

Assessment 2: Writing a problem-solution essay (Final version) information

This out-of-class assessment involves writing the second draft (900-1000 words excluding the reference list) of the problem-solution essay which builds on and extends your first draft for Assessment 1.

Your essay should include:

- a narrowed essay title
- an introduction
- body paragraphs covering the problems and proposed solutions
- a conclusion
- a reference list in the appropriate referencing style for your discipline (graded)

What do you need to do?

Step 1: Continue writing and researching your draft 1 essay

You need to write 900-1000 words for this essay. In Draft 1 you only wrote about the problems. In this assessment, you need to include an introduction, body paragraphs with solutions addressing the problems you analysed in draft 1, a conclusion, and a complete reference list.

Step 2: Get feedback from your teacher

Your teacher will give you feedback about your Assessment 1 draft before Assessment 2 is due. Use this feedback to write an improved version of your essay for Assessment 2. Ask your teacher questions if there is anything you do not understand.

Step 3: Use ELC non-credit bearing initiatives

Join CILL Workshops to get more input on how to continue writing your essay. Join a WAP session or seek help from the CILL helpdesk teacher to get further feedback and advice. Submit to Turnitin via Blackboard so that you can revise your draft before the final submission. Do not leave your writing until the last minute

Step 4: Submit your assessment

1. Make sure that you submit the final version of your essay before the deadline of Assessment 2.
2. Make sure that your draft is word-processed in Arial font size 11 or Times New Roman font size 12, double spaced and in MS Word Format.
3. Make sure that you click the “submit” button after you have uploaded your essay.
4. Check if you have received the digital receipt after submission.

Further Advice

Content and Organisation

- Make sure you answer your essay question. For each problem you identify, you must provide a solution.
- Make sure that each paragraph has supporting evidence. You should ensure that the references that you use are both academic and reliable in order to increase the credibility of your essay.
- The Introduction should include these parts: what, why and how. In a short introduction, you can combine these parts. What – what is the issue about? Why – why is the issue important? How – how are you going to answer the question?
- Make sure you have a logical structure in your essay. Make sure that there is one point in each body paragraph.
- Have good linking between paragraphs. Link back to the previous paragraph; then have a topic sentence telling the reader what the paragraph is about.
- Finish a paragraph with a concluding sentence to link back to the topic sentence and introduction.
- The conclusion should be short. It should include the following: a short summary of the main points, your opinion and /or recommendations.

Referencing

- You should include a minimum of **four** in-text references in the essay.
- It is important that the essay is appropriately referenced, with in-text citations and a reference list using the appropriate referencing style for your discipline.
- You need to demonstrate the in-text citation skills that you have learned. You are required to include integral and non-integral citations as well as quotations in your essay.
- The total word count for all quotations should not exceed 25 words.
- If you copy too much directly from the sources you will be downgraded. Therefore, use **your own** words. Use summarising and paraphrasing skills.
- Include a reference list using the appropriate referencing style for your discipline

Academic style

- You should use a formal written style.
- You should use precise vocabulary.
- Try to use single word verbs, not phrasal verbs.
- Try to hedge. Be careful in your writing; do not be too assertive unless you are certain in your opinion and have support for your points.

Assessment criteria

1. **Content (20%)**: task fulfilment; relevance, development and quality of arguments; thorough research and use of appropriate and up to date sources
2. **Organisation (20%)**: clear overall structure; clearly organised paragraphs and a range of methods to connect ideas; ideas presented logically; ease of reading
3. **Language (35%)**: accuracy and range of sentence structures; academic style; appropriacy of vocabulary; meaning communicated effectively and appropriately through language choices
4. **Referencing (25%)**: accuracy and integration of in-text citations; accuracy and range of reporting structures; effectiveness of paraphrasing; accuracy of reference list