

TENDER NOTICE
NATIONAL OPEN COMPETITIVE TENDER
LES/ IEC/TEN/PAN/ 2023-2024/03

The Independent Electoral Commission (IEC) invites tenders from interested companies for the **Provision of Premium Short Code Bulk SMS** for the upcoming 2023 Local Government Elections.

BIDDING DOCUMENT

Tender document is obtainable from Procurement Unit 2nd Floor at MGC Park during working hours from 09:00am to 16:00 hours. Bidders must purchase a copy of tender document at a **NON-Refundable fee of M2 200.00 (Two Thousand, Two Hundred Maloti)**. The procedure for obtaining the Tender document is as follows: **Payment of bid document must be made at 2nd floor MGC Park, Accounts Section. The receipt issued must be taken to the office of Procurement where document will be issued.**

EVALUATION CRITERIA

- Lead time
- Price
- Financial capabilities; - Current bank statement for three months and a letter from the bank as an assurance that the supplier will be financed for incapable suppliers.

OR - Tenderers own current financial statements together with an audit opinion from a qualified independent Auditor.

- Specifications
- IEC is not bound to lowest price.

MANDATORY REQUIREMENTS

- Provide Proof of valid premium Rate SMS LCA License
- Provide Proof of WASP Registration for VCL and ETL
- Provide Proof of previous report on Premium Bulk SMS Campaign in Lesotho
- Provide Activation of SMS time
- Attach valid relevant Traders Licence/Business Identity Card.
- Attach valid copy of Tax Clearance Certificate.
- Attach Share Certificate of shareholders from Registrar of companies (Not Company extract).
- The specifications should be written in full on the quotation.

- The bonafide certificate should be filled and signed by company's authorised representative (failure will lead to rejection) and the total cost should be written on the certificate.

N.B

- Bidders are informed that 5% and 10% source tax will be deducted from payments for local and foreign companies respectively.
- Electronic bidding shall not be permitted.
- Companies are not allowed to use IEC logo without being authorised.
- Payment will be done after provision of services.
- Bidders are informed that IEC will no longer be a signatory to any Bank confirmation letter OR any letter from a Financial Institution with regards to payment terms.
- Bid validity period shall be 90 days.

Sealed bids bearing no identification of the suppliers should be deposited in the tender box at the IEC 2nd Floor MGC **On or before 12:30pm Wednesday 31st May 2023** and will be opened on the same date at **14:30hours**. Envelopes should be clearly marked: **“PROVISION OF PREMIUM SHORT CODE BULK SMS”**.

For further information, relating to the above information please contact,

The Procurement Unit

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The Independent Electoral Commission of Lesotho reserves the right to accept or reject any or all tenders.

Procurement Unit-IEC