

# MoMi Study Progress Monitoring 2023-2024

## Request for exemption from MoMi requirements due to excusable reason

### Student details

First name	Surname	
Student number	Date of birth	
Address	Postal code & Town / City	
Mobile number	TU Delft email address	
Faculty	Degree programme	First year of enrolment at TU Delft

### Excusable reason

#### Excusable reason for exemption:

(Please note that the reason for exemption from MoMi requirements cannot be the same as in previous years.)

1. Graduation will take place within the next academic year
2. Project or Internship
3. Inability to study due to specific programme-related factors
4. Board duties (e.g. FSR, OC)
5. Studying with a disability
6. Illness (psychological or physical)
7. Pregnancy
8. Exceptional family circumstances

### Required documents to include with this form

- **In case of reason 1, 2:** a statement from your supervisor (Annex 2)
- **In case of reason 3, 4, 5, 6, 7, 8:** a statement from your academic counselor (Annex 1)
- **In case of reason 6:** A relevant statement from the TU Delft student psychologist and/or TU Delft student doctor
- **In case of reason 7:** A relevant statement from your doctor
- **For all reasons, include**
  - An OSIRIS overview of ECTS obtained
  - Your statement, clarifying the excusable reason and how your study progress was affected
  - A study plan

**I have completed this form truthfully and declare all included documents to be authentic.**

Full name

Date

Signature



Please send the completed form and required documents in PDF format to [momi-esa@tudelft.nl](mailto:momi-esa@tudelft.nl).  
Only complete requests will be processed.