or others for telephone service.

Presentation rooms – have will fixed podiums with white or wipe boards in all rooms, and will have presentation devices.

At the 2<sup>nd</sup> level we will have the infrastructure to add projection if necessary.

At the 3<sup>rd</sup> level we will have regular features but with data outlets for use of portable TVs.

Architects are to open up the front entrance, or open up a new entrance with the tall trees. We are also talking about facades.

We are now in the process of picking vendors.

Campus center – we need to neaten and/or clean up the CC – we need some curb appeal to attract parents and potential students – we could reorganize with the bursar and registrar in the old bookstore space of the c.c. We also project cleaning up the interior – with a budget of \$1 million. We need 1.5 million for generators – since they were ruined during the brownout last August.

We still have ten million dollars and there may be another five.

Discussion of disabled access for students – we need upgrades to provide all students access to 3<sup>rd</sup> floor offices.

The athletic center and pools are being repaired and updated.

Technology – there is a conference downstate at stony Brook – we need to reconsider our use of Blackboard, which has have doubled the cost for our campus. Alternatives exist but they are not so easy to use. Many labs are being recycled over the summer.

The Land Use plan

### **Student Life Report by C. Sawyer**

Nine – ten meetings through the year and collect information, with idea of making proposals in three areas: facilities, student conduct, and programs on campus.

Malfunctioning access doors and need for ramps and accessible entrances in dorms and elsewhere, need for more computers and entrances too small, also steep slope to get into the dorms.

Survey with Bill Lupardo's office on student perceptions of their access and other issues.

Lighting between parking lots and dorms and inadequate snow removal. Keep list of facilities needing repair.

Programming – issues & providing treatment and information on substance abuse. Last year many sessions about lack of programming and extra-curricular activities.

Student conduct (regarding regulation of) – how to bring charges and how police determine whether the misconduct is campus-only or actually breaking laws and managing to distinguish between criminal and non-criminal. ALSO worked out an harassment policy.

Harassment through office of Mona Rankin but not many details on where students should go or how they should file a complaint.

Question: Could new VP for Student Affairs take responsibility?

Old bus.

New Business – Continuing – Service learning Meeting adjourned at 2:45 pm.

Respectfully submitted,

Eloise Linger, Secretary-Treasurer, Faculty Senate and Senator for PES