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**CQI QUESTIONS**   
There are key CQI questions that provide the foundation for your Project Summary in each of the four phases of STEP (assessment, planning, action and evaluation).

**IN THE PLANNING PHASE**

Question 1: Which component of the challenge will you address with a local "innovation or change initiative"?

Question 2: Describe your review of research focused on your challenge?

Question 3: What potential evidence-based solutions exist in the research?

Question 4: What is the hypothesis that illustrates how your actions might solve the challenge? (As in: "If you do A, then B will happen")

Question 5: What are your key steps, timelines, roles and responsibilities related to your innovation or change initiative?

Question 6: What unintended consequences might you encounter?