

## STRUCTURE OF THE GENERAL EDUCATION COMMITTEE

### Purpose

1. To create and administer a General Education program that reflects the faculty's view of the core educational experience.
2. To create a body in which varying views and interests can be fairly represented but which takes a college wide perspective which is broader than the faculty in any one department or domain.
3. To establish and administer procedures that facilitate assessment and moving courses into and out of Gen Ed.
4. To establish a committee which can deal efficiently and effectively with the college administration and SUNY for the benefit of the College's educational objectives.
5. To gather and disseminate information regarding resources needed for the General Education program and advocate for those resources.

### Status

1. GEC established as committee within the governance structure.

### Membership

1. Director  
three year term  
one term limit  
AVP selects Director from candidate list
  - a. proposed through nominations process and from floor of Faculty Senate
  - b. drawn up by Faculty Senate Executive Committeecourse release  
summer money when there is substantial work  
Ex Officio member of CAP and Assessment

### 2. Domains

Ten faculty teaching in Gen Ed on a regular basis  
Appointed by Director and Senate Executive Committee, to represent SUNY Knowledge Areas

### 3. Ex Officio

Up to six voting members representing:

- CAP
- Library
- Assessment
- School of Business, Teacher Education and Computer Science
- Enrollment Services, appointed by VP
- Up to two members appointed by AVP with expertise in
  - a. knowledge of enrollment and scheduling
  - b. articulation agreements
  - c. advising of freshman and undeclared
- The First Year Experience Program

Additional non-voting members to accomodate changing needs and circumstances.

### Relationship to CAP

1. The GEC director is ex officio, voting member
2. Major curricular proposals will be submitted to CAP, which will discuss them and forward them to the Senate with a recommendations in favor, against or for modifications.
3. With input from GEC director and CAP ex officio member to GEC, CAP and the AVP will decide on lines within one or more departments to meet Gen ED resource needs.

### Relationship to Departments and Chairs

GEC domain representative will inform Chair of the relevant department(s) in establishing requirements, and in the process of assessing and reviewing courses. GEC member and Chair will decide how to proceed. Individual faculty must also be contacted if a course that they teach is under review. In order for feedback to be considered for inclusion into the GE program, departments must meet established deadlines for revision and review.