

## FACULTY SENATE

### Minutes of Meeting of November 13, 1992

- Present:** J. Collett, M. Derby, M. Dolan, C. Etheridge, M. Feder-Marcus, C. Franco, K. Hall, S. Hickey, P. Impollonia, A. Jorge, H. Lewis, J. Llana, S. Mahmoud, P. McKeegan, R. McVeigh, R. Mukherji, M. Mulhare, L. Newbree, President Pettigrew, M. Rascoe, N. Rosenthal, G. Seidman, A. Smith, S. von Winbush, L. Zhao (alternate)
- Absent:** D. Abdalla, C. Agranoff, E. Aklilu, R. Baxandall, A. Blasius, L. Camnitzer, M. Casaccio, L. Collantes, J. Fernandez, N. Hegde, R. Hoyte, C. McIntyre, A. Mickens

## I APPROVAL OF MINUTES

The minutes of October 2, 1992 were approved.

## II CHAIR'S REPORT

- A. Runi Mukherji clarified how the terms of the various senators were arrived at. The terms of senators will be staggered for this year only in order to provide continuity. The former Chair of the Faculty pulled the names of nine program senators out of a hat the day before the first Faculty Senate meeting. These nine members were granted two-year terms while the remainder were granted one-year terms. Unfortunately, not all programs had an equal chance of getting picked if they did not provide the name of their senator. During the summer, Martha Livingston, a representative from the Nominations and Elections Committee, pulled out three names from the five senators who were elected at large. Those three people received two-year terms while the remaining two received one-year terms. Starting next year, each senator will receive a two-year term.
- B. President Pettigrew sent a memo to Runi informing her that the College's contract with the Auxiliary Service Corporation expired on October 1, 1992 and will not be renewed. Runi has further information for those who are interested.
- C. Although all members of the academic community are invited to attend Faculty Senate meetings, only senators are eligible to vote. Therefore, badges have been made for senators in order to identify those people who are eligible to vote.
- D. The amendment to the ByLaws passed last Spring stipulated formal representation from three major committees (RPT, CAP and Academic Policy). It is now clear that representation is needed from the Conveners' Council. Runi sent a memo to the Conveners' Council requesting that they elect a member to serve on the Senate.

Runi also sent a memo to programs/departments asking them to elect alternate senators to ensure that all programs/departments have representation at Faculty Senate meetings.

- E. Monica Rascoe has asked the Faculty Senate to recommend the names of two faculty members to serve on the Intercollegiate Athletics Board. Runi spoke to Dora Ierides, Director of the Clark Center, who suggested Rita Colon-Urban and Gilda Zwerman to serve on this board. Runi has forwarded these two names to Dr. Rascoe.
- F. At the last Faculty Meeting the question of faculty input into the presidential review process was raised. As a result, Runi wrote a memo to Stephen Kirkpatrick which she read out loud along with Stephen's response. In his response, Stephen made reference to three Faculty Council meetings that took place during the 1992-93 academic year in which this issue was discussed. However, after looking back at the minutes of the meetings that were mentioned, only one of them contained information regarding a presidential review. The minutes of December 13, 1991 state, "There has been a review of the President by the Chancellor."

Runi also spoke to members of last year's Faculty Council, as well as other faculty members who were on a variety of governance committees. No one recalls any substantial discussion on this issue.

There is no written record of the content of any input into the presidential review process. Therefore, the conclusion was reached that there was no formal faculty review of the President. If there was, there is no record of the content.

Samuel von Winbush, Faculty Senator, gave a brief report as to what happened with respect to presidential review at the last University-wide Faculty Senate meeting. Chancellor Johnstone did not attend this meeting. A Senator from Fredonia raised a question concerning the efficacy of the faculty review process. He was followed by Senator von Winbush, who presented his view that faculty input was practically meaningless. However, in the Governance Handbook faculty input is considered important to the process; it is expected by the Board of Trustees that there be faculty involvement in the review process.

It was suggested that Faculty Senate devise a set of procedures that Faculty Senate and faculty would like to see followed in the future. Samuel suggested that we look at the guidelines outlined in the Governance Handbook.

There was consensus that the Executive Committee would draft procedures to be discussed at a future Senate meeting.

## III

## REPORT FROM BUDGET COMMITTEE OBSERVERS

At the last meeting of the Faculty Senate, it was agreed that two observers would be sent to the Budget Committee and one observer would be sent to the Affirmative Action Committee, pending receipt of the charges of these committees.

Larry Newbree, one of the Budget Committee observers, reported on the meetings of the Budget Committee held on October 5th and November 9th. The October 5th meeting was, in essence, an orientation. At that time, some materials were received and there was an initial discussion regarding the charge of the Committee provided by the President. There was also a discussion pertaining to the 1992-93 budget and the proposed budget for 1993-94. Dr. Hall was named Chair of the Committee. A report was submitted by the observers to Runi regarding this first meeting.

Some concerns were expressed by the two observers to the Committee: they did not have a historical perspective to look at previous budgets, the lack of a written narrative explaining the shortfall, and how the Committee can be effective in the absence of an independent staff analysis.

At the November 9th meeting there was a discussion and review of SUNY 2000. Vice President Al Smith provided members with a budget update: the present cuts have not yet met the expected cut of \$852,000 that has to occur. There will be a need to review where these cuts are to come from in the system.

When Larry was asked if committee members received a detailed budget, Dr. Hall added that the budgets for the College are public information and that copies are on file in the Library.

After some discussion, it was suggested that at least one of the representatives from the Faculty Senate should be a member of CAP.

## IV RESOLUTIONS REGARDING AFFIRMATIVE ACTION AND BUDGET COMMITTEES

The resolution pertaining to the Budget Committee (which was sent out along with the agenda for today's meeting) was opened for discussion. Dr. Hall provided a point of clarification that the Budget Committee does not make decisions and will never be called upon to make decisions. After discussion, some amendments were made to the resolution. The amended resolution (FS-5) states:

The Senate shall proceed to elect two members to the Budget/Planning Committee.

During 1992-93, the representatives to the Budget/Planning Committee shall make a report at each Senate meeting.

Further, if the Budget/Planning Committee is called upon to make recommendations concerning decisions that are properly the province of any faculty standing committees, then the faculty members on the Committee are instructed to abide by the process of faculty governance, and to communicate to the Senate's Executive Committee and to the appropriate governance committee, in writing.

The amended resolution was passed with one negative vote.

The Executive Committee proposed the adoption of the resolution (which was sent out along with the agenda for today's meeting) pertaining to the Affirmative Action Committee. Following a discussion, an amendment was made. The amended resolution (FS-6) states:

The Senate shall proceed to elect a representative to the College Affirmative Action Committee.

Further, the nominee selected for service on the Committee is charged with the responsibility of determining the fate of recommendations made by last year's Affirmative Action Committee and reporting this back to the Senate, in writing.

The amended resolution was passed unanimously.

Nominations were opened for a representative to the Affirmative Action Committee. Mirta Mulhare and Said Mahmoud were nominated. The nominations were closed. The results of the vote were: Mirta Mulhare--10; Said Mahmoud--5. Mirta Mulhare was elected representative to the Affirmative Action Committee.

Nominations were opened for a representative to the Budget Committee. Larry Newbree was nominated. Nominations were closed. Larry was elected representative to the Budget Committee. It was agreed that Runi would send a memo to the CAP Committee asking them to select a representative to serve on the Budget Committee. Faculty Senate will then consider that person to be the Senate representative. The Budget Committee meets the first Monday of every month from 4:30 - 6:00 p.m.

#### V RESOLUTION PERTAINING TO FACULTY GOVERNANCE

The resolution from the Executive Committee that was distributed along with the agenda for today's meeting was opened for discussion. The Chair of Faculty Senate was instructed to send this document out along with a cover memo to the chairs of each committee and to appropriate administrative officers asking for adherence to this document. Each Faculty Senator should be responsible for discussing this at their next program meeting.

The resolution (attached) as presented (FS-7) was passed with one negative vote.

## VI

### NEW BUSINESS

- A. A motion (FS-8) was made that a subcommittee of three be formed by the Senate to review the ByLaws and make recommendations for amendments as necessary. The motion was passed unanimously. Those people who are interested should inform the Chair of Faculty Senate. The Chair will then be responsible for appointing the subcommittee.
- B. Maureen Feder-Marcus reported that last Spring, as a result of the State Ed. report on concentrations, seven proposals for new majors were submitted to SUNY Central for review and subsequent registration by State Ed.

CAP has taken the position, on the basis of our ByLaws, that no new major is to be implemented without faculty approval. CAP has asked for all the submitted proposals and will review each as they normally do, on the basis of content, curricular implications, and resources. CAP is reviewing these proposals seriously and is asking for clarification and amendment where appropriate.

The first degree they are passing on for approval is a B.S. in Marketing. Marketing has been a concentration within Business and Management since 1982 and the Program was already taking steps to turn it into a major. The State Ed. report has allowed them to escalate that process. CAP had even seen a pre-proposal for this new degree earlier. Upon review of the proposal, CAP asked for two clarifications, one on an internship course (they were unclear as to whether it would be included or not), and another on the core faculty and what other faculty would teach in it. Patrick O'Sullivan clarified these issues and CAP is recommending that the faculty approve the new major.

A formal resolution from CAP will be discussed and voted on at the December meeting of the Faculty Senate. It was agreed that a shorter version of the proposal would be sent out to Faculty Senators, with the longer version on file in the Faculty Office for those who are interested.

- C. A question regarding the appropriateness of faculty paying parking registration fees was raised. It was pointed out that a member of the Bargaining Unit has filed a grievance. If the grievance wins, any portion of the fee that was paid and was inappropriately assessed will be refunded.
- D. Pat McKeegan was congratulated for her program for Rape Awareness Week, "Did You Get My Yes." The program received an award from the University Faculty Senate.