

Agenda Meeting – 25.11.2024

- 1. Opening**
- 2. Appoint note-taker**
- 3. Presence**
- 4. Discussion of minutes of previous meeting**
 1. During the previous meeting we talked about the first version of our Project Plan
- 5. Announcements**
 1. The team has made an improved version of the Project Plan
- 6. Discussion parts of the meeting**
 1. Checking the final version of the Project Plan and making sure everything is in order with the client needs.
 2. Everything is going well so far
 3. The team is ready to start working on the project
- 7. Questions**
- 8. Close**