

10 Grammar Practice

be going to

| Affirmative | Negative | Interrogative | Short Answers |
|-----------------------|--------------------------|------------------------|---|
| I am going to eat | I'm not going to eat | Am I going to eat? | Yes, I am. / No, I'm not. |
| You are going to eat | You aren't going to eat | Are you going to eat? | Yes, he is. / No, he isn't. |
| He is going to eat | He isn't going to eat | Is he going to eat? | Yes, they are. / No, they aren't. |
| She is going to eat | She isn't going to eat | Is she going to eat? | Time Expressions tomorrow, soon, later, in an hour, next week / month / year |
| It is going to eat | It isn't going to eat | Is it going to eat? | |
| We are going to eat | We aren't going to eat | Are we going to eat? | |
| You are going to eat | You aren't going to eat | Are you going to eat? | |
| They are going to eat | They aren't going to eat | Are they going to eat? | |
| Uses | | | |

to talk about future plans and intentions
to talk about an action about to happen or a future event based on present evidence

1 Complete the sentences with the verbs in brackets. Use *be going to*.

- I (not open) that e-mail. I think it's spam.
- Matt (check) the spelling and grammar before he saves the draft.
- We (install) the new anti-virus program in a few minutes.
- She (forward) these e-mails to the IT department soon.
- I (use) a blind carbon copy to protect the privacy of the recipients.
- Our technicians (not work) on the backup system this afternoon.

2 Write questions with the words below. Use *be going to*.

- Ms Sanders and the IT department / discuss / the e-mail program / in the afternoon
..... ?
- Ms Sanders / send / an e-mail / to the people in her department / in the morning
..... ?
- Ms Sanders / talk / to the secretaries / at noon
..... ?
- Ms Sanders / be / at the web designers' meeting / tomorrow
..... ?
- Ms Sanders and Jeff / go / to the airport / in the evening
..... ?

3 Look at Ms Sanders' diary for tomorrow. Then answer the questions in Exercise 2.



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Present Continuous with future meaning

| | |
|----------------------|-----------------------------|
| Affirmative | I am leaving tomorrow. |
| Negative | We aren't leaving tomorrow. |
| Interrogative | Are you leaving tomorrow? |

Use

to talk about definite plans for the future

4 Complete the sentences with the verbs below. Use the Present Continuous with future meaning.

not participate • open • install • leave • not go

- We a new department soon.
- Mr Taylor in the meeting next week as he is on holiday.
- Ms Johnson later today?
- I to the IT conference tomorrow.
- you the latest apps this afternoon?

Future: will

| Affirmative | Negative | Interrogative |
|--------------|---------------|---------------|
| I will go | I won't go | Will I go? |
| You will go | You won't go | Will you go? |
| He will go | He won't go | Will he go? |
| She will go | She won't go | Will she go? |
| It will go | It won't go | Will it go? |
| We will go | We won't go | Will we go? |
| You will go | You won't go | Will you go? |
| They will go | They won't go | Will they go? |

Short Answers

Yes, she will. / No, we won't.

Time Expressions

tomorrow, one day, in the future

Use

to talk about a planned schedule, a prediction or a spontaneous decision or promise

5 Complete the sentences with the verbs in brackets. Use will.

- The new program (have) a filter option.
- Just a minute. I (forward) this e-mail to you.
- Our technicians are competent. They (give) you good service.
- In future, we (not get) so much junk mail.
- the new virus scan (be) in our computers tomorrow?

6 Write questions with the words below. Use will.

- I / find / the information / on the Internet
..... ?
- a basic search / give / me / the information I need
..... ?
- the results of their research / cause / changes
..... ?
- that malware / affect / the company's computers
..... ?
- these keywords / improve / my search
..... ?

Search

search items



7 Complete the answers to the questions in Exercise 6.

- Yes,
- No,
- No,
- Yes,
- Yes,

8 Complete the sentences with the verbs in brackets. Use will. Then match A to B.

A

- Do you think my computer (work) faster?
- Do you think people (like) this device?
- What you (charge) me for this job?
- you (help) me with my Internet search this afternoon?
- I hope I (not have) too many e-mails to answer.

B

- So, send some of them to Sara. She (not be) busy this afternoon.
- I promise it (not cost) more than your last repair.
- Yes. It (perform) better after we remove the virus.
- Yes. I'm sure it (become) very popular.
- Sorry. I (not have) time. I've got a meeting after lunch.