

# SARAH VAN ECK

## INTERIOR DESIGN STUDENT

### PERSONAL PROFILE:

I am a goal-oriented interior design student with a passion for producing creative, research based design solutions. My goal is to implement my designs in a way that balances functionality and aesthetics. I love problem solving and am always looking for ways to improve the status quo. Empathy is one of my core design values and I actively seek to create user centered interiors that help improve lives by responding to the design challenges and needs of the end user.

### PROFESSIONAL SKILLS:

- Customer Service
- Sales Management
- Interpersonal Communication
- Problem Solving
- Strong Written and Oral Communication

### PORTFOLIO:

See contact info below for inquiry

### CONTACT DETAILS:

Cell: 703-473-5060  
sarah.vaneck97@gmail.com

## EMPLOYMENT HISTORY:

### TEXTILES INTERN

*Knoll Inc*  
*August 2019- current*

- Responsible for organizing, cataloging and maintaining the textiles library
- Maintain sample room inventory, keep track of inventory levels and reorder when necessary
- Ensure inventory is current, remove discontinued samples, add new collections
- Fills sample requests
- Help maintain fabric areas in showroom, set up displays

### INTERIOR DESIGN ASSISTANT

*Drysdale Inc*  
*Summer 2019*

- Worked in AutoCAD to create floor plans and construction documents
- Maintained the textiles library
- Created design scheme presentations in InDesign
- Developed finish schedules
- Provided customer service through phone and email correspondence

### SALES LEAD

*Pier 1 Imports*  
*August 2018-May 2019*

- Supervised sales associates and ensured that excellent customer service was provided
- Drove sales and supplied innovative solutions to better connect with the customers and meet all of their home decor needs

## ACADEMIC BACKGROUND:

### MARYMOUNT UNIVERSITY

*School of Design, Arts and Humanities*

*Dean's List, Honors*  
*Anticipated Graduation Fall 2019*  
*Major in Interior Design*  
*3.5 GPA*

Women's Coordinator for Christian Campus Ministry

### CORE SKILLS:

- Proficient in Auto CAD, Revit, Sketch Up
- Moderately proficient in Adobe In Design, Photoshop, Illustrator
- Proficient in Microsoft PowerPoint, Word and Excel
- Skilled at taking a design idea from conception to development to implementation
- Strong written and oral presentation skills