

# OLUWASEGUN DAVID ADEWUMI

## CONTACT:

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Garki, Abuja

## PROFILE

Oluwasegun David Adewumi is an exceptionally dedicated and enthusiastic professional with +3 years experience in public health and digital technology with keen interest towards applying knowledge and skills that promote organizational productivity in a vision-driven organization.

## WORK EXPERIENCE

### ADMINISTRATIVE ASSISTANT

**Federal Ministry of Trade, Industry and Investment (FMITI), Abuja | March 2021 – February 2022**  
**(National Youth Service Corps –NYSC)**

- Performs administrative duties within the Investment Promotion Department in the Ministry.
- Preparation of trade scheduling documents, concept notes and trading data analysis capable of increasing trade volumes for Nigeria.
- Management of official correspondence, memos and identifying viable prospects for increasing investment in Nigeria.

## HEALTH INTERN

**University College Hospital (UCH), Ibadan, Nigeria | July – September 2019**

- Interned in several units within the Department of Virology, College of Medicine, University College Hospital, Ibadan
- Collected samples as blood and DNA, conducted laboratory analysis and calibrated several medical equipment utilised for treatment for +600 patients.
- Validated microbiological methods appropriately to record, analyse and interpret sample results for +450 patients.

## EDUCATION

**BOWEN UNIVERSITY, IWO, OSUN STATE, NIGERIA**  
**2017–2020**

- Bachelor of Science(B.Sc.), Microbiology

**LADOKE AKINTOLA UNIVERSITY OF TECHNOLOGY,  
OGBOMOSHO, NIGERIA**  
**2015–2017**

- B.Tech, Food Science and Engineering

**BODIJA INTERNATIONAL COLLEGE, IBADAN  
NIGERIA**

**2007 – 2013**

- WAEC and NECO Certifications

## CERTIFICATIONS

- Front-End Developer HTML and CSS | AltSchool Africa (In Progress)
- Certification in Web Development | Linux (2020)
- Customer Relationship Management | New Horizons (2019)
- Breaking the Chain of COVID-19 Infection | Mohammed Bin Rashid University of Medicine and Health Sciences (via Coursera)

## SKILLS & ABILITIES

### I.T. Skills and Certifications:

- Proficiency in Microsoft Office Suite
- Coding (HTML, CSS & JavaScript Language)
- Web Development (WordPress)
- Blockchain and Digital Currency Management

Communication Skills: Content Creation and Development

Soft Skills: Problem Solving, Adaptation,

Leadership, Team Collaboration,

Competitiveness, Confidence and Attention to Details.

Languages: English & Yoruba

## LEADERSHIP EXPERIENCE

- Soccer Team Captain, Department of Microbiology, Bowen University, Nigeria. 2019–2020
- Assistant Head Prefect, Bodija International College, Ibadan, Nigeria. 2012 – 2013
- Athletics Team Captain, Bodija International College, Ibadan, Nigeria 2012 – 2013  
Special Award: Athlete of the Year
- Sub-Committee Member, Departmental Affairs, Department of Microbiology, Bowen University, Nigeria (2019 – 2020)

## VOLUNTEER EXPERIENCE

- Official Media Personnel (Media Unit), House on the Rock (HOTR), City of Refuge, Abuja . 2020 – Date
- Academic Tutor, Department of Microbiology, Bowen University, Nigeria. 2019 – 2020

## REFEREES

Available upon Request