

Attending:

Michael, Sam, Brent, Greg, Matt

1. Review of April Minutes -- approved
2. Previous/Follow-up Items
  - a. Policy on policies -- approved
    - i. Latest version:  
<https://braingu.atlassian.net/wiki/spaces/BG/pages/65899335/New+Policy+Change+of+Policy+process>
    - ii. 7-day timeline for approval/review changed to 14 days
  - b. Phantom Stock
    - i. Initial legal language going back and forth between partners and Brent (so far so good)
    - ii. To be reviewed by phantom shareholders shortly
  - c. Start including Brent Triangle for new projects at SitRep
    - i. Include Brent Triangle 101 for people who haven't read the wiki
  - d. No FAQ because no common questions identified
3. New Items
  - a. TLP Amber: HR discussion
  - b. Discussion items for retreat
    - i. Structsure Sales update/roadmap
4. Next Meeting
  - a. June meeting: June 4 4-5pm
5. Action Items