|  |  |
| --- | --- |
| Team Meeting | Date:11/15/2022Time 7:15-Location |

|  |  |  |  |
| --- | --- | --- | --- |
| Meeting called by: | Jessica Mooney | Type of meeting: | In person |
| Facilitator: | Aayush Kumar | Note taker: | Matthew Bigio |
| Timekeeper: | Davetivo Capuz Weaver |  |  |

|  |  |
| --- | --- |
| Attendees: | Matthew, Jessica, Aayush, Davetivo |
| Please read: | Group PowerPoint |
| Please bring: | laptop |

# Minutes

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | Picking which Database product to work on | Presenter: | Matthew Bigio |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Study My SQL server | Aayush | 11/18/2022 |
| * Study Microsoft | Davetio | 11/18/2022 |
| * Study Oracle server | Matthew | 11/18/2022 |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: |  | Presenter: | Daveto |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Enter action items here | Enter person responsible here | Enter deadline here |
| * Enter action items here | Enter person responsible here | Enter deadline here |
| * Enter action items here | Enter person responsible here | Enter deadline here |

|  |  |  |  |
| --- | --- | --- | --- |
| Agenda item: | Enter agenda item here | Presenter: | Enter presenter here |

#### Discussion:

To get started right away, just tap any placeholder text (such as this) and start typing to replace it with your own.

#### Conclusions:

Enter conclusions here.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Enter action items here | Enter person responsible here | Enter deadline here |
| * Enter action items here | Enter person responsible here | Enter deadline here |
| * Enter action items here | Enter person responsible here | Enter deadline here |

# Other Information

#### Observers:

Enter observers here.

#### Resources:

Enter resources here.

#### Special notes:

Enter any special notes here.