**Date:** *1 October (First Meeting)*

**Not In Attendance:** N/A

**What’s Been Done since the Previous Meeting:**

**<Dennis>:** N/A

**<Brandon>:** N/A

**What’s Being Done:**

**<Dennis>:** Setting Up Project

**<Brandon>:** Setting Up Project

**Further Discussion:** Installing all tools for project, including Team Gantt, Wrangler, etc.

**Date:** *15 October*

**Not In Attendance:** N/A

**What’s Been Done since the Previous Meeting:**

**<Dennis>:** Installed Tools for Project

**<Brandon>:** Installed Tools for Project

**What’s Being Done:**

**<Dennis>:** Setting Up Wrangler

**<Brandon>:** Setting Up front-end website

**Further Discussion:** Setting up GitHub, Visual Studio Code

**Date:** *19 October*

**Not In Attendance:** N/A

**What’s Been Done since the Previous Meeting:**

**<Dennis>:**Finished setting up Wrangler

**<Brandon>:** Front-end website set up

**What’s Being Done:**

**<Dennis>:** Continuing with front-end website

**<Brandon>:** Continuing with front-end website

**Further Discussion:** Meeting with supervisor and discussing further tasks.

**Date:** *26 October*

**Not In Attendance:** N/A

**What’s Been Done since the Previous Meeting:**

**<Dennis>:** Set up GitHub

**<Brandon>:** Set up GitHub

**What’s Being Done:**

**<Dennis>:** Added GitHub repository

**<Brandon>:** Planned tasks to do alone

**Further Discussion:**