

SERVICE RELATED PAYMENTS Figures can be in USD or MXN (Mexican Pesos), as specified. Credit card processing fees are additional. Set up a recurring payment with Wise to save up to 4%.

- 1. **Onboarding Fee/Deposit.** A refundable Deposit of \$ usd, Payable at the signing of the contract in order to hire staff. Charged by 5CRE's affiliate..
- 2. **Security** Deposit of \$11312.64 usd (One month of salary), and Payable at the signing of the contract. Charged by 5CRE's affiliate..
- 3. **Bi-weekly Wage Payment** of \$5656.32 MXN (\$ USD at time of writing, subject to change), Payable at 1st and 15th of every month, charged by 5CRE's LATAM affiliate.
- 4. **Bi-weekly Rental Fee** of \$3232.22 USD per desk charged by 5CRE

| PAYMENT SCHEDULE | | | | | | | |
|------------------|------|-------------|------------|------------|------|-------------|------------|
| Due Period | | Wage in MXN | Fee in USD | Due Period | | Wage in MXN | Fee in USD |
| 1st month | 1st | 5656.32 | 3232.22 | 7th month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |
| 2nd month | 1st | 5656.32 | 3232.22 | 8th month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |
| 3rd month | 1st | 5656.32 | 3232.22 | 9th month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |
| 4th month | 1st | 5656.32 | 3232.22 | 10th month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |
| 5th month | 1st | 5656.32 | 3232.22 | 11th month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |
| 6st month | 1st | 5656.32 | 3232.22 | 12st month | 1st | 5656.32 | 3232.22 |
| | 15th | 5656.32 | 3232.22 | | 15th | 5656.32 | 3232.22 |

- 5. **Other payments.**
- Christmas Bonus** \$ 3232.22MXN (\$ USD at time of writing, subject to change), payable for all workers who have been working at your organization for 4 or more months. Charged by 5CRE's LATAM affiliate. Payable On December 1.