



Dave S. Malinab

Phase 11, Martinez Subd. Dahican, Mati City, Davao
Oriental, Philippines 8203
09061388186
malinabdave3@gmail.com

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Shannon Britton

YoCierge
200 Eagle Road, #10.
Wayne, PA-19087

Dear Ma'am Britton,

I am writing to express my interest in the Record Retrieve Specialist position at YoCierge as advertised. With my strong organizational skills, attention to detail, and experience in data management, I am confident that I would make a valuable addition to your team.

In my previous role at Remotask, I was responsible for managing and retrieving company records in a timely and efficient manner. I have developed strong data management skills and a thorough understanding of record retrieval processes. I am proficient in using various database systems and have a keen eye for detail, ensuring accuracy in my work.

What excites me about this opportunity at YoCierge is the chance to work in a dynamic environment where I can apply my skills and contribute to the team. I am particularly impressed that your company provides one of the best work-at-home opportunities around, and I believe that my background and skills align well with YoCierge's mission and values.

Thank you for considering my application. I look forward to the possibility of discussing this exciting opportunity with you. I am available at your earliest convenience for an interview.

Sincerely,
Dave S. Malinab