

FACULTY COUNCIL

Minutes of Meeting of August 29, 1991

Present: J. Fernandez, J. Harris, S. Kirkpatrick, H. Lewis, P. McKeegan, R. Mukherji, President Pettigrew, L. Whitten

I ELECTION OF CHAIR

Stephen Kirkpatrick was elected Chair.

II ELECTION OF SECRETARY

Patricia McKeegan was elected Secretary, subject to confirmation by the faculty at the September 6th Faculty Meeting.

III APPROVAL OF MINUTES

The minutes of May 17, 1991 were approved.

IV COMMITTEE VACANCIES

- A. George Stefano resigned from Faculty Council. Stephen asked the Nominations and Elections Committee to be at the September 6th Faculty Meeting to take nominations from the floor.
- B. Richard Harper resigned from RPT. It was agreed to first ask Ken McIntyre to fill this one year term. If he is unable to, Stephen will ask Michael Leung.
- C. Barbara Sjostrom resigned from the CAP Committee. Stephen will ask Fred Millan to serve on the Committee for a two-year term.
- D. Anne Barstow has retired from the College. Therefore, there is one vacancy on the Library Committee for a one-year term. Stephen will ask Said Mahmoud. If he declines, Naintara Vaid will be asked.
- E. Faculty Council discussed student involvement on committees. Jesse Fernandez will be the contact person with the Student Government Association. Stephen will inform Sarah Ruff to contact Jesse.

V

AGENDA FOR SEPTEMBER 6TH FACULTY MEETING

The following agenda was set for the September 6th Faculty Meeting:

Approval of Minutes of May 3rd Faculty Meeting
President's Report
Academic Vice President's Report
Faculty Council Chair's Report
Confirmation of the Secretary
Nominations for Vacancy on Faculty Council
Jonathan Collett and Paul Welcher Video
ByLaws Revisions
New Business
Announcements

VI

DISTINGUISHED AND EXCELLENCE AWARDS

Last year the American Studies Program sent a memo to Faculty Council noting that no women have ever won the Distinguished Professorship Award. The Modern Languages Program then noted that no Hispanics have ever won this award. Faculty Council called on the Committee on Faculty Personnel Matters to go through past files to find out who applied for this award in the past. It was found that few women and Hispanics had applied. Faculty are concerned about the process. Faculty Council agreed last Spring to start thinking about the committees for these awards in September.

Last year the Committee on Faculty Personnel Matters handled the Distinguished Teaching Professorship and Excellence in Teaching Awards. The Library Committee was in charge of the Excellence in Librarianship Award. Two separate committees were created for the Distinguished Service Professorship and the Excellence in Professional Service Award.

Jesse Fernandez suggested that this year the Chair of the Committee on Faculty Personnel Matters, Faculty Council and the Administration should decide on the composition of these committees.

Stephen suggested the following rules of operation: (1) no one should serve on a committee who is applying for an award to that committee; (2) when a person is on a committee they should not nominate or write a letter for someone who is coming up for the award. It was agreed that these rules will be stipulated when the committees are given their charge.

Faculty Council questioned whether the Committee on Faculty Personnel Matters should be enlarged or a new committee be formed to handle the Distinguished and Excellence Awards. Faculty Council agreed to stay with the Committee on Faculty Personnel Matters. Joseph Harris suggested that Jonathan Collett (Teaching and Learning Center) be added to the committee. Members of Faculty Council were asked to bring a list of names of people that they think should be included on these committees to the next Faculty Council meeting.

VII

LIST OF GOALS

- A. Faculty Council will discuss procedures regarding bias complaints and will forward recommendations to the Committee on Faculty Personnel Matters.
- B. The Academic Policy Committee will continue review of minimum GPA requirements.
- C. Faculty Council will continue to work on ByLaws revisions this year.
- D. With regard to faculty multicultural awareness, Joseph suggested that faculty meetings be utilized for this purpose. Every faculty meeting should have a place in it for some kind of discussion on this subject. Various committees should be given charges dealing with this issue. Stephen would like to put together a bibliography of material for several different disciplines. Members of Council were asked to think of something concrete that needs to be accomplished by a particular committee (either existing or new) and to bring their ideas to the next Council meeting. It was suggested that a guest speaker be brought in for the November Faculty Meeting. At its meeting of September 13th, Council will discuss what should be done for the October Faculty Meeting.

VIII

NEW BUSINESS

Runi Mukherji suggested that Faculty Council take responsibility for informing committees of what was done in the past and what needs to be done within a given timetable. Annual reports should be used in a meaningful way. Faculty Council agreed.

The meeting adjourned at 11:40 a.m.