

Resolutions for SPS Faculty Advisory Committee Permanent Structure

WHEREAS, the School of Professional Studies (SPS) was formed without a clear system of faculty oversight of curriculum and integration into the larger faculty community, and

WHEREAS, in May 2019, the Faculty Senate approved the Resolution (“the 2019 Resolution”) to form a temporary Faculty Advisory Committee in SPS to oversee curriculum development and academic planning in two academic departments of SPS for the duration of three years, and

WHEREAS, the 2019 Resolution required the temporary Faculty Advisory Committee to create a formal description of the permanent Faculty Advisory Committee by July 1, 2022, and

WHEREAS, the temporary Faculty Advisory Committee composed a description specifying a permanent structure of the Committee, including membership composition, member selection process, membership term, leadership, charges and responsibilities, and a condition for a transition to a common department faculty system, and

WHEREAS, the proposed permanent structure is designed to provide faculty input for curriculum development and academic planning in SPS programs,

THEREFORE, BE IT RESOLVED that the Faculty Senate approve **the SPS Faculty Advisory Committee Permanent Structure**.

Submitted by the Curriculum and Academic Planning Committee (CAP), May 13, 2022

The original proposal approved by CAP on April 29, 2022

Revisions approved by CAP on May 13, 2022

The resolution approved by Faculty Senate on May 20, 2022

[CAP Membership]

Tejas Bouklas, Svetlana Jovic, Yu Lei, Matthew Lippert, Orquidea Morales, Sheyi Oladipo, Dana Sinclair, Kerry Weir, and Ryoko Yamamoto (Chair)

SPS Faculty Advisory Committee

Permanent Structure

5/4/2022

- I. Preamble:** The final responsibility assigned by the Faculty Senate to the provisional School of Professional Studies Advisory Committee formed in May, 2019 was to create “a formal description of the permanent SPS Advisory Committee” that would take its place on July 1, 2022. This document describes that permanent Committee, to be named the School of Professional Studies Faculty Advisory Committee.
- II. Membership**
 - a. Composition: The Committee shall consist of:
 - i. 4 faculty from the School of Arts and Sciences
 - ii. 2 faculty from the School of Business
 - iii. 1 faculty from the School of Education
 - iv. All full-time faculty in the SPS
 - v. The Director and Assistant Director of the SPS
 - b. Selection: Faculty from the SAS, SOB, and SOE will be
 1. Appointed by the Faculty Senate Chair in consultation with the Director of the SPS, the permanent faculty of the SPS, and the Faculty Senate Executive Committee.
 2. Replacement of members from the SAS, SOB, and SOE who leave the Committee before their term is finished will additionally involve consultation with existing members of the Committee.
 - c. Term: Faculty from the SAS, SOB, and SOE will serve for 3 year terms
 - i. Continuity with the temporary Advisory Committee:
 1. Members of the Provisional FAC who are willing to serve an additional one, two, or three years on the Permanent committee will be able to do so
 - ii. Selection cycles: additional members of the Committee will be selected annually to bring the membership up to the stipulated levels

SPS FAC Permanent Structure

d. Leadership

1. The Committee Chair will be elected from the full-time SPS faculty members by the full committee membership

III. Charges

- a. Approve program proposals: the Committee will review and approve program proposals in accordance with the “Origination of Programs” policy adopted by the Provisional FAC.
- b. Approve any changes to the SPS Mission Statement or policies governing Oversight of Adjuncts, Assessment, and Advising of Students.
- c. Provide advice to the SPS on strategic expansion of the School’s programs
- d. Approve changes to the committee: the Committee will review and approve any changes to the structure or functioning of the Committee

IV. Responsibilities

- a. To submit an annual report to the Senate: The Committee will submit a report to the Faculty Senate Executive Committee by June 15 on the Committee’s activities during the previous year.

V. **Duration:** The Permanent Faculty Advisory Committee will cease to function if there are two or more tenured faculty in the SPS

This would include a Fall term meeting agenda item to move forward with such strategic direction discussion.

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