**Role of the Faculty Senate Chair and Procedure for Nomination/Election**

Prepared by Maureen Dolan (Parliamentarian)

Special Order of Business - Faculty Senate (May 14, 2021)

Nomination and Election of Faculty Senate Chair for 2021-2022

***References*:**

* **Faculty Bylaws:** **Article V, Sections D-E** (Senate officers, election cycle and term length);
* **Overview of Governance** (Orientation 10/04/19), **Points of Information** (Faculty Senate website).

**Timeline**

* Chair-Elect to be elected by the Senate at the last meeting of Spring semester, but no later than June 15th.
* Chair-Elect begins tenure as Chair on August 15th.
* Transition occurs over the summer between outgoing Chair and incoming Chair.

**Eligibility**

* Eligibility: any full-time faculty voting member of the Senate of academic rank may be nominated (or may self-nominate) for position as Chair of Faculty Senate;
* Term of Faculty Senate Chair is one year; maximum service is four [consecutive] terms;
* Bylaws require Chair-Elect to relinquish other Faculty Senate and leadership positions;
* Chairs of Standing Committees are precluded from *concurrent service* as Faculty Senate Chair.

**Role of Faculty Senate Chair**

* Represents the Faculty internally and externally, including to the University Faculty Senate;
* Is referred to as Campus Governance Leader (**CGL)** by the University Senate and SUNY System
* Serves as Presiding Officer of the Faculty and presides over meetings of the Faculty, the Faculty Senate, and meetings of the Faculty Senate Executive Committee;
* Coordinates and serves *ex officio* on Standing Committees of the Faculty;
* Serves *ex officio* on various college-wide and ad hoc committees (which historically has included

*ex officio* membership on administrative and joint task forces, and college-wide committees concerned with strategic planning, budget planning and capital planning);

* Serves *ex officio* on the Old Westbury College Council and the Old Westbury College Foundation Board of Trustees.

**Process for Nomination & Election (Spring 2021)**

* Nominations were solicited by email (May 3rd), prior to May 14th Senate agenda item;
* Nominations or self-nominations to be submitted to Dinorah Martinez, Secretary, Senate Office;
* Nominations will be solicited on the “floor of Senate” prior to closing nominations, at the last regularly scheduled meeting of the Faculty Senate (29th session of Faculty Senate, 2020-2021);
* Any nomination requires a Second, from a Faculty Senator, before being placed on the ballot;
* Motion to close nominations requires a Second. Move to unanimous consent if no objection;
* If multiple nominations, election will occur by secret ballot, voting members of the Senate;

Virtual Senate meeting, through Zoom, has provision for voting by electronic ballot;

* If single nomination: Motion to approve by acclimation. Move to unanimous consent if no objection.