Student-Trainee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Company:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Period of Training: From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Introduction (One paragraph only.) What is SIT all about?
2. Job/s performed in the Company
3. Experience earned in terms of:
4. Knowledge (Principles, Theories and Concepts) – State here the things learned in school that was applied in the job and that knowledge that was learned while undergoing the training.
5. Skills (Applied and Developed.)
   1. Skills learned in school are useful in the job.
   2. Skills learned in the company while on training.
6. Values (Learned and Applied.)
7. Human Relationship (Observed and Applied.)

IV. Problems met while on training.

1. School related problems,
2. Company-related problems.

V. Suggestions and Recommendations (For the improvement of the curricula.)

VI. Documents/ Requirements

* 1. IRJP Form for Daily Work Activities
  2. Daily Time Record
  3. Evaluation Sheet Record
  4. Certificate of Completion

VII. This narrative report should be typewritten w/ Training in Action (3 to 5 pcs. of photo), placed in clear book (short size), at least 20 to 25 pages and to be submitted immediately one week after the training.